

Williamsburg Township Board of Trustees Minutes

June 22, 2026

The Williamsburg Township Board of Trustees met on Monday, June 22, 2026 to transact business. Mr. Jordan called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, Maintenance Supervisor/Zoning Administrator Brian Tatman, Sgt. Adam Bailey, Liz Betemps, Ed Boll Jr., Aaron Adams, Mark and Mary Malott, Jessica Wenzel, Jody Wilson, Jessica Baker, and Drew DeMarsh.

Mr. Maklem motioned to approve the minutes of the June 8, 2026 regular meeting. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Bainum motioned to approve the minutes of the June 12, 2026 special meeting. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Jordan motioned to approve the attached bills. Mr. Maklem second. Mr. Bainum-yea, Mr. Maklem-yea, Mr. Jordan-yea.

Sgt. Adam Bailey of the Clermont County Sheriff's Office provided a report on activity in the Township for the months of April and May 2026 including a comparison by month for 2026, and a report by month of all activity in 2025. There was a slight increase in activity in April 2026 versus April 2025, and a decrease of 5 offense reports from May 2026 to May 2025. Sgt. Bailey indicated the Criminal Simulation offense in May 2026 involved counterfeit money that was passed. Year-to-date 2026 there were 100 offense reports versus 67 year-to-date 2025. Sgt. Bailey addressed previous requests from the Trustees indicating that in regard to extra patrol in the main cemetery, he was on night shift and personally did it and did not see anybody. He also indicated there had been extra patrols for traffic enforcement during the day. Mr. Jordan discussed speeding on Half Acre Road and indicated the Township was busy with so much more traffic. The Trustees expressed their appreciation to Sgt. Bailey and the Sheriff's Department. The following Offense Reports were taken for April and May, and year-to-date for 2026:

	<u>April</u>	<u>May</u>	<u>Year-to-date</u>
○ Assault	0	0	0
○ Animal Offense	0	0	0
○ Breaking and Entering/Burglary	0	0	1
○ Court Confiscation	0	0	1
○ Criminal Damage/Vandalism	3	0	3
○ Criminal Simulation	0	1	1
○ Death Investigation	0	0	1
○ Disorderly Conduct/Obstruction/Resisting Arrest/Fail to Comply	0	0	2
○ Domestic Violence	1	0	3
○ Drug Offense	4	0	14
○ Endanger Child/Interfere Custody	2	1	5
○ Extortion/Conspiracy/Bribery	0	0	0
○ Falsifying Information/Impeding Police/Tampering	0	0	1
○ Fire/Arson Offense	0	1	1
○ Found Property	1	0	1
○ Harassment/Intimidation/Menacing	0	0	4
○ Identity Fraud/Forgery	0	0	5
○ Information Only	2	3	13
○ Drug Overdose	0	0	0
○ Missing person/Runaway	0	0	0
○ Open Container/OVI	0	0	4
○ Receive Stolen Property	0	0	1
○ Recover Vehicle/Unauthorized Use	0	0	0
○ Sex Offense/Public Indecency	0	0	2
○ Suicide/Attempt/Mental Health	6	3	16
○ Theft Offense	2	4	14
○ Trespass Offense	2	0	2
○ Underage/Child Abuse	0	0	1
○ Violate Protection Order	0	1	2
○ Weapons Offense	0	0	2

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Mr. Jordan briefly discussed the ongoing process to update Williamsburg Township's Land Use Plan, indicating the Township's desire to continue to involve the public. He introduced Drew DeMarsh of Clermont County Community + Economic Development to discuss the preliminary results of the Land Use Plan public survey. Mr. DeMarsh indicated one of the benefits to the County's assistance is that it is free to the Township versus the cost of an outside consultant. He said he recently assisted in the completion of a land use plan update for Goshen Township and they were happy with the results. In regard to Williamsburg Township, Mr. DeMarsh stated two months ago there was a public engagement at the high school and an online and physical survey has been available to get feedback. He indicated this information would provide a framework to help guide us. Mr. DeMarsh said 85 survey responses have been received and this was triple the number Goshen Township received. He reviewed four pie charts corresponding to the Williamsburg Township survey results:

1. Which part of Williamsburg Township do you reside or own property in?
 - Results were relatively evenly distributed including the Village
2. How satisfied are you with the current land use patterns in your area?
 - 35% Satisfied, 34% Unsure, 21% Not Satisfied, 10% Very Satisfied
3. What should be the highest priority for infrastructure improvements?
 - Top 3: Roads 42%, Water/Sewer 28%, Tied Sidewalks 9%, Energy 9%
4. How would you prefer to receive updates about the land-use planning process?
 - Top 3: 43% Newsletter, 30% Email, 8% Website

Mr. DeMarsh reviewed two additional survey results, where those completing the survey could select one or more options:

1. What strategies should Williamsburg Township prioritize in a future Land Use Plan?
 - 63 people responded Preserving Farmland, 29 people responded Commercial Development, 27 responded Residential Development, and 12 responded Industrial Development as the highest responses
2. Which housing options should Williamsburg Township prioritize in a future Land Use Plan?
 - 47 people responded Rural Lots, 37 Entry Level Homes, 28 Senior Housing, and 14 Workforce Housing as the highest responses

Mr. DeMarsh mentioned the County planned to have a booth at the Fair to gather information for a plan for agriculture use throughout the County. He discussed the public mapping exercise that occurred at the high school a couple of months ago where stickers were placed on 4 maps to gain input on their thoughts on the best areas within the Township to preserve, improve, grow, and reinvest. Mr. DeMarsh reviewed the map results. He stated that community input was an important factor in determining the Land Use Plan. He indicated that the Plan was not close to being done, he was not developing recommendations yet, and he encouraged everyone to stay actively engaged. He mentioned the Ohio Public Works Commission Grants for potential road work. The Trustees thanked Mr. DeMarsh for his work on the Plan and his presentation.

Public Participation

Mr. Jordan opened the meeting for public participation. Mr. Adams asked if each marker on the Land Use Map displayed represented one response. Mr. DeMarsh said it did. Ms. Baker indicated she was at the Land Use Plan public meeting at the high school and thought there were only 3 to 4 people there, but she had to leave at the beginning of the meeting. Mr. DeMarsh indicated there were 15 to 20 people at the meeting. Ms. Betemps thanked everyone for a successful America 250 Picnic, specifically Mr. Bainum for doing the announcing, Mr. Jordan for his donation of a framed eagle photo, Mr. Maklem and his wife for assisting and Mr. Maklem for helping grill burgers for 300 to 350 people, Chief McCarthy for providing the grills, Jessica Wenzel for helping with the grill, and Jody Wilson for being a catalyst to get things done. Ms. Betemps also recognized the Trustees, Fiscal Officer Lefferson, Chief McCarthy, and Maintenance Supervisor Brian Tatman for personally contributing the funds for the purchase of all the hamburgers. Mr. Malott took the floor to discuss concerns on his road. He indicated he had lived on McKeever Pike since 1990 and that his wife had been there since before the highway opened. Mr. Malott said he believes the road is no longer safe. There are black tire marks up and down the road and cars driving recklessly all night long. He indicated the vehicles were coming from a neighbor across the street who works on cars. He has called the Sheriff but by the time they arrive the neighbor shuts down music and closes the door. Mr. Malott believes they have a crime radar app that alerts them when the police are coming. He indicated that at times there are 12 to 15 vehicles in the yard and a trailer. Mr. Malott said he pays his taxes and with zoning this is totally unacceptable. He indicated the

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neighbor is running a business. Mr. Bainum indicated he spoke with Sheriff Sgt. Bailey about another road and they discussed this crime radar app. Mr. Jordan said we will call and speak with the Sheriff. Mr. Maklem asked if the activity on the road was on any particular night. Mr. Malott answered no, but weekends were heavy. Mr. Jordan said we appreciate your concerns and will look out and keep an eye on vehicles without tags. Ms. Baker asked why the Village annexation request at the County for the property on Old SR 32 and Tollgate was cancelled. Mr. Maklem indicated it was his understanding that there were issues with the application and the County kicked it back to the Village.

Zoning Report

Mr. Tatman provided a report. The Zoning Commission met last Wednesday for two hearings and they have their recommendations. The two zone changes are the Anderson property on Sharps Cutoff for outside storage and a PUD for duplexes on Half Acre Road. Mr. Tatman asked the Trustees when they wanted to have their hearing. After discussion the Trustees set the Trustee Zoning Hearings for Monday, July 13th beginning at 5:30 pm. Mr. Maklem indicated he would update social media. Mr. Tatman said he made a note on the property on McKeever discussed earlier in the meeting and will send a reminder notice that all vehicles on the property have to be tagged and working. Mr. Maklem followed up on the zoning certificate issue with the Township software. Mr. Tatman said the software company got the information needed added to one page, but that he has not had to send one to the County yet. Mr. Maklem followed up on the occupancy permit on the Maintenance building. Mr. Tatman indicated the electrician did his follow up last week and that he and the contractor were going to verify any remaining fees later this week. Mr. Tatman reminded everyone of a Zoning Commission Workshop June 23rd at 6:00 pm to discuss language on data centers. Mr. Maklem said the workshop is a public meeting.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He indicated Junk Days went well; utilizing 18 roll off dumpsters and one compactor truck. Mr. Tatman said it was very busy and people were appreciative. He said the old part of the main cemetery has been trimmed and they will start on the newer part and the other cemeteries this week. Mr. Tatman indicated a resident that lives on Ashton Road called about some dead trees across from her house asking who is responsible for them. She is afraid they may fall on her house. Mr. Tatman said he will have to see if in right away, they appear to be borderline right away and had some green on them. Mr. Jordan volunteered to go out with him and look at them. Mr. Tatman recommended purchasing a 2023 Case 580SV backhoe loader to replace the Township's current 1999 backhoe at a cost net of trade in of \$80,466.00. The 2023 backhoe is roughly half the cost of a new one and only has 93 hours on it. Mr. Tatman recommended trading in the Township's 1999 backhoe. Fiscal Officer Lefferson said the 2023 backhoe would be purchased through a Sourcewell cooperative purchasing contract so no state bids are required. He added that because the Trustees decided to remove Ashton Road from this year's paving contract that \$60,000 savings would free up funds toward the purchase of the backhoe. Mr. Jordan asked Mr. Tatman if the backhoe has everything the old one has and everything we need. Mr. Tatman answered yes. Mr. Bainum motioned to adopt Resolution No. 2026-14 a Resolution authorizing the purchase of a 2023 Case Loader Backhoe through Sourcewell pursuant to Ohio Revised Code Section 9.48. Through Sourcewell the Board of Trustees intends to purchase a 2023 Case Loader Backhoe 580 SV, serial #FNH580SVNZHH10519 from Southeastern Equipment Company Monroe, Ohio. The purchase of the 2023 Case Loader Backhoe is approved and the fiscal officer is hereby authorized to issue his warrant and voucher for payment of \$80,466.00 for the purchase price net of trade in. The trade in of Williamsburg Township's 1999 Case 580L Backhoe, serial#JJG0271895 is approved in the amount of \$12,500.00. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Maklem motioned to adopt Resolution No. 2026-15 whereas Williamsburg Township intends to purchase a 2023 Loader Backhoe to replace the Township's 1999 Backhoe for use in maintaining roadways and cemeteries; A Resolution of Approval to amend the permanent appropriations by increasing the appropriated amount in Fund 2041 Cemetery, Account 2041-410-599 Other Expenses from \$40,000 to \$57,000 an increase of \$17,000, and increasing the appropriated amount in Fund 2231 Permissive Motor Vehicle License Tax, Account 2231-330-599 Other Expenses from \$2,000 to \$7,000 an increase of \$5,000. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Jordan asked if the doors sticking at the Maintenance Building have been fixed. Mr. Tatman indicated the alarms have but the doors have not been fixed yet.

Emergency Services Report

Chief McCarthy provided a report. In regard to community participation, the Department participated in the June in Olde Williamsburgh Parade and the Firework display. The Chief indicated the preventative maintenance on the ladder truck was completed. Multiple repairs are needed and he is working on getting prices. Suspension issues and other miscellaneous issues were found. Heritage does not do suspension work so the truck will have to be moved from Columbus. The new ambulance is scheduled for delivery in the middle of September. It was ordered at the end of 2023. The Chief said in order to address the 2.5 to 3-year lead time he is researching locking in a price now and the Township will need to consider ordering another new ambulance soon. Mr. Jordan asked for an estimate of the cost. Chief McCarthy estimated \$425,000. The Chief said A/E Doors came to the station for a pre-construction meeting for the garage door replacement and identified an issue

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with the tracking material needed so he is requesting approval for a change order in the amount of \$3,421.92. Mr. Jordan motioned to authorize an additional expenditure in the amount of \$3,421.92 with A/E Doors for the Emergency Services Building garage doors replacement. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Jordan said we have had a lot of rain and some nasty storms recently and the Trustees are grateful for you and your team. Mr. Bainum noted that he believed the 2019 ambulance cost the Township approximately \$220,000 indicating how much costs have risen in recent years.

New Business

Mr. Jordan shared information on the Williamsburg Garden Tour on Saturday July 11th, including highlights of the tour pre-sale ticket locations, and additional contact information.

Mr. Maklem motioned to go into Executive Session pursuant to ORC 121.22 (G)(8) to consider negotiations with other political subdivisions respecting requests for economic development and the information is directly related to ORC 5709.73 and involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project; and the Board has determined that the executive session is necessary to protect the interests in regard to the possible investment or expenditure of public funds to be made in connection with the economic development project, at approximately 8:00 p.m. Mr. Bainum second. All yeas. Fiscal Officer Doug Lefferson was invited into Executive Session. The Trustees came out of Executive Session at approximately 9:11 p.m. having discussed negotiations with other political subdivisions respecting requests for economic development and information directly related to ORC 5709.73 and public infrastructure improvements or the extension of utility services that are directly related to an economic development project with no action taken and no decisions made.

There being no further business, Mr. Bainum motioned to adjourn at approximately 9:12 p.m. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Fiscal Officer

Chairperson