

# **Williamsburg Township Board of Trustees Minutes**

## **July 14, 2025**

The Williamsburg Township Board of Trustees met on Monday, July 14, 2025 to transact business. Mr. Bainum called the meeting to order at 7:00 p.m. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Gary Jordan, and Bari Henning answered the roll call. Fiscal Officer Lefferson was not in attendance due to vacation. Also present were Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Charlie Maklem, Jody Wilson, and Ed Boll.

Financial reports, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received, were provided to the Trustees.

Mr. Bainum motioned to approve the attached bills. Mr. Henning second. All yeas.

Mr. Jordan motioned to approve the minutes of the June 23, 2025 regular meeting. Mr. Bainum second. Roll call: Mr. Jordan yea, Mr. Bainum yea, Mr. Henning abstain.

### **Zoning Report**

Mr. Tatman provided a report. He indicated two zoning certificates for pole barns and one exempt letter for a garage replacement for the same size had been issued since the last meeting. Mr. Tatman said he was contacted by a firm this past week about any data center zoning codes and battery storage codes from our Zoning Resolution Handbook. He informed the Trustees that he contacted the Prosecutor's Office about it since we have none of this in our zoning code. Mr. Tatman indicated he could authorize it in our industrial zoning districts. The Prosecutor's Office stated we may want to start the text amendment process to add or clarify these areas in our zoning code. Mr. Tatman said there are some other items we may want to start text amendment in the Zoning Resolution. He said he would talk with the Zoning Commission once they are finished with a zone change. Mr. Tatman indicated there will be a zone change process starting soon. Mr. Daly owner of the property at McKeever and State Route 32 wants to change another parcel from B-1 to B-2.

### **Cemetery and Maintenance Report**

Mr. Tatman provided a report. He indicated they will finish trimming the cemeteries this week. He said along the roads is being cut back with the boom mower and they should be done before the start of school. Mr. Tatman informed the Trustees that the generator at the new maintenance building needs a new starter and battery. He provided a quote sheet from Buckeye Power Sales for \$2,493.84 for the starter and battery. Mr. Jordan motioned to purchase a new starter and battery for the Maintenance Building generator from Buckeye Power Sales, West Chester, Ohio at a cost of \$2,493.84. Mr. Henning second. All yeas. Mr. Tatman indicated the blacktopping has not been scheduled by the County yet for our area. He said they have done some in Pierce, Union, Batavia, and some of the County's roads in those areas. Mr. Tatman indicated he had a quote for a new F600 truck from Rush and KE Rose with a cost of about \$117,000. He said he was meeting with Knapheide on Wednesday to get a price quote from them. Mr. Tatman said Maintenance Department employee Perry Bennett offered to sell the Township his personal mechanics toolbox and all his tools from when he was a mechanic for \$10,000. Pictures of the toolbox and select tools were provided to the Trustees and the items were discussed. Mr. Bainum motioned to purchase Perry Bennett's toolbox and tools for \$10,000. Mr. Henning second. All yeas.

### **Emergency Services Report**

Chief McCarthy provided a report. There were 48 Fire and 106 EMS calls for the month of June. In regard to community participation, the Chief said station tours were given to kids from the YMCA day camp on two separate days. Chief McCarthy said the 2019 Horton ambulance had brakes, rotors, calipers, and tires replaced. The 2016 Horton ambulance had brakes and rotors replaced. The Chief indicated one of the Department's rubber boats has ripped open on the bow and is unfixable, both rubber boats are 9 years old and near the end of their anticipated life cycle. Chief McCarthy said the Department participated in a full-scale hazmat drill with the LEPC (Local Emergency Planning Committee) that involved multiple agencies. The drill consisted of a vehicle accident involving a rail car, a transporter vehicle, and a construction UTV. The LEPC has to run a full scale drill every 4 years and Williamsburg Township Emergency Services volunteered to host. Nestle Purina and Design Within Reach showed great hospitality for the drill as well. The Chief said the SAFER Grant application has been submitted. Chief McCarthy requested permission to submit an application for the Norfolk and Southern Safety First Grant. The Chief informed the Trustees that the 1990 Rescue (bread) Truck was originally listed on GovDeals for \$8,000 and no bids were received. The truck was reposted for \$2,500 and was subsequently sold for \$14,400 after multiple bids. Mr. Henning motioned to authorize Chief McCarthy to submit an application for the Norfolk and Southern Safety First Grant. Mr. Jordan second. All yeas.

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Mr. Jordan presented information about annexation. He indicated he spoke with the law firm Brosius, Johnson & Griggs of Worthington, Ohio whom the Trustees originally met at the Ohio Township Association Conference. This law firm provides services to numerous townships in Ohio. Mr. Jordan suggested the Township get some expertise about annexation. Mr. Jordan indicated that this has been discussed with the Clermont County Prosecutor's Office. Mr. Jordan motioned to approve Resolution 2025-11, a Resolution Employing Township's Attorneys on an Annual Basis for the Year 2025 to employ the law firm Brosius, Johnson & Griggs of Worthington, Ohio provided that the total compensation shall not exceed \$7,500.00 without further action of the Board. Mr. Henning second. All yeas.

### Public Participation

Mr. Bainum opened the meeting for public participation. There was no public participation.

Mr. Jordan discussed how the Township tore down the dilapidated church at Concord Cemetery, and the possibility of a house on Bootjack Road, and another potential structure is at State Route 133 and Todds Run Foster. Mr. Jordan said if there are any other buildings that may need to be torn down, we would need to know in the next couple of months. Mr. Boll asked if that is through the County Land Bank. Mr. Jordan indicated it was.

There being no further business, Mr. Henning motioned to adjourn at approximately 7:28 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairperson