

Williamsburg Township Board of Trustees Minutes

April 3, 2026

The Williamsburg Township Board of Trustees held a Special Meeting on Friday, April 3, 2026 at the Williamsburg Township Hall. The purpose of the Special Meeting was to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment and discipline of a public employee and the investigation of charges or complaints against a public employee, and to take any action deemed necessary or desirable therewith in the open session of the meeting, and all other matters that may come before the Board in open session. Mr. Jordan called the meeting to order at 9:00 a.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, and Jennifer Huber of Brosius, Johnson & Griggs, LLC Attorneys at Law.

There was no public participation.

Chief McCarthy requested approval to apply for the Firehouse Subs Public Safety Foundation Grant for three mobile radios with a total project cost of \$22,462.29. Mr. Maklem motioned to authorize Chief McCarthy and Fiscal Officer Lefferson to apply for the Firehouse Subs Public Safety Foundation Grant for three mobile radios with a total project cost of \$22,462.29. Mr. Bainum second. Mr. Bainum – yea, Mr. Maklem – yea, Mr. Jordan – yea.

Mr. Jordan thanked Chief McCarthy for the Emergency Services Department’s participation in the recent active shooter drill with Williamsburg Local Schools. Mr. Jordan indicated an individual reached out to him regarding using the Emergency Services Building once a month from 5 pm to 11 pm for a group of crafters to meet. He indicated it was not in the Township’s current practice to do this and he did not recommend it until we had a better community facility and were in a better position. Mr. Maklem said the Township had other priorities right now and he was not opposed to it in the future, but not today. Mr. Bainum agreed.

Mr. Jordan motioned to go into Executive Session pursuant to ORC 121.22 (G)(1) to consider employment and discipline of a public employee and the investigation of charges or complaints against a public employee at approximately 9:05 a.m. Mr. Bainum second. All yeas. Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, and Jennifer Huber of Brosius, Johnson & Griggs, LLC Attorneys at Law were invited into Executive Session. The Trustees came out of Executive Session at approximately 11:34 a.m. having discussed employment and discipline of a public employee and the investigation of charges or complaints against a public employee with no action taken and no decisions made.

Mr. Jordan motioned to appoint and empower Emergency Services Chief Jason McCarthy to investigate conduct of a member of the Emergency Services Department and prepare any necessary charges. Mr. Maklem second. Mr. Bainum – yea, Mr. Maklem – yea, Mr. Jordan – yea.

There being no further business, Mr. Maklem motioned to adjourn at approximately 11:35 a.m. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, and Mr. Jordan - yea.

Fiscal Officer

Chairperson