

# Williamsburg Township Board of Trustees Minutes

## November 27, 2023

The Williamsburg Township Board of Trustees met on Monday, November 27, 2023 to transact business. Mr. Henning called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning, Gary Jordan, and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Corporal Glancy, Traci Stivers, Dylan Arnett, Bobby Feimster, Charlie Maklem, and Ed Boll.

Mr. Jordan motioned to approve the minutes of the November 13, 2023 meeting. Mr. Bainum second. All yeas. Mr. Henning motioned to approve the minutes of the November 16, 2023 special meeting. Mr. Jordan second. All yeas. Mr. Bainum motioned to approve the minutes of the November 20, 2023 special meeting. Mr. Jordan second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Bainum second. All yeas.

Corporal Glancy of the Clermont County Sheriff's Office presented a report on activity in Williamsburg Township for the month of October. There was a total of 38 reports for October a decrease of 8 from the prior month, including 5 adult arrests and no juvenile arrests. There were no overdoses reported during the month of October. Corporal Glancy reported two drug arrests from traffic stops on State Route 32. Based on a prior meeting request from the Trustees to monitor speed in the Commons of East Fork subdivision in response to citizen complaints, Corporal Glancy stated three verbal warnings were issued for speeds of 9 to 11 mph over the speed limit. The Trustees thanked Corporal Glancy for his report and follow up on the Commons of East Fork.

Tracie Stivers, Director of Community Relations, BCW/Workforce (Workforce Development Board of Butler, Clermont, and Warren County) said she was doing an introductory tour to make people aware of resources available to the Township and residents. Their stated mission is "We help employers find the best candidates for open positions, connect job seekers to career enhancement and training opportunities, and offer a wide variety of workforce services both online and at our local centers". Ms. Stivers mentioned a pay to go to school program. Mr. Jordan asked if this group works with the trades and labor unions and were there programs for the trades. Ms. Stiver said there was a member of their Board who was involved with the trades. She indicated BCW/Workforce participates at trade fairs and job fairs and has partnered with Purina. Mr. Jordan asked if they work with the schools. Ms. Stivers indicated they did. Mr. Maklem asked about programs for juniors and seniors in high school. Ms. Stivers stated there are programs for ages 14 through 25 in regard to schools. The Trustees thanked Ms. Stivers for the information.

Mr. Boll asked if the Trustees had information on the number of homeless people in Williamsburg Township. The Trustees did not know. There was discussion about other sources of this information and about the Sauls center being closed.

### Zoning Report

Mr. Tatman provided a report, indicating there was limited activity. There will be a Zoning Board of Appeals hearing for Purina and their potential new plant. It is scheduled for November 30, 2023 at 7:00 p.m. at the Township Hall.

### Cemetery and Maintenance Report

Mr. Tatman provided a report. He indicated that the Clover church scheduled for demolition had not been demolished at this point. Mr. Jordan said he spoke with the demolition team and they expect to get a lot done this week. Mr. Tatman stated the mowing and mulching was complete and they would be starting on winter maintenance of equipment. He said they have been prepping for the new maintenance building, removing some old fence and taking the metal to recycling. Mr. Henning asked about road patching. Mr. Tatman said they planned to cold patch a few spots on Musgrove Road.

### Emergency Services Report

Chief McCarthy provided a report. The Chief and Fiscal Officer Lefferson indicated the Ohio First Responders grant writing contracts have been approved by the Prosecuting Attorney's Office. Chief McCarthy stated the team had 2024 protocol update training with Dr. Charlton. The Chief said Dakota Pollitt would like to do his Eagle Scout project at the station. Dakota would like to design and build an outdoor seating area for department members, utilizing the area behind the station in the wood line. The Chief is behind the project and indicated Dakota would raise the funds. The Trustees voiced their approval for the project. The Trustees thanked the Chief for his report.

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Whereas the Township has received the first year of tax revenue from the Fire and EMS 2022 Levy and will use a portion of this revenue base to pay Fire and EMS Salaries, Mr. Henning motioned to approve Resolution No. 2023-14 to amend the permanent appropriations by increasing the appropriated amount in Fund 2112 Fire and EMS 2022 Levy, Account 2112-220-190 Other – Salaries from \$238,500 to \$298,500. Mr. Bainum second. All yeas.

In addition, Mr. Henning said we needed to amend our 2023 appropriations to reallocate some expenses between accounts within the General, Road and Bridge, and Fire Funds. This reallocation was to account for higher than anticipated health care costs and some salary reallocation. Mr. Jordan motioned to approve Resolution No. 2023-15 to realign the permanent appropriation resolution by modifying the following appropriation from one account to another within the fund: Fund 1000 General \$15,000 from the Other Expenses to Other Insurance and Bonding, Fund 2031 Road and Bridge \$5,000 from the Other Expenses to Other Insurance and Bonding, Fund 2111 Fire from Other Expenses to Salaries. Mr. Bainum second. All yeas.

While the Trustees had in previous meetings discussed and passed a motion for the purchase of a new ambulance, they wanted to complete a final approval step of passing a resolution. Mr. Henning motioned to approve Resolution No. 2023-16 to Purchase an ambulance from Horton Emergency Vehicles at a total cost of \$339,931.43 and to appropriate the necessary funds. Mr. Bainum second. All yeas.

Mr. Boll asked about the Zoning hearing Thursday night. He had concerns about granting a variance and felt that Purina had not been held accountable. He said a new wet food plant could smell. Mr. Bainum said Purina knows how we feel about odor concerns, they have been working on it, and this is a state-of-the-art plant with new technology. If neighbors smell anything Purina would like a way to log it, so they can better address. Mr. Henning reiterated these comments. Mr. Jordan said we have challenged them at every meeting. He said there are EPA regulations and Clermont County Commissioner Painter has a role on an Ohio environmental board. Mr. Henning said we do want Purina here and we do not have a reason to turn down a zoning request if it fits with zoning guidelines.

There being no further business, Mr. Bainum motioned to adjourn at approximately 7:43 p.m. Mr. Henning second. All yeas.

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Fiscal Officer

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Chairperson