

Williamsburg Township Board of Trustees Minutes

January 29, 2026

The Williamsburg Township Board of Trustees held a Special Meeting on Thursday, January 29, 2026 at the Williamsburg Township Hall, for the following purpose: to discuss confidential information regarding economic development and all other matters that may come before the Board. Mr. Jordan called the meeting to order at 9:00 a.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Charlie Maklem, and Gary Jordan answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Kris McClintick Director Clermont County Community + Economic Development, Scott Gafvert Senior Development Specialist Clermont County Community + Economic Development, and Drew DeMarsh Senior Planner Clermont County Community + Economic Development.

Fiscal Officer Lefferson said Chief McCarthy informed him that the crew performing the work on the Firehouse bunkrooms and bathrooms found additional cracks and paint crumbling on the ceiling which was beyond the scope of the original estimated repair. The additional cost to repair this properly is \$1,500. Mr. Lefferson recommended authorizing this additional expenditure because it was necessary and timely as the contractor was there now completing other work. Mr. Jordan asked if this was water damage from current leaks. Mr. Lefferson said no the roof had been repaired last year and the vent areas resealed. This damage was from prior issues. Mr. Maklem motioned to approve an additional \$1,500 expenditure to repair cracks on the ceiling at the Firehouse. Mr. Bainum second. All yeas.

Emergency Services Chief Jason McCarthy joined the meeting and was informed of the approved additional repair to the Firehouse.

Mr. Jordan motioned to go into Executive Session pursuant to ORC 121.22 (G)(8)(a) for the purpose of discussing confidential information regarding economic development at approximately 9:02 a.m. Mr. Bainum second. All yeas. Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, Maintenance Supervisor/Zoning Administrator Brian Tatman, and Kris McClintick, Scott Gafvert, and Drew DeMarsh of Clermont County Community + Economic Development were invited into Executive Session. The Trustees came out of Executive Session at approximately 11:08 a.m. having discussed confidential information regarding economic development with no action taken and no decisions made.

There being no further business, Mr. Bainum motioned to adjourn at approximately 11:09 a.m. Mr. Maklem second. All yeas.

Fiscal Officer

Chairperson