

Williamsburg Township Facebook Page – Terms of Use and Comment Policy

Purpose of This Page

The official Facebook page of **Williamsburg Township, Clermont County** is maintained to provide timely, general information related to agency programs, services, announcements, and public notices. The page is intended as a **one-way informational communication tool** and is not designed to serve as an interactive public forum.

Comments Are Disabled

To ensure compliance with Ohio public records laws and to manage records retention obligations, **commenting has been disabled on all posts** on this page.

This page has **not been designated as a public forum**, limited public forum, or designated public forum. By disabling comments, **Williamsburg Township does not open the page for public discussion, debate, or commentary**, and therefore no public comment rights are created or implied.

Williamsburg Township reserves the right to provide additional, updated, or administrative information regarding and/or in response to Facebook posts created by the Township.

Ohio Public Records and Sunshine Law Considerations

Under the Ohio Revised Code, any record created or received by a public office that documents the activities of the office, including electronic and social media, may constitute a **public record** subject to retention and disclosure requirements.

Allowing public comments on social media platforms can create complex record-keeping, retention, and production obligations that are difficult to manage within third-party systems. Disabling comments helps ensure **consistent compliance with Ohio Revised Code § 149.43 (Public Records Act)** and applicable retention schedules.

No Public Input via Social Media

This Facebook page is **not a substitute for official public participation processes**, including public meetings, hearings, or records requests conducted in accordance with Ohio Sunshine Laws and the Ohio Open Meetings Act (Ohio Revised Code § 121.22).

Members of the public are encouraged to use authorized channels for communication and participation as described below.

Williamsburg Township Facebook Page – Terms of Use and Comment Policy

How to Contact Williamsburg Township

Members of the public may submit questions, concerns, or formal requests through the following official channels:

- **Email:** Trustees@williamsburgtownship.org
- **Phone:** (513) 724-3333
- **Website:** <https://williamsburgtownship.org/>
- **Public Records Requests:** Requests may be submitted in accordance with Ohio Revised Code § 149.43 to the Township Fiscal Officer or any Township Trustee.

These channels ensure that communications are properly documented, reviewed, and responded to in compliance with Ohio law.

Disclaimer

Content posted on this page is provided for **informational purposes only**. References to external websites or social media platforms do not constitute endorsement.

The presence or absence of comments functionality does not limit any individual's rights under the Ohio Public Records Act or Ohio Open Meetings Act.

Policy Updates

Williamsburg Township reserves the right to update or modify this policy at any time to remain consistent with changes in law, court decisions, or guidance issued by the Ohio Attorney General or Auditor of State.