

Williamsburg Township Board of Trustees Minutes

March 23, 2026

The Williamsburg Township Board of Trustees met on Monday, March 23, 2026 to transact business. Mr. Jordan called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Emergency Services Chief Jason McCarthy, Maintenance Supervisor/Zoning Administrator Brian Tatman, Sgt. Adam Bailey, Liz Betemps, Bill DeHass, Jody Wilson, and Ed Boll. Fiscal Officer Doug Lefferson was on a previously scheduled vacation. Fiscal Officer Lefferson had designated Brian Tatman to take minutes at the March 23, 2026 Regular Trustee Meeting in his absence.

Mr. Bainum motioned to approve the minutes of the March 9, 2026 regular meeting. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Mr. Lefferson had provided a financial report prior to the meeting, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it. Mr. Maklem stated that the Fiscal Officer’s report included that the Closeout Report was filed March 12, 2026 with the U.S. Treasury on State and Local Fiscal Recovery Funds (SLFRF). These funds were used for the new maintenance building.

Mr. Maklem motioned to approve the attached bills. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Mr. Lefferson had provided a resolution to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the Fund 2031 Road and Bridge to reallocate dollars between Salaries and Ohio Public Retirement System (OPERS), reducing salaries by \$600 and increasing OPERS by \$600. Mr. Maklem moved to adopt Resolution No. 2026-08 to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the Fund 2031 Road and Bridge to reallocate dollars between Salaries and Ohio Public Retirement System (OPERS), reducing salaries by \$600 and increasing OPERS by \$600. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Sgt. Adam Bailey of the Clermont County Sheriff’s Office provided a report on activity in the Township for the month of February 2026 including a comparison of February to January 2026, and a report by month of all activity in 2025. There was a significant increase in activity in February compared to January, with 32 total offense reports versus 16. The following Offense Reports were taken for February and year-to-date for 2026:

	<u>February</u>	<u>Year-to-date</u>
○ Assault	0	0
○ Animal Offense	0	0
○ Breaking and Entering/Burglary	1	1
○ Court Confiscation	1	1
○ Criminal Damage/Vandalism	0	0
○ Death Investigation	0	0
○ Disorderly Conduct/Obstruction/Resisting Arrest/Fail to Comply	1	1
○ Domestic Violence	1	2
○ Drug Offense	4	10
○ Endanger Child/Interfere Custody	1	1
○ Extortion/Conspiracy/Bribery	0	0
○ Falsifying Information/Impeding Police/Tampering	1	1
○ Fire/Arson Offense	0	0
○ Found Property	0	0
○ Harassment/Intimidation/Menacing	2	3
○ Identity Fraud/Forgery	3	4
○ Information Only	3	5
○ Drug Overdose	0	0
○ Missing person/Runaway	0	0
○ Open Container/OVI	0	3
○ Receive Stolen Property	1	1
○ Recover Vehicle/Unauthorized Use	0	0
○ Sex Offense/Public Indecency	1	2
○ Suicide/Attempt/Mental Health	4	4
○ Theft Offense	4	5

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	<u>February</u>	<u>Year-to-date</u>
○ Trespass Offense	0	0
○ Underage/Child Abuse	1	1
○ Violate Protection Order	1	1
○ Weapons Offense	2	2

For a total of 32 Offense Reports in February and 48 for all of 2026. Mr. Jordan commented on the recent incident with a tree down across the road and how well everyone worked together from all entities, thanking Sgt Bailey and the Sheriff's Department.

Public Participation

Mr. Jordan opened the meeting for public participation. Bill DeHass, CEO, Clermont Senior Services indicated there was a Senior Services levy on the ballot May 5th. Mr. DeHass provided a synopsis of the services they provide:

- Served 4,000 individuals last year county wide
- Serve 60 years and older
- Transportation – 700,000 miles driven, examples doctor visits, grocery store
- Home meals – 70,000 delivered
- Home repair – 324 steps/ramps, a little plumbing and electrical
- Adult day care
- Home care – 34,000 hours provided, light housekeeping
- In home responsibility– if not able to go to adult day care
- Life-long learning centers
- New center opening in Bethel
- Adult protective services – 703 in 2025
- Some services can be \$2,000 to \$3,000 a year compared to \$8,000 to \$10,000 in a nursing home

The May 5th levy is a renewal with no new increase in taxes. Services provided increased 7% in 2025 over 2024. Mr. Jordan asked what is the greatest thing they will need. Mr. DeHass indicated at some point they will need an increase in levy funds.

Liz Betemps provided an update on the America 250 Williamsburg Ohio Community Picnic Sunday, June 21st from Noon to 3:00 at the Williamsburg Community Park. She said generous donations are rolling in, some of the donations include:

- Valley View Lounge – Hot dogs
- First Presbyterian Church – deserts
- Trinity Christian Fellowship – side dishes
- Welcome Baptist Church – side dishes
- United Methodist Church – deserts
- Peoples Bank – water, ice, and coolers
- Williamsburg & Stonelick Township Emergency Services – grills
- Williamsburg Branch Library – equipment for activities

Ms. Betemps said Clermont County Commissioner Claire Corcoran will be helping with the grilling. She mentioned a village video by Brandon Severn as he walked the streets of Williamsburg and shared the history of the village. You may follow updates on the Community Picnic on Facebook at America 250 Williamsburg OH Community Picnic or go to the home page for the village website williamsburgohio.org.

Mr. Boll asked Sgt. Bailey about any gang presence in Williamsburg. Sgt Bailey was not aware of any. Having more patrols in the area was discussed as well as graffiti on the underpass at SR 276 and SR 32.

Zoning Report

Mr. Tatman provided a report. There was one zoning certificate for a deck since the last report. He indicated he had been in contact with Casey's General Store. They will be reaching out soon to start construction on the new gas station at James E. Sauls and Half Acre Road. Mr. Tatman said he met with an architect and property owner about building 5 duplexes on Half Acre Road at the railroad tracks. It was a pre-construction planned meeting. They want to do a PUD on the property. Mr.

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Tatman said he looked over the drawings and brought up some issues that he noticed. The architect will look at the issues raised and address them if the Zoning Commission deems it necessary.

Cemetery and Maintenance Report

Mr. Tatman provided a report. There were a couple of small trees that came down in the Clover Cemetery from storms last night. They will be cleaned up this week. The other two cemeteries did not have any damage. He indicated that they will start clearing debris in the grass in all the cemeteries this week and start mowing. When it dries out, they will start leveling and seeding graves. He reported they will be out ditching roads starting next week. All vehicles have been run through the salt neutralizer and should be ready for spring. All salt equipment has been removed from the trucks. Mr. Tatman said they are holding off on replacing the culvert pipes on Ashton Road.

Emergency Services Report

Chief McCarthy provided a report. Tower 73 has returned from having repairs made and is back in service. Two of the repairs that were made are now leaking. 911 Fleet has been notified and plans to send a technician out. Tower 73 is out of service for a couple days. The passenger window mechanism on the 2006 Sutphen broke. The item was repaired in house with a new mechanism. The 2019 Horton ambulance air compressor for the air horns is broken. Replacement units with estimated shipping is \$1,420.88. Also, a seat belt has failed for the rear seating and needs replace, pricing is being obtained. Mr. Jordan motioned to spend \$1,420.88 with Atlantic Emergency Solutions to replace the 2019 Horton ambulance horn air compressor. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Chief McCarthy requested approval to apply for the workers compensation grant to purchase a Stryker load system for the new ambulance. Mr. Bainum motioned to authorize Chief McCarthy and Fiscal Officer Lefferson to apply for the workers compensation grant to purchase a Stryker load system for the new ambulance. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Maklem discussed a revision to the cost in the fire station parking lot paving motion made at the last meeting. Mr. Maklem moved to amend the motion made in the Regular Trustee Meeting of March 9, 2026 to hire Robert's Paving Inc. to resurface the fire station parking lot with parking striping by striking the total cost of \$90,400 and inserting the total cost of \$71,400. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Jordan said the Township received a card from a resident that had used Emergency Services complimenting the Emergency Services Department and Chief McCarthy. Mr. Maklem thanked the Chief and crew for what they do.

Old Business

The Trustees decided not to purchase the toolbox from Perry Bennett. Mr. Jordan moved to rescind the motion made in the regular Trustee Meeting of July 14, 2025 to purchase Perry Bennett's mechanics toolbox and tools for \$10,000. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Mr. Bainum said he was looking into the process to change an address to get all Williamsburg zip codes.

Mr. Maklem discussed the equipment to generate our own identification badges for the Township.

Mr. Bainum indicated the bridge at Bethel Concord is to be completed by the end of the year. In regard to the roundabout on Half Acre Road, surveyors were out again for electric and it will be moving forward.

There being no further business, Mr. Bainum motioned to adjourn at approximately 8:26 p.m. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Fiscal Officer

Chairperson