

Williamsburg Township Board of Trustees Minutes

March 9, 2026

The Williamsburg Township Board of Trustees met on Monday, March 9, 2026 to transact business. Mr. Jordan called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Pat Fisher, Tom Fisher, and Ed Boll. Emergency Services Chief Jason McCarthy had to leave just prior to the opening of the meeting for an Emergency Services call.

Mr. Bainum motioned to approve the minutes of the February 23, 2026 regular meeting. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Maklem motioned to approve the attached bills. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea.

Fiscal Officer Lefferson designated Brian Tatman to take minutes at the March 23, 2026 Regular Trustee Meeting in his absence.

Public Participation

Mr. Jordan opened the meeting for public participation. There was no public participation.

Zoning Report

Mr. Tatman provided a report. In regard to new zoning code for data centers, he indicated that he had spoken with most of the Zoning Commission and they plan to meet the week of March 23rd. The goal is to have it finished and turned into the Clermont County Planning Commission by April 14th for their April 28th meeting. Any zoning code changes would then come back to the Zoning Commission in May and then to the Trustees by the end of May. Mr. Tatman said if we cannot make that deadline to the County in April, it will all be pushed back a month, and it would come to the Trustees by the end of June. Mr. Tatman indicated a couple of new addresses have been issued for new homes on Cain Run, Cobb and Dela Palma Roads. Mr. Jordan said he appreciated the data center zoning timeline and suggested calling the Township's Worthington attorney for additional feedback on data centers. Mr. Jordan said he wanted to address people who habitually violate zoning rules this year. Mr. Tatman said he would work with the Township's Worthington attorney to draft a letter to habitual violators. Mr. Jordan said he also wanted to look at assessing property owners for which the Township has to perform the maintenance. Mr. Jordan provided an update on the 20 Year Land Use Plan. He indicated Goshen Township just completed a public session on their land use plan and it went well. In regard to Williamsburg Township's plan, he indicated a public survey was being finalized, some tentative dates have been set for survey release and meetings, and a letter to residents is being prepared discussing the survey and timeline. Mr. Jordan also said that likely the Firehouse or school would be used for any public discussion to accommodate more people. He indicated Drew DeMarsh of Clermont County Economic Development has been a great partner and has done a great job assisting with the process. He said after the letter is drafted, he will share it with the other Trustees. Plans are to have a paper and electronic survey available. Mr. Bainum asked Mr. Tatman to follow up with a zoning change request for the owners of the Shell Station on James E. Sauls Road.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He recommended re-hiring Perry Bennett and Dan Scott as part-time cemetery workers for mowing and trimming beginning April 1st. Mr. Jordan motioned to hire Perry Bennett and Dan Scott as part-time cemetery workers for mowing and trimming beginning April 1st. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem – yea, Mr. Jordan - yea. Mr. Tatman said they are finished with all the flooring at this time in the Township Hall. Mr. Jordan asked if they were done in the conference room. Mr. Tatman said yes and they will clean up the scrap flooring. Mr. Bainum asked about trim over the registers in the main hall. Mr. Tatman indicated he would see what they could do. Mr. Tatman said all the graves have been leveled up. He said the salt trucks are all emptied and will be cleaned up in the coming weeks. Mr. Jordan asked about the amount of salt on hand. Mr. Tatman indicated there was about 80 tons and that was a sufficient supply. He said over spring break they are going to try and replace the culvert pipes on Ashton Road to be ready for paving this spring. Mr. Jordan suggested taking pictures of the finished work for documentation prior to the solar project work starting in relation to the Road Use Maintenance Agreement. Mr. Maklem stated that solar traffic was not supposed to be on Ashton Road. The Trustees discussed if that would actually be the case. Mr. Tatman informed the Trustees that there are some areas in the Township that need ditch work, indicating Musgrove Road and Ireton Road are the two that need it the worst.

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Emergency Services Report

Chief McCarthy was not available due to an Emergency Services call. Trustee Maklem read the Chief's report. There were 63 Fire and 115 EMS calls for the month of February. Tower 73 is still being repaired. They found an air leak; the pump shift is leaking. Parts and labor for repair are estimated to be \$1,052.14. The tank valve is also leaking. Tank fill valve rebuild, parts and labor are estimated to be \$913. There was discussion about needing a motion for these repairs. Fiscal Officer Lefferson said in his opinion these were minor repairs and a part of routine ongoing maintenance and would not need a motion. He indicated if repairs were of a more significant level such as a new transmission or greater than five to ten thousand dollars a motion would be appropriate. The Trustees agreed. Mr. Maklem continued the report. The new Chevy Tahoe Chief's car is in service. The 2019 Horton ambulance had a coolant hose rupture. Williamsburg Truck and Auto repaired the vehicle. Total cost was \$1,204.04. The 2006 Sutphen Pumper had electrical issues. Three of the four batteries were bad. All four batteries were replaced. The Chief's report outlined the need for a new Pumper. A new Sutphen Pumper has a total cost of \$918,798.70 on state term pricing. In comparison, a similar pumper from E-ONE was priced at \$975,270 on state term pricing. Emergency Services current first out pumper is a 2006. This pumper was designed for use with the previous volunteer staffing model. We have been able to reconfigure many of the storage compartments to meet our current response uses; however, we now need to move forward and purchase a new pumper that better meets our needs to provide services to the community. Also, with the age of the current vehicle we are beginning to experience an increase in repairs and due to the age of the current vehicle some parts are unavailable. We have already a commitment of \$500,000 from a private donor towards this purchase. The Chief's recommendation is purchasing the Sutphen Pumper at a price of \$918,798.70. Fiscal Officer Lefferson voiced his support for the purchase. After Trustee discussion, Mr. Bainum motioned to adopt Resolution No. 2026-07 Authorizing the Purchase of a Custom-Built Fire Engine Pumper from Sutphen Corporation through the Sourcewell Contract No. 113021-SUT and to Appropriate the Necessary Funds, at a cost of \$918,798.70. Mr. Jordan second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. The Chief's report also requested approval to hire Roberts Paving, Inc to resurface the fire station parking lot. Total cost with parking striping is \$90,400. This cost would be covered by funds from the One Time Strategic Community Investments Grant received from the State of Ohio. A significantly higher quote from Rack Seven was provided to the Trustees. Mr. Maklem motioned to hire Roberts Paving, Inc to resurface the fire station parking lot with parking striping at a total cost of \$90,400. Mr. Bainum second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. The Chief has accepted Dave Brown's resignation. Mr. Bainum motioned to accept Dave Brown's resignation. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea. Mr. Lefferson discussed applying for funding through the Ohio 136th General Assembly Capital Budget Community Project Application up to \$250,000 for improvements to the Firehouse including new siding, new garage doors, training room upgrades, and other items. Mr. Jordan motioned to authorize Chief McCarthy and Fiscal Officer Lefferson to apply for funding through the Ohio 136th General Assembly Capital Budget Community Project Application up to \$250,000 for improvements to the Firehouse including new siding, new garage doors, training room upgrades, and other items. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea.

Old Business

Mr. Maklem said at the last regular meeting the Township passed a resolution requesting the Clermont County Commissioners establish a Community Reinvestment Area (CRA) on 12 parcels north of State Route 32 around Half Acre Road and State Route 276. Today the Township was informed that the Board of County Commissioners ratified this CRA. The CRA designation will now be forwarded on to the Ohio Department of Development. In regard to the Clermont County Community Improvement Corporation (CIC) property within the CRA, there is a contract pending sign on the parcels for sale. Mr. Maklem indicated he is at liberty to say that the CIC in working with REDI Cincinnati and Jobs Ohio has signed a letter of intent for a transformational project with an international advanced manufacturing company. Mr. Maklem indicated we have no knowledge of the company name. Fiscal Officer Lefferson stated he did not know the company name. There was a brief discussion about the announcement of a Canadian food producer establishing an operation in Batavia Township off of Curliss Lane. A small portion of this facility would be in Williamsburg Township. Mr. Maklem pointed out the meeting agenda on the screen and indicated there were copies at the podium in the hallway. The agenda was also on the website and ongoing will be posted before the meeting, it may not be posted until the day of the meeting and is subject to change but will represent the agenda at that time. Mr. Maklem said the Township is in process of developing our own Facebook page as another avenue to communicate with the public and share important information from the Township.

There being no further business, Mr. Bainum motioned to adjourn at approximately 7:33 p.m. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, Mr. Jordan - yea.

Fiscal Officer

Chairperson