

# Williamsburg Township Board of Trustees Minutes

## November 2, 2023

The Williamsburg Township Board of Trustees held a special meeting on Thursday, November 2, 2023 for the purpose of opening and reading bids for a new maintenance storage building. Mr. Henning called the meeting to order at 10:05 a.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning, Gary Jordan, and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Emergency Services Chief Jason McCarthy, Tim Wilson, and Darin Schweickart. Maintenance Supervisor/Zoning Administrator Brian Tatman and Chris Wright arrived late due to cemetery work.

Mr. Henning said in reviewing documents this morning he and Fiscal Officer Lefferson noticed some discrepancies in the request for bid documents versus what the Trustees approved. Mr. Henning said that due to these discrepancies, no bids would be accepted. Mr. Schweickart of DS2 apologized for the confusion.

In other business, Chief McCarthy recommended entering into an agreement with Shawnee State University to accept the University's EMS students for clinical experiences. This arrangement is typical of others the Township has had in the past and the contract has been approved by Assistant Prosecutor Julia Carney. Mr. Jordan motioned to enter into the Affiliation Agreement Between Shawnee State University and Williamsburg Fire and EMS through the Center for Lifelong Learning Emergency Medical Technology. Mr. Bainum second. All yeas.

Mr. Bainum motioned to cancel the November 6, 2023 special meeting. Mr. Jordan second. All yeas. Mr. Henning motioned to authorize the advertisement for bids for the construction of a new maintenance building in a paper of general circulation with a due date of November 16, 2023 at 10:00 a.m. Mr. Jordan second. All yeas. Mr. Henning motioned to set a special meeting for November 16, 2023 at 10:00 a.m. at the Township Hall for the purpose of opening and reading bids for the new maintenance building. Mr. Jordan second. All yeas. Mr. Henning motioned to set a special meeting, if necessary, for November 20, 2023 at 2:00 p.m. at the Township Hall for the purpose of reviewing any qualifying bids. Mr. Jordan second. All yeas.

Mr. Bainum motioned to adjourn at approximately 10:12 a.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairperson