

Williamsburg Township Board of Trustees Minutes

October 13, 2025

The Williamsburg Township Board of Trustees met on Monday, October 13, 2025 to transact business. Mr. Bainum called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Gary Jordan, and Bari Henning answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Joseph Martin, Brian Bielfelt, Charlie Maklem, Randy Mercer, Jody Wilson, John Ortman, and Ed Boll.

Mr. Jordan motioned to approve the minutes of the September 17, 2025 special meeting. Mr. Henning second. All yeas. Mr. Henning motioned to approve the minutes of the September 22, 2025 regular meeting. Mr. Bainum second. All yeas. Mr. Bainum motioned to approve the minutes of the September 30, 2025 special meeting. Mr. Jordan second. Mr. Jordan - yeas, Mr. Bainum - yeas, Mr. Henning - abstain.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Jordan motioned to approve the attached bills. Mr. Henning second. All yeas.

Mr. Lefferson indicated he attended an all-day Fiscal Officer training in Athens, Ohio held by the Auditor of State on October 2nd. Mr. Lefferson said the training included a good session on cybersecurity. Mr. Lefferson said he also participated in a one-hour cybersecurity webinar conducted by Cyber Ohio on October 8th.

Zoning Report

Mr. Tatman provided a report. He indicated the Williamsburg Township Zoning Commission recommended the same as the County at their Zoning Commission hearing on October 2nd for the zone change at McKeever and SR 32. Mr. Tatman said if the Trustees are ok with holding the Trustee hearing on this zone change on October 27th at 6:45 pm, he will post the hearing notice. The Trustees agreed to set their hearing on October 27th. Mr. Tatman indicated there will be a Zoning Board of Appeals hearing for a sign at Purina. This will be their main sign by SR 32. Purina is requesting approval for a 15-foot sign and the maximum in the zoning code is 8 feet. Mr. Jordan asked if there was a photo of the potential sign. Mr. Tatman said he has a picture and it just says Purina. Mr. Tatman indicated he had issued several new addresses this past week for 3 or 4 new homes. Mr. Jordan said a resident on Elklick had requested a garage be torn down through the County Land Bank demolition program. The Trustees supported the request.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He said the cub scouts picked up several bags (7-8) of debris, and sticks in the main cemetery last week. Mr. Tatman reported the new one-ton truck is done. It went to the city of Mason for the yearly Rodeo they have. The Rodeo is an obstacle course for salt trucks. KE Rose has a booth at the event so it was out on display. Mr. Tatman believed the truck would be delivered this week. Mr. Tatman said he would like to sell the old truck on GovDeals after getting the new one in. He indicated they were working on getting all maintenance trucks branded with the new Williamsburg Township lettering in line with that used on top of the ladder truck. Mr. Tatman indicated the boom mower is back from the village, and the Maintenance team will be out finishing up cutting trees back this week and mowing along roads. He said they will be out ditching Bass Road this week because there can issues in the curve where water can seep up through the road.

Emergency Services Report

Chief McCarthy provided a report. There were 48 Fire and 98 EMS calls for the month of September. The Chief said the 2019 Horton had a crack in the fuel filter housing. The vehicle was repaired and fuel filters replaced at Williamsburg Truck and Auto and placed back in service two hours after the issue. The Chief said Williamsburg Truck and Auto was super responsive and that was awesome. Chief McCarthy recapped that the Department was awarded the Assistance to Firefighters Grant from FEMA for \$54,860.95. Mr. Henning said good job on the grant.

Mr. Bainum said there was a Clermont County Township Association meeting this Thursday at the Sheriff's Office. Mr. Bainum indicated he could not attend. Mr. Jordan said he could attend. Mr. Bainum gave an update from the Clermont County Transportation Meeting Friday. He discussed the planned roundabout at Half Acre and James E. Sauls Sr. Drive and finishing a hook up road at Nestle Purina. Mr. Boll asked if the road leading into the Purina plant was a county road. Mr. Tatman and Mr. Bainum said yes. Mr. Bainum said Corporal Bailey of the Sheriff's Office could not be at the meeting tonight but would be at the next meeting.

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Public Participation

Mr. Bainum opened the meeting for public participation. Mr. Ortman asked about the status of the bridge on Bethel Concord Road. Mr. Bainum indicated the County was trying to get emergency funding to fix. He said the County was trying to fix and a terrible rain washed out what was started. He said it was an emergency closure and there was no date yet for reopening, looking at next spring or summer. Mr. Bainum said he knows it is an inconvenience. Mr. Ortman indicated a positive in that it does slow traffic on the road, the road has a 55 MPH speed limit and would be better at 45 MPH. Ms. Wilson discussed learning of animal cruelty cases at the courthouse and about people getting in trouble through police reports citing an issue of 30 grams of fentanyl. Ms. Wilson said we should be able to know these things and that citizens have a right to know the activity. Mr. Bainum indicated he would have to ask the Sheriff's Office about a report. Ms. Wilson said they will give us a report. There was a discussion about names and addresses of offenders and Ms. Wilson indicated she was not looking for that. Mr. Bainum said he would check with Corporal Bailey. Mr. Bielfelt indicated people should not have to hunt and search for it. Ms. Wilson asked about the solar project in the Township, indicating she knew Joe Speeg was the Township liaison. Mr. Jordan said in speaking with Joe Speeg, he said it has gotten quiet at this point, not stopped. Mr. Bielfelt said they are probably working on environmental permitting. Mr. Bainum said we asked for any revenue to be paid upfront. Ms. Wilson said Bethel finally got their money. She indicated the solar company was paying for damage to the roads and the roads have been repaired. Mr. Jordan indicated we are working on a Draft Township RUMA (Road Use Maintenance Agreement) and checking with the Prosecutor's Office to see if we can share one with Williamsburg, Batavia, and Jackson Townships. Mr. Bainum said there is going to be a RUMA.

There being no further business, Mr. Jordan motioned to adjourn at approximately 7:20 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairperson