

Williamsburg Township Board of Trustees Minutes

October 9, 2023

The Williamsburg Township Board of Trustees met on Monday, October 9, 2023 to transact business. Mr. Henning called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning, Gary Jordan, and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Corporal Glancy, Ted and Lisa Drake, and Ed Boll.

Mr. Jordan motioned to approve the minutes of the September 25, 2023 meeting. Mr. Bainum second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Corporal Glancy of the Clermont County Sheriff's Office reported on Williamsburg Township statistics for the month of September. There were 46 total reports for September, an increase of four from August. There were six adult arrests and zero juvenile arrests. Corporal Glancy went on to state that there were no overdoses reported in the month of September, one drug arrest resulting from a traffic stop in the area of State Route 133, and a critical incident in the area of Old State Route 32 resulting in a male being arrested for Felonious Assault and Domestic Violence (this report is still under investigation). Mr. Henning asked if the Sheriff's Office was still doing overall traffic stops. Corporal Glancy said it depends on call volume, but yes, they were still stopping cars. Corporal Glancy stated there was an emphasis on cell phone usage right now, but they were issuing mostly warnings. Mr. Henning asked if they could check on speed in the Commons of East Fork, as the Trustees have received some comments from residents regarding excessive speed. Corporal Glancy indicated they would do some patrolling in the subdivision. All the Trustees thanked Corporal Glancy for his report and service.

Ted Drake asked if there was any new news regarding Clear Mountain Food Park. Mr. Jordan stated that Mr. David has a new attorney and that a conference with the court was scheduled for this coming Friday. Mr. Jordan reiterated that the Township has the same position it has maintained and want the owners to conform to what was approved. He stated that the Township will stay on it. Mr. Drake raised some question about ownership of the Food Park. Mr. Jordan stated that they would be accountable regardless of ownership. Mr. Boll asked if the name of the new attorney for the Food Park was known. Mr. Jordan said no.

Zoning Report

Mr. Tatman provided a report. He stated there was limited activity. He indicated they need to set a Zoning Commission Meeting this month. Mr. Jordan reminded everyone that there was a public information meeting at the Fairgrounds October 11th from 5:30 to 7:30 pm in regard to the solar farm project.

Cemetery and Maintenance Report

Mr. Tatman provided a report. He indicated they had received a call regarding a bump in the paving on West Fork Ridge. Mr. Tatman examined the roadway and determined that the best course of action was to wait and see if it settles some, any other action may create a bigger issue. Mr. Henning agreed with Mr. Tatman's recommendation. Mr. Bainum said he had received a complaint about a broken downspout at a curb on Rhodes Drive. Mr. Tatman indicated that this had already been fixed. Mr. Tatman reported that they had cleaned the gravel bins up and were using a dumpster to further clean the maintenance building site. He reported that part-time worker Danny Scott was off now due to a medical issue. Mr. Tatman reminded the group that there was a public meeting tomorrow October 10th at 10:00 a.m. at the Township Hall to open and read bids for the new maintenance storage building. Mr. Henning asked about the plate on Hagemans Crossing Road. Mr. Tatman said the plate was gone and Roberts Paving had repaved it. He indicated his department would also be doing some repair work on Sally Drive, Todds Run, Ashton, and the main cemetery entrance. Mr. Jordan said the paving work at the Commons of East Fork provided a huge improvement. Mr. Jordan asked about some of the signage in the Commons. Mr. Tatman indicated he was continuing to work on signage. Mr. Jordan asked Mr. Tatman to check on some Clover Cemetery headstones. Mr. Tatman indicated he would.

Emergency Services Report

Chief McCarthy provided a report. Department members participated in a Fire Safety and Prevention talk with the Kindergarten class. Crews visited the Wildcat Walk at Abrams Stadium. The Chief said a family stopped at the station to thank the crew for delivering their baby, and this was obviously appreciated and rewarding. The 2020 Ford Ambulance returned from Beechmont Ford. It was found to have a leak in the exhaust manifold that was allowing exhaust to leak by and enter the cab. The 2016 ambulance had a large amount of oil under it. Williamsburg Truck and Auto checked it out and could not find anything wrong with it. There was some discussion of potential overflow due to a recent oil change. Rescue 273 had a tire blow out. The tires were from 2010. All tires were replaced. Engine 73 2007 Pumper will need new rear tires before the snow season. Chief McCarthy requested the Trustees move forward with the order of the new ambulance discussed in detail last meeting, if there were no other questions. Fiscal Officer Lefferson stated he has reviewed a financing option and we do have funds available to cover the annual payment amount. He recommended approving financing at a later meeting after reviewing additional finance and funding scenarios. Mr. Henning said that due to the long lead time for completion it made sense to move forward. Mr. Henning motioned to purchase a new ambulance from Horton Emergency Services for \$340,878.00. Mr. Bainum second. All yeas. Chief McCarthy said Captain Watren completed a 6-week Company Officer Development Course. He also attended a National Incident Management Systems: Incident Command System 300 class. This is a class that is recommended by FEMA for supervisors. This free class focuses on expanding the incident command system during a large-scale emergency. In regard to personnel, the Chief indicated Dakota Day has tendered her resignation and he recommends we accept this resignation. Chief McCarthy recommended we add Jaykin Brinson and Jayden Jacobs to the Cadet Program. Mr. Jordan motioned to accept Dakota Day's resignation. Mr. Bainum second. All yeas. Mr. Bainum motioned to hire Jaykin Brinson and Jayden Jacobs to the Cadet Program. Mr. Henning second. All yeas. The Chief recommended we apply for the 2024 MARCS Radio Grant. He provided the following background: In 2025 all Ohio Departments are going to be required to switch entirely to the MARCS radio system. When this occurs, we will lose the useability of over half our radios, including all the radios in our vehicles except the two ambulances. These radios are crucial to our operations. We will apply for 10 new radios with three of them being dual head radios for the fire trucks. The current price for each radio is \$5,828.79 each plus additional cost for programming and installation. The estimated cost for the project will be around \$63,000.00. If we can secure the grant, we could receive

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\$3,000.00 toward each radio and have the installation and programming cost covered. This would be an estimated savings of \$36,000.00. The Trustees agreed with the Chief's recommendation. Chief McCarthy said the new furniture for the break room at the Emergency Services Building was in and looks fantastic. He also stated the carpet at the station was cleaned and looks so much better. Mr. Jordan commented on how the Department was consistently keeping run times down. Mr. Henning added that we were giving more mutual aid than receiving, somewhat an indication we were taking care of our own runs. Mr. Henning also commented on improved run times. Mr. Henning mentioned that the run times were on fire statistics and could we get EMS average run times. Chief McCarthy said he would look into the data availability.

Mr. Bainum said he would like to have Kelly Posey cater the next Clermont County Township Association meeting. The Trustees agreed.

Mr. Boll stated that the large hole at the side of Half Acre Road and State Route 276 had been fixed. This was not Township responsibility but the Trustees were glad that it had been taken care of.

Mr. Bainum motioned to adjourn at approximately 7:38 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairperson