

LEGAL NOTICE TO BIDDERS

The Township of Williamsburg, through the Board of Township Trustees (“Township”) is participating in a Bid Process to select a Collection Contractor to provide for the collection, transportation and delivery for disposal or processing of Solid Waste and Recyclable Materials generated by Residential Units, Residential Unit Equivalents, Township Facilities, and during certain Special Events (“Collection Services”). The Bid Process offers an opportunity to provide the Collection Services to up to approximately 2,200 households. The number of households is expected to grow as Williamsburg Township is one of the fastest growing townships in the state of Ohio. Bids will be accepted for a 5-year term for Collection Service with the option for one, either three (3) or five (5) year, renewal upon mutual agreement of the Township and Collection Contractor. The Township will evaluate and award contracts for the Collection Services based upon bid and contract award requirements. The Bid Process requires bid submissions by October 13, 2026 for Collection Services. All Solid Waste shall be delivered to landfills designated by the Adams-Clermont Solid Waste District (ACSWD). All Recyclables shall be delivered to a Materials Recovery Facility, or MRF, of the Collection Contractor’s choosing.

Bids for Collection Services shall be provided for a not-to-exceed price per Residential Unit per month. The price shall include the cost of billing to residents and collection and provision of garbage and recycling containers to Residential Units, Residential Unit Equivalents, Township Facilities, and during certain Special Events. Bids for Collection Services shall include all costs for collection, transportation, delivery and Governmental Fees for the disposal or processing of Solid Waste and Recyclable Materials, including any tipping fee/rate/charge at the Designated Facilities and Material Recovery Facilities. The Township will enter into a contract with the Successful Bidder(s) for the Collection Services. Bidders are allowed to submit alternate bids; however, no bid will be selected that does not include curbside recycling collection. If selected, Bidders must secure a Performance Bond as required by the Township for the Required Services.

Interested Bidders can submit questions by 12:00 PM on 9/29/20226 to Hannah Lubbers at hlubbers@clermontcountyohio.gov. All submitted questions and answers will be published in the addendum(s) if any.

The Township will receive sealed bids for the Collections Services until 6:00 p.m. on October 13, 2026, which will then be opened at that time. The public opening will occur at the Williamsburg Township Emergency Services Building located at 915 W. Main St., Williamsburg, OH 45176.

All Bids shall:

- a) be submitted on the Bid Forms contained in the Bid Documents;
- b) contain all information/documentation required by the Bid Documents; and
- c) include one (1) electronic copy on a USB drive;

Bids will be considered valid until 75 days after the bid opening dates, although not accepted or rejected. More detailed instructions to Bidders are contained in the Bid Documents. The Township reserves the right to abandon the Bid Process and to reject any or all bids at any time. Copies of the Bid Documents are on file and may be obtained from the Township as provided by the Township’s public records policy.

In order to ensure that potential Bidders receive addendums, if any, please contact Hannah Lubbers at hlubbers@clermontcountyohio.gov to receive notifications of addendums. Addendums will be posted at williamsburgtownship.org/government/legal-notices/ and acswd.org/legal-notices/

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