

# Williamsburg Township Board of Trustees Minutes

## November 13, 2023

The Williamsburg Township Board of Trustees met on Monday, November 13, 2023 to transact business. Mr. Henning called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning, Gary Jordan, and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Brian Shrive Assistant Prosecuting Attorney, Dylan Arnett, Bobby Feimster, Jim Weaver, and Ed Boll.

Mr. Jordan motioned to approve the minutes of the October 23, 2023 meeting. Mr. Henning second. All yeas. Mr. Bainum motioned to approve the minutes of the November 2, 2023 special meeting. Mr. Jordan second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Bainum second. All yeas.

Mr. Henning welcomed Village of Williamsburg Mayor-elect Jim Weaver. Mr. Weaver indicated he would attend some Township meetings in an effort to stay on the same page with the Township and build a good relationship.

Assistant Prosecuting Attorney Brian Shrive provided an update on formerly having the deed for the Clover Cemetery in the Township's name. He stated the cemetery would need to be re-surveyed. Mr. Shrive said the Township could pay to have a survey completed or the Clermont County Engineers Office would do it for free, but it would be into next year before it could be completed. Mr. Jordan indicated that he believed it made the most sense to wait and let the Engineers Office perform the survey at no cost to the Township. The Trustees agreed. On another topic, Mr. Shrive stated that in regard to the ambulance purchase as long as it was on the state bid term list, we should be good to go.

### **Cemetery and Maintenance Report**

Mr. Tatman provided a report. He informed the Trustees that the blacktopping resolution needs to be done and sent into the County for next year. In the cemetery, foundations are being finished up this week and leaves will be mulched up this week or next. They are going to try and mow along the roads one more time, then through the winter will be running the boom mower to trim everything back. Winter maintenance will be starting next week. Mr. Bainum followed up on the Campbell foundation. Mr. Tatman said yes, it was set. Mr. Henning motioned to pass resolution 2023-13 to enter into a road resurfacing agreement with the Board of County Commissioners of Clermont County, Ohio at an estimated cost of \$75,000. Mr. Bainum second. All yeas. Mr. Jordan indicated there were still some issues with the French drain on Musgrove Road. Mr. Tatman said he would look at it again. Mr. Bainum brought up a ditch issue on Ireton Road. Mr. Tatman said they are looking into it. Fiscal Officer Lefferson mentioned that the old cemetery safe and desk had been moved to Harmony Hill as planned. The Trustees thanked Mr. Tatman for getting this accomplished. Mr. Bainum asked about an address on Half Acre Road. Mr. Tatman said it had been taken care of. Mr. Jordan asked about high grass at a property next to the Township Hall. Mr. Tatman indicated he would follow up.

### **Zoning Report**

Mr. Tatman provided a report. There will be a Zoning Board of Appeals hearing for Purina and their potential new plant. It is scheduled for November 30, 2023 at 7:00 p.m. at the Township Hall. Mr. Tatman stated he will be getting everything out this week to all members and notifying the appropriate people. Mr. Henning provided an update on Purina, indicating that for the original plant they had expected to be producing in the fourth quarter of 2023. The new expectation is to be producing food in the fourth quarter of 2024 and rolling it out in the first quarter of 2025. Indications from Purina have been that they had some general contractor issues both here locally and in a new plant in North Carolina. Mr. Henning said that due to these issues, dates for a second plant (wet food) locally have been put off for two years. Mr. Tatman continued his report stating that he and Chris Wright had torn out all the old ceiling in the back meeting room and will be finishing it this week. Mr. Tatman said he is going to try to get all the Zoning Commission members together to get the solar part of the resolution book done in the next couple weeks.

### **Emergency Services Report**

Chief McCarthy provided a report. There were 49 fire calls and 123 EMS calls for the month of October. The crews were out in the community during trick-or-treat and attended the football playoff games. A Pediatric Advanced Life Support class was taught by Dr. Charlton. The Chief recommended we hire Corey Spitznagel as a part-time Firefighter/Paramedic pending background checks. Mr. Bainum motioned to hire Corey Spitznagel as a part-time Firefighter/Paramedic pending background checks. Mr. Jordan second. All yeas. Chief McCarthy stated they have applied for a MARCS Grant through the State Fire Marshals Office. The total cost of the project is \$49,819.21, the amount of the grant would be \$47,434.78,

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equating to a total cost to the Township of \$2,384.43. The project is to replace all older mobile radios in preparation for the summer of 2025 updates that will render all but two of our mobile radios obsolete. The current lead time is 9 months or longer for new radios. On another topic, the Chief said the new Stryker heart monitors are in service. The old Zoll monitors are out of service and will be taken by Stryker as a trade in credit. Chief McCarthy recommended we donate all the additional Zoll equipment remaining in our possession to the Bethel Tate Fire Department. Mr. Henning motioned to donate all the additional Zoll equipment remaining in our possession to the Bethel Tate Fire Department. Mr. Jordan second. All yeas. Chief McCarthy recommended a change to the fees for CPR classes Emergency Services provides. He stated we currently charge residents a \$10 CPR card fee and we are charging nonresidents \$45 for a CPR class including the card. He recommended restructuring the CPR program fees as follows:

- CPR class and card for residents – Free
- CPR class and card for local not-for-profit business - \$10 fee to cover the cost of the card
- CPR class and card for all non-residents and for-profit business - \$50 (This would cover the cost of the card and the cost of paying employees to teach the class.)

Mr. Jordan motioned to set the following CPR class fees: CPR class and card for residents – Free, CPR class and card for local not-for-profit business - \$10 fee to cover the cost of the card, CPR class and card for all non-residents and for-profit business - \$50 (This would cover the cost of the card and the cost of paying employees to teach the class.)

Mr. Henning second. All yeas. Mr. Henning thanked the Chief for adding EMS average response times to the report.

Mr. Jordan requested that Mr. Tatman place the speed radar sign at the Commons of East Fork. Mr. Weaver asked about speed radar signs. Mr. Henning said we have one and it appears to be effective.

Mr. Boll thanked the Fire Chief for a good job on preparing the Emergency Services Building for use on Election Day.

At approximately 7:30 p.m. Mr. Henning motioned to go into Executive Session per Ohio Revised Code, Section 121.22 (G) (3) Conferences with an attorney for the public body (Township) concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Jordan second. All yeas. The Trustees, Assistant Prosecuting Attorney Brian Shrive, Zoning Administrator Brian Tatman, and Fiscal Officer Doug Lefferson went into Executive Session. The group came out of Executive Session at approximately 7:49 p.m.

There being no further business, Mr. Bainum motioned to adjourn at approximately 7:49 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairperson