

Williamsburg Township Board of Trustees Minutes

April 20, 2026

The Williamsburg Township Board of Trustees held a Special Meeting on Tuesday, April 20, 2026 at the Williamsburg High School Auditorium. The purpose of the Special Meeting was to hold a Community Workshop on the Williamsburg Township 20 Year Land Use Plan, and all other matters that may come before the Board. Mr. Jordan called the meeting to order at 6:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, Maintenance Supervisor/Zoning Administrator Brian Tatman, Jessica Baker, Sharon Wood, Nancy Karlen, Robin Wiley, Larry Wiley, Michael Pope, Isabel Drake, Vicki Boll, Edward Boll Jr., Bill and Dorothy Lewis, Pat and Tom Fisher, Jody Wilson, Allen Hicks, Gary and Jackie Baum, and Nancy Sullivan.

Mr. Jordan welcomed everyone to the Community Workshop on the Williamsburg Township 20 Year Land Use Plan. He indicated that in developing a good land use plan the Township wants to be patient, transparent, and manage growth well, and that we want everyone's opinion. Mr. Jordan turned the session over to Drew DeMarsh, Senior Planner Clermont County Community + Economic Development, and complimented him on the assistance he has provided in this process.

Mr. DeMarsh reviewed a PowerPoint presentation with the following highlights:

- Discussion of the process for a recent land use plan update for neighboring Goshen Township
- Reasons for updating Williamsburg Township's Land Use Plan (not comprehensively updated since 2004):
 - Manage growth, guide infrastructure investments, preserve farmland and green space, support economic development, align zoning with modern needs, address housing, enhance transportation and safety
- The County is involved because they have an interest in ensuring collaboration and coordination across township boundaries and the County plays a key role in providing and funding major infrastructure such as roadways, water and sewer service, and stormwater management
- The County Economic Development Department has contributed to job growth projects including South Afton Industrial Park (Nestle Purina and MillerKnoll (Design Within Reach)) and the potential of the Eastern Cincinnati Innovation Park at SR 32, SR 276, and Half Acre Road
- Rather than retaining an outside consulting firm, a collaborative approach between the County and Township significantly reduces planning costs
- Reviewed the current Land Use Plan
- Presented Williamsburg Township demographics such as median age, household income, and housing values
- Discussed a 2025 County Housing Study which indicated the central region of the County (Pierce, Batavia, and Williamsburg Townships) had the highest population growth over the 10-year period 2013-2023
- Discussed annexation in the Township. Since 1995, over 596 acres have been annexed in the Township.
- Provided a timeline including remaining steps in updating the Land Use Plan:
 - Survey results shared at the end of May
 - Future land use options created
 - Draft Land Use Plan
 - Public Workshop
 - Public review period – June
 - Work session with Township officials – June
 - Plan revisions based on community input
 - Township Trustees adopt final plan

Mr. DeMarsh led the workshop participants through a mapping exercise where stickers were placed on 4 maps to gain input on their thoughts on the best areas within the Township to preserve, improve, grow, and reinvest.

Participants were also provided a Community Workshop Questionnaire to be completed at the end of the session. The brief questionnaire asked Williamsburg Township's strengths, weaknesses, opportunities, and threats (SWOT Analysis), what should be the 3 main goals of the update, and what did we not address that you would like included.

Mr. Jordan thanked everyone for participating in the workshop.

There being no further business, Mr. Bainum motioned to adjourn at approximately 7:17 p.m. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, and Mr. Jordan - yea.

**Williamsburg Township Board of Trustees Minutes
April 20, 2026**

Fiscal Officer

Chairperson