

# Williamsburg Township Board of Trustees Minutes

## July 28, 2025

The Williamsburg Township Board of Trustees met on Monday, July 28, 2025 to transact business. Mr. Bainum called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Gary Jordan, and Bari Henning answered the roll call. Also present were Fiscal Officer Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Charlie Maklem, Pat and Tom Fisher, Judy and Bob Raub, Hannah Lubbers, Jody Wilson, and Ed Boll.

Mr. Bainum requested a moment of silence for Jim Taylor who served two terms as a Williamsburg Township Trustee and Tara Bice who was a member of Emergency Services for over 30 years.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, and the Trustees accepted it.

Mr. Jordan motioned to approve the minutes of the July 14, 2025 regular meeting. Mr. Henning second. Roll call: Mr. Jordan yea, Mr. Henning yea, Mr. Bainum yea.

Mr. Henning motioned to approve the attached bills. Mr. Jordan second. All yeas.

Hannah Lubbers from the Adams-Clermont Solid Waste District presented an update on the 2025 Solid Waste Plan. She indicated the District was in the process of adopting the 2025-2040 Plan working with the State of Ohio and the Ohio EPA. The objectives of the plan are to ensure waste capacity, obtain 25% waste diversion, and provide educational material & programs. Williamsburg Township Trustee Gary Jordan serves on the District Policy Committee representing all townships in Clermont County. Ms. Lubbers said programs include recycling drop-off sites, litter pick up crews along roadways, scrap tire management, the Adams Waste & Recycling Center, school waste reduction programs, among other programs and events. She indicated that the District Administrative Offices and Special Item Recycling Center were now operating at the site of the former homeless shelter in Batavia Township (2403 Old State Route 32, Batavia, Ohio). Ms. Lubbers said the 2025 Solid Waste Plan was in the 90-day ratification period right now for all entities involved. Mr. Bainum asked about disposal of tires. Ms. Lubbers said yes, the scrap tire collection event was happening this year at the Clermont County Fairgrounds (Friday, September 12 & Saturday September 13, 8am to 2pm). Mr. Jordan told Ms. Lubbers the Township appreciated her help with the Rumpke trash and recycling agreement with the Township. Mr. Tatman asked where the Township could get rid of tires collected off the road side. Ms. Lubbers said he could contact her. The Trustees thanked Ms. Lubbers for her presentation.

Judy Raub of the Kiwanis East Fork Region provided some information on the organization. She indicated it was their 5<sup>th</sup> year anniversary and that the Kiwanis East Fork Region covers pretty much all of Clermont County. Ms. Raub said their Fields of Honor flag display program was both their largest service project and largest fundraiser. One of the Fields of Honor flag displays have typically occurred at the site of the old high school in Williamsburg during November. Ms. Raub said the Kiwanis are currently in a membership drive and are having an Open House at the Batavia Village Offices on August 26<sup>th</sup> (6:00 to 8:00 pm). She provided flyers on the Open House and the Fields of Honor. Mr. Bainum expressed appreciation for what the Kiwanis do with the Fields of Honor.

Fiscal Officer Lefferson stated that new national opioid settlements have been reached with additional companies. He recommended that the Township participate in the new settlement agreements as we have in the past. He indicated the Township currently has over \$12,000 in a fund from prior opioid settlements. These funds need to be used for specific prevention purposes and the Township has not spent any funds received to date. Mr. Lefferson had provided the Trustees the settlement notices and overviews. Mr. Bainum motioned to authorize Doug Lefferson, Fiscal Officer to execute participation agreements in regard to additional new national opioid settlements with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus and a separate additional national opioid settlement with Purdue and the Sackler family. Mr. Henning second. All yeas.

### Zoning Report

Mr. Tatman provided a report. He indicated two zoning certificates one for a new home and one for a new inground pool had been issued since the last meeting. Mr. Tatman said he sent the zone change discussed at the last meeting to the County, it will be on their agenda in August. Sometime in September the Zoning Commission will meet on the zone change, then at the end of September or beginning of October it will come before the Board of Trustees. Mr. Tatman indicated he had sent letters out on some properties with tall grass and debris in their yards. Mr. Jordan said there was a property on Musgrove Road with vehicles without tags. Mr. Tatman responded that letters will be sent.

# **Williamsburg Township Board of Trustees Minutes**

## **July 28, 2025**

### **Cemetery and Maintenance Report**

Mr. Tatman provided a report. He stated that the cemeteries have been trimmed and that they will start trimming them again later this week. He said the cemeteries continue to be mowed every day. Mr. Henning indicated he drove by the main cemetery and all-in-all it was looking good. Mr. Jordan said he was glad to see the old part of the cemetery weeded. Mr. Tatman informed the Trustees that blacktopping has not been scheduled yet with the County on our Township roads. He said that we are still out mowing along the roads and cutting brush back. Mr. Tatman said they will be starting foundation footers in the next few weeks for headstones. Mr. Tatman said that in regard to previously discussed potential damage to a vehicle from a pothole, that he contacted the Township's attorney and was advised at this point we are not liable. He indicated he was going to discuss some more with our attorney. Mr. Tatman discussed pricing for a new 1-ton dump truck and provided quotes to the Trustees. He indicated the difference between the two prices is one is an F600 and the other is an F550 which is what we have now. The F600 is from Rush Trucking for approximately \$117,000 and is on the ground ready for upfitting. The F550 is through Knapheide is approximately \$116,000 and would take 4 to 6 weeks. The trucks have been priced through state approved pricing. Mr. Henning said that for the small price differential he would prefer the F600 versus the F550. Mr. Lefferson said funding is available but he needs to look at the specific funds from which to appropriate the money. The Trustees agreed to continue researching the dump truck purchase.

Mr. Jordan discussed working with property owners and Desmond Maaytah, Executive Director of the Clermont County Land Reutilization Corporation on the demolition of two structures in the Township. He said we are coming to the end of the timeline to request funding. He indicated there was one additional property they were still working through with the owner. Mr. Jordan motioned to request demolition of two structures, one at 3471 Bootjack Road and one at 4145 Half Acre Road through the Clermont County Land Reutilization Corporation. Mr. Bainum second. All yeas. Mr. Bainum said that grants like this have been used in the past within the Township.

### **Emergency Services Report**

Chief McCarthy provided a report. In regard to community participation, the Chief said Tower 73 (ladder truck) attended the Clermont County Fair Parade. He informed the Trustees that previously purchased lighting has been installed on the Tender and the Tower. The Chief reported that the 2019 Horton ambulance is having intermittent issues with the blower motor on the rear air conditioning unit and that the 2016 Horton ambulance is leaking fluid near the rear cylinder hydraulics. He said a service technician will be down to diagnose both issues. Neither vehicle is out of service. After the technician review it can be decided if it needs to go to Horton to be repaired or can be fixed locally. The Chief informed the Trustees that the new ambulance on order now has a June 2026 timeframe for delivery. The Chief said we will need to discuss ordering another new ambulance given the 3-year wait times. Chief McCarthy said the Department participated in electric fork lift training and building walk through at Design Within Reach and live fire training was conducted with our members at the training facility in Mt. Orab.

Mr. Bainum discussed the Clermont County Water Resources Department 5-Year Capital Improvement Plan Updates that are within the Township. There are two projects: State Route 276 water main replacement scheduled for 2026 and an Afton Drive water main loop scheduled for 2027.

Mr. Jordan indicated he and Chief McCarthy met with the Clermont County Economic Development Department on potential projects to be included in the State of Ohio 2025 Capital Bill. He said examples of projects the State was looking for in general were discussed such as nature preserves, soccer fields, and playgrounds. Mr. Jordan indicated he brought into the discussion some possibilities with East Fork State Park. He said the Township has a few weeks to garner ideas. Chief McCarthy said there was a limited pot of money and it was for specific types of projects.

### **Public Participation**

Mr. Bainum opened the meeting for public participation. Pat Fisher asked about drainage in front of their house and if there was an issue whose responsibility was it. Mr. Henning said that ODOT right away from the road is 60 feet, typically where the telephone poles are. He said in her case, living along State Route 133, the ditch line is ODOT's responsibility and that she should call ODOT. Mr. Tatman said ODOT will come out and take a look at it but if it is not a road hazard it may not be a priority. Tom Fisher asked about a single wide trailer in disrepair on SR 133. Mr. Bainum said we have not heard anything. Mr. Jordan said that there is a lot going on with that property and there is interest in addressing it. Mr. Fisher said there were reports of several coyotes on a property with a potentially abandoned house on Story Road. The Trustees indicated that the property was in the Village of Williamsburg. Mr. Jordan informed the Fishers he could provide ODOT contact information and for them to reach out to him when they were ready. The Fisher's thanked the Trustees for getting a section of SR 133 fixed, stating it was an improvement. Mr. Boll said that tar dumped at Half Acre Road and SR 276 created

# Williamsburg Township Board of Trustees Minutes

**July 28, 2025**

a mess. Mr. Henning said that the County used dura patch to help seal it and the heat and the trucks impacted it. He informed Mr. Boll he would need to talk to Clermont County about it. Mr. Boll asked about the Anderson building at Sharps Cutoff. Mr. Henning said it was his understanding it was to store items for his business. Mr. Boll said State Representative Adam Bird was holding an Ice Cream Social at Sycamore Park August 11<sup>th</sup>. Mr. Boll said it was his understanding that Mr. Henning was not running for the next term of Trustee and how would that affect his CIC membership. Mr. Henning said there were still several months left in his current trustee term and that was unknown, he could still be a member-at-large but that conversation has not come up yet. Ms. Wilson provided an update on Pipers Pantry. She indicated that in 2025 the organization has given away 10,000 pounds of pet food and cat litter and at the last event in Goshen they gave away 500 pounds. Ms. Wilson discussed an event originally scheduled for Williamsburg on August 30 from 10 to 12. She said that she anticipates that it will be a big event. She said given that is Labor Day weekend she would like to move the event to August 23<sup>rd</sup> from 10:00 to 11:30 am. Ms. Wilson indicated she had discussed this with Chief McCarthy as the event is at the Firehouse and he had no issue. The Trustees had no issues with the proposed change. Mr. Bainum asked about donations. Ms. Wilson said they get donations from groups like the SCPA. Mr. Bainum asked if individual people can bring donations. Ms. Wilson said yes, they could.

There being no further business, Mr. Bainum motioned to adjourn at approximately 8:00 p.m. Mr. Henning second. All yeas.

---

Fiscal Officer

---

Chairperson