

# Williamsburg Township Board of Trustees Minutes

## September 11, 2023

The Williamsburg Township Board of Trustees met on Monday, September 11, 2023 to transact business. Mr. Henning called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Bari Henning and Guy Bainum answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Deputy Dylan Bailey, Bobby Feimster, Dylan Arnett, and Ed Boll.

Mr. Henning stated that Trustee Gary Jordan was on vacation. Mr. Bainum motioned to approve the minutes of the August 28, 2023 meeting. Mr. Henning second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Bainum second. All yeas.

Deputy Dylan Bailey of the Clermont County Sheriff's Office provided a report of activity in the Township for the month of August. There were 42 reports to the Sheriff in August a decrease of three from July. There were ten adult arrests in August an increase of nine from July. There were no juvenile arrests in August. One overdose was reported in the Township resulting in the patient being transported to the hospital. Deputy Bailey stated there were three incidents at East Fork State Park resulting in criminal arrest, two of which were felony level. Two noise complaints were reported in the area of Old SR 32 and Half Acre Road with one criminal summons being issued and one marked as unfounded. Three of the August arrests were drug related. Mr. Henning thanked Deputy Bailey for his report and service.

### Zoning Report

Mr. Tatman provided a report. Three to four zoning certificates have been issued since the last report for pole barns and decks. Mr. Lefferson asked if the cancelled Zoning Commission meeting had been rescheduled yet. Mr. Tatman indicated it had not.

### Cemetery and Maintenance Report

Mr. Tatman provided a report. In regard to the Commons of East Fork Road Project, he indicated work was being done on West Fork Road, all curb work throughout the subdivision is completed, and they are working on full depth repair. There have been four funerals since last report. Mr. Tatman stated the school had called about some tree limb issues and the maintenance team will take care of tomorrow morning. Mr. Henning inquired about the Ford truck repairs and Mr. Tatman responded it was running well. Mr. Henning stated he appreciated Chris Wright from the Maintenance team taking emergency vehicle maintenance classes for potential future maintenance.

### Emergency Services Report

Chief McCarthy provided a report. There were 35 fire and 95 EMS calls for the month of August. The Department participated in the Homecoming bonfire and parade. The Chief gave a vehicle update. The 2016 ambulance is scheduled to return from Ford tomorrow (September 12). The Chief reported that one team member participated in a mass casualty drill at the CVG airport. Chief McCarthy stated he was not moving forward with the hiring of John Buttrick as a part-time Firefighter/Paramedic. Mr. Henning motioned to withdraw the previous meeting motion to hire John Buttrick as a part-time Firefighter/Paramedic. Mr. Bainum second. All yeas. Chief McCarthy recommended hiring Ben Gebauer Firefighter/Paramedic and Dan Meade Firefighter/Paramedic to part-time positions contingent on the results of their background checks. Mr. Henning motioned to hire Ben Gebauer Firefighter/Paramedic and Dan Meade Firefighter/Paramedic to part-time positions contingent on the results of their background checks. Mr. Bainum second. All yeas. The Chief mentioned that he was completing his first year in this role and was grateful for the opportunity. Mr. Henning told the Chief he had made great steps in his first year and that the Township had received a lot of good feedback, and was looking forward to many years to come. Mr. Bainum echoed those thoughts.

Ed Boll asked if there was any update on the Purina plant. Mr. Henning said it was his understanding that they had had some bumps in the road with general contractors and they have been working to oversee more in house. Mr. Henning believed the plant was to be operational in 2024 with product moving out in 2025.

Mr. Lefferson introduced Resolution 2023-12 to increase appropriations in Fund 2901 EMS by \$125,000 in order to purchase three new heart monitors/defibrillators for the ambulances and fire engine. Mr. Lefferson reminded everyone that funds to cover this entire expenditure had already been received as a donation. Mr. Henning motioned to approve Resolution 2023-12

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to amend the permanent appropriations by increasing the appropriated amount in Fund 2901 EMS, Account 2901-230-599 Other – Other Expenses from \$75,000 to \$200,000. Mr. Bainum second. All yeas.

Mr. Lefferson indicated that the Township's 2024 Tax Budget was approved by the County Budget Commission. Mr. Lefferson stated that the OTARMA Fire Grant in the amount of \$1,000 had been received as a reimbursement for safety equipment purchased. Mr. Lefferson informed the Trustees that the annexation of 6.0640 acres comprising parcel numbers 52-35-09H-138B, 52-35-09H-131B, 52-35-09H-064A and 52-35-09H-062A from Williamsburg Township into the Village of Williamsburg had been approved by the Board of County Commissioners.

Mr. Bainum motioned to adjourn at approximately 7:19 p.m. Mr. Henning second. All yeas.

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Fiscal Officer

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Chairperson