

Williamsburg Township Board of Trustees Minutes

October 10, 2023

The Williamsburg Township Board of Trustees held a special meeting on Tuesday, October 10, 2023 for the purpose of opening and reading bids for a new maintenance storage building. Mr. Henning called the meeting to order at 10:00 a.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning, Gary Jordan, and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Eli Mann, Chris Wright, Jason Pollitt, Tommy Kirker, Anthony Wesch, Tim Wilson, and Darin Schweickart.

Mr. Henning gave some opening remarks. He indicated that Mr. Tatman informed him a few minutes ago that there was a notice in the mailbox for two certified letters, the sender being a law firm. Mr. Henning informed the group that Mr. Tatman was headed to the Batavia Post Office to attempt to retrieve the letters and that we would wait a few minutes to open bids in the off chance that the letters were a bid. Mr. Tatman informed Mr. Henning by cell phone that the letters were back out on the mail truck for delivery. The Trustees discussed the letters and it was determined that it was highly unlikely they were bids given they were mailed to the Township Hall, which was not part of the bid instructions, and were from a law firm. The Trustees decided to move forward with the bid opening process. (Subsequently it was determined that both letters were concerning a potential annexation).

Mr. Henning stated that the Township had received two bids. At 10:15 a.m., he opened and read aloud one bid chosen at random. The bid was from Robert A. Wilson Construction LLC, 6556 St Rt 770 Seaman, Ohio 45679. The bid from Robert A. Wilson Construction LLC was for \$378,214 and indicated a start date of March 2024. Mr. Henning opened and read aloud the second bid which was from Tim Wilson Custom Homes, LLC, 4014 Amelia-Olive Branch Road, Batavia, Ohio 45103. The bid from Tim Wilson Custom Homes, LLC was for \$235,000. Fiscal Officer Lefferson asked about the process from here. Mr. Schweickart said he reviews the documents and makes a recommendation. Mr. Henning asked if we could review the documents now. The Trustees, Fiscal Officer, and Mr. Schweickart reviewed the documents. The Trustees determined that because the Township's estimate for the bid was \$230,000 the bid from Robert A. Wilson Construction LLC was outside the financial parameters and could not be accepted. There was discussion about the necessary bond. Mr. Schweickart indicated at this stage showing application was sufficient and the Trustees did not need the actual bond. Mr. Schweickart stated that the Prosecutors Office would need to review the contract. Mr. Bainum motioned to accept the bid from Tim Wilson Custom Homes, LLC for \$235,000 contingent on completion of the bond and the Prosecutor's Office review of the contract. Mr. Jordan second. All yeas.

Mr. Bainum motioned to adjourn at approximately 10:36 a.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairperson