

Williamsburg Township Board of Trustees Minutes

April 13, 2026

The Williamsburg Township Board of Trustees met on Monday, April 13, 2026 to transact business. Mr. Jordan called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, Maintenance Supervisor/Zoning Administrator Brian Tatman, Jody Wilson, and Ed Boll.

Mr. Maklem motioned to approve the minutes of the March 19, 2026 Special Meeting. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Bainum motioned to approve the minutes of the March 23, 2026 Regular Meeting. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Jordan motioned to approve the minutes of the April 3, 2026 Special Meeting. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Maklem motioned to approve the minutes of the April 8, 2026 Special Meeting. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea.

Mr. Jordan expressed best wishes to Township resident Helen Lefferson in honor of her 100th birthday in April.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Maklem motioned to approve the attached bills. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea.

Public Participation

Mr. Jordan opened the meeting for public participation. Mr. Boll provided information on the upcoming Clermont County Republican Party Lincoln Reagan Trump Dinner April 17th. Ms. Wilson discussed her involvement in working toward an Ohio Constitutional Amendment regarding data centers. She explained that the amendment was to ban statewide large data centers over 25 megawatts and to get the issue on the ballot for November. She indicated the power used by these large data centers can be equivalent to 20,000 houses. Ms. Wilson said the goal was to ban large data centers not all data centers, and that the proposed amendment would not impact normal use data centers for companies like P&G or Kroger or universities. Ms. Wilson discussed the signature gathering process for an amendment issue to get on the ballot. She indicated she was active in collecting signatures and would be at Wichards in Bethel on Saturday, Tate Automotive on SR 133 in Williamsburg April 25th, Tarvin Auto in Batavia May 9th, and the Feed Mill in Felicity May 23rd. Mr. Jordan asked what date the signatures needed to be obtained by. Ms. Wilson said they have to get by July but they are trying to have enough by June. Mr. Maklem asked if there was a Facebook site. Ms. Wilson said no. Ms. Wilson asked if she could set up a table at the Firehouse to obtain signatures indicating these signatures were just to get the issue on the ballot. Mr. Jordan said it would be no if it was promoting one side or the other. He said can we answer you by the next meeting. Ms. Wilson said that was ok and she understands that. Ms. Wilson said the Community 250 picnic had not yet obtained a donor for hamburgers for the event and she thought it would be a nice gesture if the Township donated the money. Fiscal Officer Lefferson reiterated his position from past requests that while legal, he was not in favor of public dollars being spent on donations, stating he believes there are better private sources for these donations. Mr. Maklem confirmed that Pipers Pantry was utilizing the Firehouse May 16th from 10:00 to 11:30. Ms. Wilson indicated that was correct.

Zoning Report

Mr. Tatman provided a report. In regard to new zoning code for data centers, he indicated he spoke with our attorney last week and she suggested that data centers be conditional use. The Township can state some conditions in the zoning resolution, but then case by case other conditions can be added or changed. There would be a hearing each time where the public could weigh in. Mr. Tatman said there will be a couple of zone changes coming up in the next couple months; one for the Anderson property on Sharps Cutoff and a second for property on Half Acre Road by the railroad tracks which is looking for a PUD for 5 duplexes. Mr. Jordan asked if it was a tight fit for the duplexes. Mr. Tatman thought it was ok. Mr. Maklem asked about the nearest fire hydrant. Chief McCarthy said yes there was one nearby and the County water tower was close. Mr. Bainum asked if a letter goes out to the neighbors. Mr. Tatman responded it does. Mr. Tatman indicated he received a zoning permit application for Caseys gas station at the corner of James E. Sauls and Half Acre Road. Mr. Maklem asked if Mr. Tatman saw any issues. Mr. Tatman responded no. Mr. Maklem asked if we could meet the timeline for new data center zoning language before the expiration of the 180-day moratorium on data centers expires. Mr. Tatman said he believed so. Mr. Maklem said let us know if we need to extend. Mr. Jordan indicated he would like to see a date set for the Zoning Commission meeting. Mr. Tatman indicated in regard to conditional use language for data centers it would go into a zone category of conditional use and would require a zone change first and also a hearing for the conditional use as well.

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Mr. Jordan indicated we should have the attorney writing language on conditional use. Mr. Maklem asked when it would be in the zoning code. Mr. Tatman said it would take one or two sit downs with the Zoning Commission. Ms. Wilson asked what attorneys the Township was working with. Mr. Lefferson said Brosius, Johnson, & Griggs of Worthington, Ohio. Mr. Jordan indicated the Township is working with legal counsel on the nuisance property next to the Township Hall. Mr. Boll brought up signs on poles along Half Acre Road. Mr. Jordan said as that is a County road they may have to enforce and we can inform them, unless it is a safety issue. Mr. Maklem asked if there was anything in our zoning regarding snipe signs. Mr. Tatman said he would have to check. Mr. Jordan said we will research.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He indicated someone called and asked about installing a Jake brake sign on SR 133 just outside of town. Mr. Jordan said the Township researched awhile ago. He said sometimes trucks brake this way to keep the vehicle under control. He said the Sheriff's Department would have to monitor as the Township does not have the resources to issue a citation. He indicated Batavia Township had a similar sign and nobody was ever issued a citation. Mr. Jordan said can we actually enforce. He said he gets there are issues. Mr. Jordan asked Mr. Tatman to talk to the Sheriff's Department. Mr. Maklem said we should research if legally we can do it and then who would enforce. He said in his opinion just having a sign there may prevent a lot of people from doing it. He also indicated this may have come up in a Village Council Meeting. Mr. Bainum referred to the sign on Batavia hill. Mr. Jordan said that sign has been removed. Mr. Bainum said we should look into it. Mr. Maklem and Mr. Bainum said they would research with Mr. Tatman. Mr. Tatman said the culvert pipes have been replaced at the Firehouse in anticipation of blacktopping at the end of the month. Mr. Tatman indicated several areas on Ireton Road were ditched last week and that they will be moving out to Musgrove Road next week. All the cemeteries have been mowed at least two times and trimming will start this week. Mr. Jordan asked about the culvert pipe on Todds Run Foster Road. Mr. Tatman said it was complete and looks good. Mr. Jordan asked if Brown County Water had been out to look at the issue on Ireton Road the Sackriders had reported. Mr. Tatman said they have. Mr. Tatman said the water issue appears to be groundwater following underground telephone lines. The lines are cut and do not go up the pole. Mr. Tatman indicated that as it was following a utility line it would not be in the Township's responsibility to fix. Utilities such as Duke, Altafiber, or Spectrum would need to be contacted. Mr. Tatman will speak with the property owners. Mr. Jordan asked Mr. Tatman to keep the Trustees informed. Mr. Jordan discussed using the dura patcher on areas around the French drain on Musgrove Road similar to work the County did on Bootjack Road. Mr. Tatman said we can look at it or attempt it and maybe the County can help when out there doing work. Mr. Tatman said they are looking at options. Mr. Jordan said he can visit the site with Mr. Tatman. Mr. Jordan discussed issues raised by the owner of 4419 Ireton Road. The driveway comes across the creek and there is a potential washout issue by the road. Mr. Jordan and Mr. Tatman indicated they would look at the erosion issue. Also, a hidden drive sign may be utilized to address an additional concern. Mr. Jordan discussed a tree with limbs over the roadway on Dela Palma Road. It appears to be a dead Ash tree. Mr. Tatman will email the County. Mr. Jordan discussed the planned paving of Ashton Road. It is his understanding that annexation being discussed along Ashton would require Clermont County Commissioner approval. Mr. Bainum said he would speak with Mayor Weaver on the annexation on Ashton Road. Mr. Maklem said neighboring Jackson Township would like to know what we decide about paving Ashton or not because if we do not, they will not plan on paving the section in their township. Mr. Bainum asked Mr. Tatman if we can lift the fence up at the Clover Cemetery so we can better weed eat under it. Mr. Tatman said it was too wet now but we can think about it. Mr. Tatman asked if we could just remove the fence. Mr. Bainum said we are looking for a grant to potentially replace the fence. Mr. Maklem asked to bring the topic back at a future meeting. Mr. Maklem asked about removing the old culvert pipes from the Firehouse parking lot. Mr. Tatman said yes, they plan to do that but they had a backhoe issue. Mr. Tatman provided bank financing information in regard to a new backhoe for information purposes only.

Emergency Services Report

Chief McCarthy provided a report. There were 59 Fire and 104 EMS calls for the month of March. The Department participated in an Active Assailant and Reunification Drill with Williamsburg High School. Also provided the ladder truck and flag at the groundbreaking ceremony for the school. The 2006 Sutphen had a failure of the pump mechanism and had to be taken out of service. It is currently at 911 Fleet for diagnostics and repairs. Initial reports are a wiring issue due to an unknown cause. Chief McCarthy requested approval of \$19,718.18 to start the repairs. This includes:

- Tank to pump valve rebuild
- Deck gun valve rebuild
- #1,2,3 valve replacement
- Engine oil leak repair
- Replace pump transmission fluid
- Exhaust repair
- Pump output seal

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- Auto lube system
- Heater core replacement or thermostat
- Class 1 Uni-governor and Enfo system
- Additional cost for the fixes for the pump failure

Mr. Jordan motioned to approve repairs on the 2006 Sutphen at 911 Fleet at a cost of \$19,718.18. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Jordan asked about back up engines. Chief McCarthy said the Department is fully operational with the 1993 engine, the ladder truck, and the 1990 in reserve. Mr. Jordan asked about the useful life of the 2006. The Chief said we can run it as a second out truck for 5 or 10 more years. The Chief informed the Trustees that during the annual service of our breathing air compressor, it was found that the CO Monitor needs replaced. The total cost is \$2,450. Mr. Maklem motioned to approve a new CO Monitor on the breathing air compressor at a cost of \$2,450. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy requested to sign a contract with Greenway Innovations for the disposal of expired medications. The initial expense will be \$205 to dispose of current on-site expired medications. The disposals would follow Pharmacy Board regulations. Lt. Patton of the Department who does similar work for Mercy Health has met with Greenway Innovations. Mr. Bainum motioned to approve a contract with Greenway Innovations for the disposal of expired medications at an initial cost of \$205. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. The Chief discussed the purchase of replacement culvert pipes at the Emergency Services Building at a cost of \$2,479.48 due to the upcoming parking lot resurface. It is anticipated that this cost will be covered by a grant to repave the parking lot. Mr. Jordan motioned for the purchase of culvert pipes at a cost of \$2,479.48 for use at the Emergency Services Building. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy recommended accepting the resignation of Jason Pollitt. Mr. Maklem motioned to accept Jason Pollitt's resignation. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. The Chief recommended accepting the resignation of Eli Mann. Mr. Bainum motioned to accept Eli Mann's resignation. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy recommended accepting the resignation of Mikayla Mann. Mr. Bainum motioned to accept Mikayla Mann's resignation. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy recommended accepting the resignation of Dakota Pollitt. Mr. Maklem motioned to accept Dakota Pollitt's resignation. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy recommended hiring Matt Bucksath as a part-time Firefighter Paramedic and Aidan Duh as a part-time Paramedic. Mr. Bainum motioned to hire Matt Bucksath as a part-time Firefighter Paramedic and Aidan Duh as a part-time Paramedic. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Jordan complimented the Chief and his team on the run times. Mr. Bainum wanted to pass on compliments for a specific event to Department members Joseph Morgan and Luke Palmer. Mr. Bainum said he appreciates all the Pollitts and Manns brought to our Department and he wishes them the best of luck. Chief McCarthy indicated the Firehouse Subs Grant was submitted for new radios. The Chief informed the Trustees that the outdoor warning siren at the Firehouse was not working and Clayt Werden fixed the issues at a cost of \$1,196. Mr. Jordan wanted to look at the process for Emergency Services Department Standard Operating Guidelines (SOGs) for next meeting. Chief McCarthy said he had a quote for a professional service and system that updates SOGs for approximately \$12,000 per year. Mr. Maklem said with such a system, updates don't get stagnant and it tracks when people look at a policy. He is already in favor of it. Mr. Lefferson said adding a recurring \$12,000 cost is financially challenging. He indicated he sees the benefit but wants to look at how to fit into the budget.

Old Business

Mr. Maklem provided an update on the development of a Township Facebook page indicating he was awaiting feedback from our attorney. Mr. Maklem said the Township was holding a Community Workshop on the Land Use Plan at 6:00 pm April 20th at the Williamsburg High School Auditorium and that residents should be receiving information on this in their mailbox soon. Mr. Jordan said the Township is seeking community input. Mr. Jordan said we are finishing up the newsletter. Mr. Jordan said the Township is moving forward with a new healthcare group, UnitedHealthcare, effective May 1.

There being no further business, Mr. Bainum motioned to adjourn at approximately 8:49 p.m. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Fiscal Officer

Chairperson