

Williamsburg Township Board of Trustees Minutes

January 9, 2023

The Williamsburg Township Board of Trustees met on Monday, January 9, 2023 to transact business. Chairperson Bainum called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum and Gary Jordan answered the roll call, Mr. Henning was absent as he had previously notified the Board. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Michael Madsen, Bobby Feimster, Dylan Arnett, and Ed Boll.

Mr. Bainum motioned to approve the minutes of the December 12, 2022 meeting. Mr. Jordan second. All yeas. Mr. Jordan motioned to approve the minutes of the December 27, 2022 special meeting. Mr. Bainum second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Mr. Madsen inquired if anything new had been submitted in regard to the old Schumacher Homes property. Mr. Tatman stated no. Mr. Madsen asked about the process for any future use of the property. Mr. Tatman indicated he had contacted Mr. Corbett at the Clermont County Department of Community and Economic Development and they were still researching.

Mr. Boll asked if there were repeated fire alarm calls at the YMCA. Chief McCarthy stated the YMCA's system was old and likely needs replaced, the calls have typically involved the HVAC system. Mr. Boll commented that each call costs money. Mr. McCarthy stated they are working with YMCA management. Mr. Madsen asked if there was a false alarm fee schedule. Mr. McCarthy said yes, if it becomes a nuisance.

Zoning Report

Mr. Tatman provided a summary report for 2022. Twenty-seven zoning certificates were issued in 2022 for 5 homes, 9 barns, 3 decks, 2 garages, 6 pools, and 2 signs. One storage unit commercial business was approved. There were two Zoning Commission Hearings and two Zoning Board of Appeals Hearings in 2022. There were 18 violation or warning letters sent. Most of the letters were for high grass and junk or unlicensed vehicles. Mr. Jordan inquired about a letter on a Dela Palma Road property. Mr. Tatman indicated the letter had been sent. Mr. Jordan reiterated the Trustees desire to have a strategy to address high grass concerns quicker in 2023.

Cemetery and Maintenance Report

Mr. Tatman provided a report. His report included the following historical information:

2022 – 14 cremations and 52 full burials, total of 66
2021 – 26 cremations and 64 full burials, total of 90
2020 – 11 cremations and 46 full burials, total of 57
2019 – 13 cremations and 34 full burials, total of 47

We normally average 60 to 70 funerals a year.

During the snow storm in December the Township only used about 7 tons of salt. The reason is because of how cold it was, the salt froze in the bed of the trucks. The backhoe also froze up and would not start at times. Mr. Tatman stated from here on out when it gets to subfreezing temperatures, once a piece of equipment is started they will let it idle. It started fine to load the trucks but as the day went on and it got colder the equipment was harder to start. Mr. Tatman stated the heater in their office is down. A new blower has been ordered. Currently a small space heater is running in the office. All the equipment is up and running. They are nearly finished with winter preventative maintenance on all the equipment. Mr. Tatman said he checked on the old church building on Twin Bridges Road and noted no issues. Mr. Bainum asked about the potential demolition grant for that building. Mr. Jordan indicated that there was no update yet for approved projects in 2023 from the County.

Emergency Services Report

Chief McCarthy provided a report. There were 101 EMS runs and 32 Fire runs for the month of December. For 2022 in total, there were 1,192 EMS runs and 324 Fire runs. The Emergency Services team handed out presents from the Fill the Cruiser toy drive with the Williamsburg Police Department and Santa at the village hall. Chief McCarthy indicated that they were applying for a radio equipment grant through the State Fire Marshal's Office, Division of Forestry, and FEMA. He stated that the Emergency Services building had a heat issue on Christmas night, a gas main had frozen and Duke Energy was able

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to fix. Mr. Jordan asked about pursuing a Block Grant for certain needs. Chief McCarthy said one potential need was funds to rewire the Emergency Services Building. Mr. Jordan said he was excited about the new staff design for the Emergency Services team.

Mr. Bainum stated the Trustees are completing the standard ODOT documentation certifying there are 18.285 miles of Township roads.

Mr. Jordan motioned to adopt Resolution No. 2023-1 to enter into a road resurfacing agreement with the Board of County Commissioners of Clermont County at an estimated total cost of \$550,000, with \$269,500 anticipated from an OPWC Grant, \$100,000 from an OPWC Loan, and Williamsburg Township providing direct funds of \$180,500. Mr. Bainum second. All yeas. With Mr. Henning being absent.

Mr. Jordan mentioned that the Trustees were still working on plans for a new maintenance building at potentially no cost to the Township due to grants and private donations.

Mr. Bainum stated for the record that the Township had received the standard notice from the Clermont County Recorder in regard to required filings of all zoning resolutions and amendments.

Mr. Madsen asked which roads were involved in the OPWC Grant. Mr. Jordan stated it was roads in the Commons of East Fork subdivision.

Mr. Bainum motioned to adjourn at approximately 7:28 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairperson