

Williamsburg Township Board of Trustees Minutes

September 22, 2025

The Williamsburg Township Board of Trustees met on Monday, September 22, 2025 to transact business. Mr. Bainum called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Gary Jordan, and Bari Henning answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Joseph Martin, Charlie Maklem, Donna Mercer, Randy Mercer, Jody Wilson, Erica Pursley, and Ed Boll.

Mr. Henning motioned to approve the minutes of the September 8, 2025 regular meeting. Mr. Jordan second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Jordan motioned to approve the attached bills. Mr. Bainum second. All yeas.

Ms. Pursley, Clermont County Mental Health and Recovery Board, discussed a renewal levy on the ballot. She said passage of the renewal levy would create no new taxes, it keeps current funding and costs \$15 per year for a homeowner with a \$100,000 market value. Ms. Pursley indicated the levy funding helps provide essential mental health, addiction treatment and prevention services such as:

- Clermont and Brown Crisis Hotline
- Clermont County Mobile Crisis and Mobile Response Stabilization Services
- Clermont County Crisis response team
- School-based mental health in all districts
- Drug and alcohol prevention and treatment services for youth
- Suicide Prevention Programming
- Treatment for persons with Opioid addiction, including Medication Assisted Treatment

With the goal of helping those that cannot pay for services and making services accessible to everyone. She indicated that funding provides services that reach 1 in 8 residents of Clermont County. Ms. Pursley cited a 51% increase in need for mental health services since 2020, a 17% increase in hot line calls, and a 42% increase in calls for youth under 17. She indicated the funding represents about one third of their budget and is a good preventative investment. Ms. Pursley said without the levy they would have to cut needed services to the community. She asked for community support and reiterated the levy will not raise taxes. Mr. Jordan said the Township is preparing a newsletter and may have room to include information to educate the community. Mr. Bainum said for many years he was the guardian for a mentally disabled person and he appreciated the Mental Health and Recovery Board's help. The Trustees thanked Ms. Pursley for her presentation.

Mr. Lefferson provided an update on recently enacted House Bill 96 regarding cybersecurity. He said as previously discussed, the Township must implement a cybersecurity **program** by July 1, 2026. Mr. Lefferson said today (September 22nd) he received a communication from the Ohio Township Association that stated a cybersecurity **policy** must be adopted by September 30, 2025. He said he was meeting with an Ohio Township Association Risk Management Authority information technology risk advisor Monday, September 29th and he would discuss some of the conflicting guidance. Mr. Lefferson said the Township does have certain technology policies already in place.

Zoning Report

Mr. Tatman provided a report. He indicated the Williamsburg Township Zoning Commission will have a hearing on October 2nd at 7:00 pm for the zone change at McKeever and SR 32. Mr. Tatman said he spoke to the Zoning Commission about setting dates to meet to go over any updates to the zoning code and asked them if they had any proposed changes to send them to him.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He said the cub scouts will be here to do cemetery clean up October 1 and then set a rain day up for October 15th. The boom mower is back in operation and they will be going out to finish up here soon, the village is borrowing it for the next week. Mr. Tatman said the International truck goes out Wednesday to get retro fitted for new salt spreader hydraulic controls equipment that was all covered under a grant. Mr. Henning asked if the pick up date was moved up. Mr. Tatman responded yes, moved up one week. He indicated the new F600 is being built now and we should have it sometime in October. He indicated all the foundations have been poured and they will pour one more time next month. Mr. Tatman said Musgrove Road will be closed for a few days while the county does some work on the bridge. Mr. Bainum said

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it would be closed October 6th through the 9th. The northside of Dela Palma Road will be closed for about a week. Mr. Jordan said there is no update on the Bethel Concord bridge closure. He said it was an emergency situation and the county had to shut it down, rain washed out some of the repair work and the county is looking for a better design and trying to get new state and local funds. The bridge will be closed the rest of the year, maybe able to address in the first quarter of 2026. Mr. Bainum said we may know something by October 10th (County Transportation Meeting). Mr. Tatman said Eric Ely from the County Engineer's Office will be out checking the end of next week on the full depth repair estimate for Musgrove Road. Mr. Henning asked if that included looking at the repaving of Ashton Road too. Mr. Tatman replied yes. Mr. Jordan asked if the culvert pipes on Ashton Road have been checked. Mr. Tatman said both metal pipes will get replaced. Mr. Jordan asked about the durapatcher. Mr. Tatman said we should be getting back this week or next.

Emergency Services Report

Chief McCarthy provided a report. The Chief said that a bad valve stem was fixed on one of the Jeep's tires, but that it was in need of all new tires. He recommended purchasing new tires from Huddle Automotive for \$1,080.00. Mr. Henning motioned to purchase four new tires for one of the Jeeps from Huddle Automotive for \$1,080.00. Mr. Jordan second. All yeas. Chief McCarthy recommended contracting with EMSAR to do annual maintenance on our Stryker cots, stair chairs, and load system. He indicated EMSAR has had the contract in the past and he recommends renewing the contract at an annual cost of \$2,310.00 for a 3-year term. The Chief provided the Trustees the EMSAR program material. Mr. Jordan motioned to contract with EMSAR, Austin, Texas to do annual maintenance on Township Stryker cots, stair chairs, and load system at an annual cost of \$2,310.00 for a 3-year term. Mr. Bainum second. All yeas. Chief McCarthy recommended purchasing a cap and decked drawer system for the 2013 pickup truck so it can be utilized for water rescue equipment and EMS equipment. He said the cost is \$5,364.00 from Citizens First Fire Training and some money from the previous sale of the rescue van would help cover this cost. Mr. Bainum motioned to purchase a cap and decked drawer system for the 2013 pickup truck at a cost of \$5,364.00 from Citizens First Fire Training, Chillicothe, Ohio. Mr. Henning second. All yeas.

Mr. Bainum said last Thursday he attended a Clermont County Township Association Meeting at the Clermont County Highway Department building. The Clermont County Engineer's Office is required to meet with the townships once a year. He said this is where he received an update on bridges as discussed earlier in the meeting. Mr. Bainum said the townships voted on setting Beggars Night at October 31st from 6:00 to 8:00 pm.

Public Participation

Mr. Bainum opened the meeting for public participation. There was no public participation.

There being no further business, Mr. Henning motioned to adjourn at approximately 7:20 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairperson