

Williamsburg Township Board of Trustees Minutes

December 10, 2025

The Williamsburg Township Board of Trustees held a Special Meeting on Wednesday, December 10, 2025 at the Williamsburg Township Hall, for the following purpose: to consider compensation of public employees, and all other matters that may come before the Board in open session. Mr. Bainum called the meeting to order at 9:00 a.m., and all joined in the Pledge of Allegiance to the Flag. Gary Jordan and Guy Bainum answered the roll call; Mr. Henning joined the meeting at approximately 9:10 a.m. due to a work conflict. Also present were Fiscal Officer Doug Lefferson, Emergency Services Chief Jason McCarthy, and Charlie Maklem.

Chief McCarthy discussed the upfitting of the Township's new Chief's vehicle which would include adding a lightbar, additional warning lights, a command console, cargo space, etc. (the upfitting does not include graphics). Given the lead times for the upfitting (6 to 8 weeks), this is a time-sensitive issue. The Chief provided the Trustees with two bids. One bid from Citizens First Fire Training for \$15,639.00 and one from L&W Outfitters for \$21,898.12. Citizens First recently completed some updates to an older Emergency Services pickup truck. Chief indicated while these upgrades were adequate for the older truck, they were of lesser quality brands. The bids for the Chief's vehicle upgrades were designed to be comparable but each company uses different brands. L&W uses Whelen lighting and Citizens First uses Fenix. The Trustees, Chief, and Fiscal Officer reviewed the two bids in detail and had extensive discussion. It was noted that the Clermont County Sheriff's Office has used L&W. Mr. Henning noted that the L&W Outfitters quote was more detailed, had better quality items, and a larger light bar. The Trustees, Fiscal Officer, and Chief agreed that L&W Outfitters appeared to be the larger more experienced group and that given this was a new vehicle expected to serve the Township for several years, using them would be more beneficial. Mr. Bainum motioned to hire L&W Outfitters, Wilder, Kentucky to upfit the 2026 Chevrolet Tahoe with lighting packages and other equipment as provided in estimate 1641 at a cost not to exceed \$22,000.00. Mr. Jordan second. All yeas. Mr. Bainum asked about the usefulness of the old Chief vehicle given the battery draining down issues. Chief McCarthy said his computer usage likely drains the battery down and that the Assistant Chief should be able to use without any issues as he is not operating the same equipment.

At approximately 9:27 a.m. Mr. Bainum motioned to go into Executive Session per Ohio Revised Code, Section 121.22 (G) (1) to consider compensation of public employees. Mr. Henning second. All yeas. The Trustees invited Emergency Services Chief Jason McCarthy, Fiscal Officer Doug Lefferson, and incoming Trustee Charlie Maklem into the Executive Session. The Trustees came out of Executive Session at 10:41 p.m., having discussed compensation of public employees with no action taken and no decisions made.

Mr. Lefferson indicated, as previously discussed, the Township has received a FEMA Grant of \$18,800.00 to be used toward the payment of paramedic school for two employees. Chief McCarthy informed his members of the opportunity and two good candidates applied, Sam Hill and Joe Martin. Mr. Lefferson said the Township would pay the cost upfront and the candidates would have to pass, then the Township would be reimbursed. The Township also must match 5% of the cost. Based on Chief McCarthy's recommendation, Mr. Lefferson requested the Township sponsor paramedic school for Sam Hill and Joe Martin at an estimated cost of \$22,000 for both. Mr. Henning motioned to pay the cost of paramedic school for Firefighter/EMT Sam Hill and Firefighter EMT Advanced Joseph Martin up to \$22,000.00 (\$11,000.00 per person). Mr. Bainum second. All yeas.

There being no further business, Mr. Bainum motioned to adjourn at approximately 10:45 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairperson