

Williamsburg Township Board of Trustees Minutes

May 28, 2024

The Williamsburg Township Board of Trustees met on Tuesday, May 28, 2024 to transact business. Mr. Jordan called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Gary Jordan, Guy Bainum and Bari Henning answered the roll call. Also present were Maintenance Supervisor/Zoning Administrator Brian Tatman, Jody Wilson, James Weaver, and Ed Boll.

A financial report previously provided, including a comprehensive account of expenditures and receipts, an appropriation status report indicating year-to-date expenditures by account, and a revenue status report comparing budgeted revenue to actual received was accepted by the Trustees.

Mr. Jordan motioned to approve the attached bills. Mr. Bainum second. All yeas.

Mr. Henning motioned to approve the minutes of the May 13, 2024 regular meeting. Mr. Bainum second. All yeas. Mr. Bainum motioned to approve the minutes of the May 15, 2024 special meeting. Mr. Henning second. All yeas.

Zoning Report

Mr. Tatman provided a report. He stated the Zoning Commission will be meeting on June 5th to hopefully finish up the solar part of the Resolution Book. Mr. Tatman said two zoning certificates were issued since the last meeting and more letters are being sent out for tall grass. Mr. Jordan asked Mr. Tatman to check on the dates for the tall grass letters. Mr. Jordan shared that there will be a local public hearing on the Clear Mountain Energy Solar Project application to the State on August 1, 2024, 5:00 pm, at the Williamsburg High School. Mr. Jordan asked Mr. Tatman to let him know the process for assessing taxes if the Township has to clean up a resident's nuisance property and set a June 15th deadline.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He said both the new and old maintenance buildings were done on the outside and they all match and everything looks great. Mr. Tatman said he had a price to run the sewer line down and connect it. It will cost \$3,000.00 for the pipe and he recommended Vic's Bobcat Service, LLC for the labor at an additional cost of approximately \$3,000.00. Mr. Bainum motioned to approve the purchase of \$3,000.00 of pipe and the hiring of Vic's Bobcat Service, LLC to do the labor at an approximate cost of \$3,000.00. Mr. Jordan second. All yeas. Mr. Tatman recommended hiring DLV Construction Inc for the framing labor for inside the new building at a cost of \$7,000.00. He stated the materials would be purchased directly from Kibler Lumber at a cost of no more than \$10,000.00. Mr. Henning motioned to approve hiring DLV Construction Inc for the framing labor for inside the new maintenance building at a cost of \$7,000.00 and the purchase of material from Kibler Lumber at a cost not to exceed \$10,000.00. Mr. Bainum second. All yeas. Mr. Tatman reminded everyone of Junk Days June 6, 7, and 8th. He stated it took a lot of work but everything was done for Memorial Day. He indicated they are starting to mow along the roads this week and next week. Mr. Tatman said the speed radar sign is going to be placed out on Cobb Road. It was requested with all the extra traffic from 32 construction. Mr. Tatman said there had been two or three Sunday funerals recently and that other Townships do not typically have funerals on Sunday. He provided this information for the Trustees to consider. Mr. Henning asked about type C gravel on the Musgrove Road berm. Mr. Tatman said he would take care of it. Mr. Tatman discussed obtaining a liability waiver for someone who wants to set a headstone. Typically, a memorial company handles. Headstones cannot be shipped directly to the Cemetery Sexton for placement.

Emergency Services Report

Chief McCarthy was not in attendance, but a written report was provided. The Emergency Services team participated in a Touch the Truck Event at the Farmers market on Wednesday May 22nd. In his report, Chief McCarthy recommended hiring Randy Mercer Heating and Cooling to do the HVAC work at the Fire Station in reference to the 2023 Community Development Block Grant project at a cost of \$23,927.00. Mr. Jordan motioned to approve hiring Randy Mercer Heating and Cooling to do the HVAC work at the Fire Station in reference to the 2023 Community Development Block Grant project at a cost of \$23,927.00. Mr. Henning second. All yeas. The Chief's report indicated Jaykin Brinson submitted a letter of resignation from his position as a Cadet. The Chief recommended accepting the resignation. Mr. Bainum motioned to accept the resignation of Jaykin Brinson. Mr. Jordan second. All yeas. Chief McCarthy's written report indicated Colton Siegel has graduated from our Cadet program and he recommended hiring Colton to a volunteer position with the Department. Mr. Henning motioned to hire Colton Siegel to a volunteer position in the Emergency Services Department. Mr. Bainum second. All yeas. In regard to the American Rescue Plan Act (ARPA) Ohio Ambulance Transportation Impacted Industry Program, a grant application was submitted for monies to pay for wages related to the increase in staffing needed due to effects from the pandemic. We asked for a support amount of \$250,000.00.

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Mr. Weaver said notices in the village for tall grass are done once a year. Mr. Henning said we have to go by the Ohio Revised Code. Mr. Boll said he likes to let the fields grow up on his property. Mr. Boll asked about the 12 parcels of property that are in the Township but surrounded by the Village. Mr. Henning said he did not know the exact number but that sounded about right. Mayor Weaver of the Village said that sounded about right. Mr. Boll indicated there were people sleeping in vehicles by Wendys. The Trustees said the best course of action was to let the Sheriff know.

Fiscal Officer Lefferson was off as previously scheduled.

There being no further business, Mr. Henning motioned to adjourn at approximately 7:50 p.m. Mr. Bainum second. All yeas.

Fiscal Officer

Chairperson