

Williamsburg Township Board of Trustees Minutes

February 13, 2026

The Williamsburg Township Board of Trustees held a Special Meeting on Friday, February 13, 2026 at the Williamsburg Township Hall, for the following purpose: to discuss the Land Use Plan and all other matters that may come before the Board. Mr. Jordan called the meeting to order at 9:00 a.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, and Drew DeMarsh Senior Planner Clermont County Community + Economic Development.

Mr. Jordan indicated he, Mr. Lefferson, and Mr. Tatman have been working with Mr. DeMarsh from the County on a process for updating the Williamsburg Township Land Use Plan. Mr. Jordan turned the meeting over to Mr. DeMarsh to provide an update on the process. Some of the key elements Mr. DeMarsh discussed were:

- Williamsburg Township's Land Use Plan had not been comprehensively updated since 2004
- An updated plan is essential to proactively manage growth, support economic development, guide infrastructure investments, address housing needs, enhance transportation and safety, preserve farmland and green space, and align zoning with needs
- The County completed two related items in 2025: 1) Clermont County Housing Study and 2) Economic Development Strategic Plan
- The process of developing the Land Use Plan includes input from the Trustees and Zoning Commission, Clermont County Agencies (Engineer, Water & Sewer, Economic Development), school districts, Fire/EMS leadership, major landowners, farmers, developers, local businesses, civic organizations, and the community residents.
- The process includes an electronic and paper survey made widely available to capture as much community input as possible. A draft survey was provided.
- A public meeting to discuss the Plan is also envisioned
- A tentative timeline was discussed including a survey launch in March
- All the input would then be considered when developing the final Land Use Plan

Mr. Jordan indicated the Township's healthcare broker reached out and wants to meet. This was the result of a discussion he had with the broker at the Ohio Township Association Winter Conference regarding managing costs more effectively and a less than satisfactory renewal process for 2026. Mr. Jordan said he would schedule a meeting with the broker and include Fiscal Officer Lefferson.

Mr. Jordan said the Clermont County Prosecutor's Office was reviewing a one-year extension with Rumpke for trash collection within the Township. He indicated during this extension period the Township can explore joining in a possible consortium with other townships.

Mr. Jordan discussed a possible state of the Township presentation to the Clermont County Commissioners potentially in the next few months. The Township has done this in the past and the Trustees agreed it was a good idea.

Mr. Jordan indicated that Mr. Maklem and Mr. Lefferson are working with our attorneys and Clermont County Economic Development on outlining a potential Community Reinvestment Area within the Township.

Mr. Maklem provided an update on the Savion solar project. It appears the project will likely be sold and the Township's projected revenue from the project could be less. Mr. Maklem asked the Trustees if they were ok with him becoming more actively involved with the project given the changes in status and uncertainty. The Trustees agreed with Mr. Maklem's involvement.

Mr. Bainum said there was an issue with the bus turnaround on Hockstock Road, potentially a parked trailer blocking access. There may potentially be some easement or ownership issues and the turnaround may need to be relocated. Mr. Tatman said he would go check it out.

There being no further business, Mr. Bainum motioned to adjourn at approximately 11:25 a.m. Mr. Maklem second. Mr. Bainum - yea, Mr. Maklem - yea, and Mr. Jordan - yea.

Fiscal Officer

Chairperson