

Williamsburg Township Board of Trustees Minutes

March 19, 2024

The Williamsburg Township Board of Trustees held a Special Meeting on Tuesday, March 19, 2024 at the Williamsburg Township Hall, for the following purpose: informational discussion from department managers and fiscal officer on early stage 5-year plan ideas, and all other matters that may come before the Board in open session. Mr. Jordan called the meeting to order at 9:42 a.m. due to Mr. Bainum running late from a prior commitment, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning, and Gary Jordan answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman and Emergency Services Chief Jason McCarthy.

Chief McCarthy discussed the need to obtain two new Surface Go 3 tablets for use in the life squads. One is to replace a broken tablet and the other is to have a backup available. The cost quote was for \$699.98. Mr. Henning motioned to approve the purchase of two new Surface Go 3 tablets for use in the life squads at a cost of \$699.98. Mr. Bainum second. All yeas.

The Trustees discussed the new pickup truck that had been requested by Mr. Tatman in previous meetings. Mr. Henning asked if the prices were State bid pricing. Mr. Tatman said they were. Mr. Bainum motioned to purchase a 2023 Ram 2500 Crew Cab pickup VIN#3C6UR5HJ9PG611692 from Mt. Orab CDJR for \$63,984.00 for use by the Williamsburg Township Maintenance and Cemetery Departments. Mr. Jordan second. All yeas.

Mr. Lefferson discussed the need to execute a Subrecipient Agreement with Clermont County in regard to the previously approved 2023 Community Development Block Grant for improvements to the Emergency Services Building. The agreement had been shared with the Trustees prior to the Meeting. Mr. Jordan motioned to execute the Subrecipient Grant Agreement with the Board of Commissioners of Clermont County for the 2023 Community Development Block Grant. Mr. Bainum second. All yeas.

Mr. Bainum informed the group that Ruth Lung was able to get Rick Shelton to participate in the Brand Subcommittee. Mr. Shelton has worked on brands for large companies and not-for-profits throughout his career, including the University of Cincinnati.

Mr. Tatman said the final inspection on the new maintenance building should be next Friday.

Mr. Henning said he spoke to Rick Healey and he agreed to join the Zoning Commission as an alternate. After discussion, Mr. Henning motioned to appoint Rick Healey to the Zoning Commission as an alternate. Mr. Jordan second. All yeas.

Mr. Jordan provided an update on the Township's Land Use Plan. He said that he and Fiscal Officer Lefferson met with Kristofer McClintick, Director, Scott Gafvert, and Leonard Kendall of the Clermont County Department of Community & Economic Development regarding how to approach updating our plan. It was a good introduction to the new Director and Mr. Kendall a Planner for the Department said he would be available to help manage the process. Mr. Jordan said one element of the last plan was a limited survey and we would work with the Economic Development Department on the best approach for the new plan.

Mr. Jordan discussed possibly utilizing a law firm from the Columbus area to provide an education session to the Township on the topic of annexation and joint economic development districts (JEDDs). We first came into contact with this firm at the Ohio Township Association Conference. The Trustees wanted to make sure that any agreement with the firm was specific to the informational topics of annexation and JEDDs and not a broader agreement. Mr. Jordan said he would reach back out to discuss specifics of an agreement.

Items discussed above such as obtaining new vehicles, grants, the Brand Subcommittee, Land Use Plan, and gaining increased knowledge of JEDDs and annexation are elements of the 5-year plan still in development.

Mr. Jordan said he became aware of a Facebook post wherein Clear Mountain Food Park indicated they would be only doing private events for now and that in their opinion the laws were different in that regard. Mr. Jordan shared the information with the Clermont County Prosecutors Office and they stated that private or not because of the liquor license the noise ordinance still applied.

The Trustees agreed to place the normal June in Olde Williamsburgh update in the next newsletter.

Mr. Tatman asked the Trustees to consider what fee should be adopted in regard to new solar projects. Mr. Henning said we should research neighboring Townships. Mr. Tatman said we have a lot of that information but he would confirm.

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Chief McCarthy said the liquid suspension was out on the ambulance and it was back at JCM.

Mr. Jordan motioned to go into Executive Session pursuant to ORC 121.22 (G)(5) for the purpose of discussing matters required to be kept confidential by state statutes at approximately 10:45 a.m. Mr. Henning second. All yeas. The Trustees came out of Executive Session at approximately 11:55 a.m. having discussed matters required to be kept confidential by state statutes with no action taken and no decisions made.

There being no further business, Mr. Bainum motioned to adjourn at approximately 11:56 a.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairperson