

Williamsburg Township Board of Trustees Minutes

November 28, 2022

The Williamsburg Township Board of Trustees met on Monday, November 28, 2022 to transact business. Chairperson Bainum called the meeting to order at 7:00 p.m., and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Doug Lefferson, Maintenance Supervisor/Zoning Administrator Brian Tatman, Emergency Services Chief Jason McCarthy, Dr. Thomas Charlton, MD, Medical Director, Michael Madsen, Bobby Feimster, Dylan Arnett, and Eli Mann.

Mr. Jordan motioned to approve the minutes of the October 24, 2022 meeting. Mr. Henning second. All yeas. Mr. Henning motioned to approve the minutes of the October 26, 2022 special meeting. Mr. Bainum second. All yeas. Mr. Jordan motioned to approve the minutes of the November 2, 2022 5:30 p.m. special meeting. Mr. Henning second. All yeas. Mr. Jordan motioned to approve the minutes of the November 2, 2022 7:00 p.m. special meeting. Mr. Henning second. All yeas. Mr. Henning motioned to approve the minutes of the November 14, 2022 meeting. Mr. Jordan second. All yeas.

Mr. Lefferson presented a financial report, including a comprehensive account of expenditures and receipts and the Trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Zoning Report

Mr. Tatman provided a report. The Zoning Commission met November 16th and recommended to deny the zone change for ZC 2-22 (the old Schumacher homes property) in regard to a proposed travel trailer camp or overnight port. The property owner Mr. Daly is going to apply for zone change involving only the houses on the property once the land has been surveyed and split apart. Mr. Daly provided an email to pull his zoning change application at McKeever Pike for ZC 2-22. Mr. Tatman stated he was contacted by Altafiber last week about an address that needs fixed. They found it during the upgrade to fiber optics. It is on Ireton Road. Mr. Tatman indicated he would send the property owner a letter to have them contact him. It appears it happened when the house was built in 1994 or 1995. Mr. Tatman stated that the furnaces in the Township Hall have been repaired and are working properly again. Mr. Jordan asked about the extent of new service from Altafiber. Mr. Tatman said it was active throughout the Township, but he did not have direct information from them. Mr. Jordan inquired about follow up from Taylor Corbett from the Clermont County Department of Community and Economic Development on Solar Farms. Mr. Tatman said they have been exchanging emails.

Cemetery and Maintenance Report

Mr. Tatman provided a report. The newest section in the Cemetery is ready to be opened. There will be another 800 grave spaces available. The last section was opened in 2005 and that provided 660 grave spaces. There is a waiting list for this section and Mr. Tatman indicated he would begin contacting people about it. All the leaves have been mulched in the cemetery. Mowers will be cleaned and serviced one last time and put up for the year. Foundations are being installed for the last time this year. The plan is to have forms set this week and then pour as soon as possible. The little backhoe came back from Baxla Tractors and was used for 3 hours the next day, but would not stay running. It ended up being returned to Baxla. They indicated it had nothing to do with what they had just repaired. Mr. Tatman said he is waiting on an update. Mr. Henning asked if the foundations will be up-to-date after this last pour. Mr. Tatman stated that yes, they would be up-to-date. Mr. Henning asked if the little backhoe was used a lot. Mr. Tatman said yes for foundations and digging graves. Mr. Jordan expressed his appreciation to Mr. Tatman for resolving an issue for Ms. Betty Parr.

Emergency Services Report

Chief McCarthy provided a report. The Brush 73 vehicle has been repaired and returned. Repairs included a new water pump, hoses, belts and radiator. Chief McCarthy recommended hiring Ethan Watren as a Firefighter and Paramedic. Mr. Bainum motioned to hire Ethan Watren – Firefighter Paramedic to a part-time position. Mr. Henning second. All yeas. Mr. McCarthy reported on an off-road incident at a Mt. Orab brush fire response. He stated our Jeep hit the Mt. Orab Fire Department's pickup truck, but there was limited damage and no injuries. The respective Chiefs agreed on no further action. Mr. McCarthy requested an Executive Session to discuss a personnel matter. Mr. Bainum said they would entertain a motion after conducting some additional business.

Mr. Lefferson discussed Resolution 2022-14 which would reallocate dollars within some Funds reflecting changes throughout the year. The largest reallocation was in the Fire Fund to cover salaries for the new Fire Chief transition and job shadowing period. Mr. Bainum motioned for Resolution 2022-14 to amend appropriations to move from one account to another within the same funds. Mr. Jordan second. All yeas.

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Mr. Lefferson provided some documents relating to the opioid crisis settlement that Commissioner Painter discussed at the November 14th meeting, if the Trustees wanted to move forward. Mr. Jordan motioned for Resolution 2022-15 Approving Participation in Region 14 Governance Structure Under The OneOhio Memorandum of Understanding which establishes a mechanism to disburse settlement proceeds from opioid litigation. Mr. Henning second. All yeas. Mr. Henning motioned Resolution 2022-16 Appointing Initial Region 14 Representative and Alternative Representative to the OneOhio Recovery Foundation, Inc. Board. Mr. Bainum second. All yeas. Mr. Henning motioned to authorize Doug Lefferson, Fiscal Officer to execute Settlement Participation Forms, and other documents, and to act as the authorized official in regard to opioid settlements as outlined in Resolutions 2022-15 and 2022-16. Mr. Jordan second. All yeas.

Mr. Jordan motioned to hire DS2 Architects, Engineers, and Surveyors Hillsboro, Ohio, pending attorney approval of the contract, to assist with plans for a potential new maintenance building. Mr. Henning second. All yeas. Mr. Bainum indicated funds for the building would potentially come from utilization of the American Rescue Plan Act funds and other private donations, or grants.

Mr. Bainum motioned to go into Executive Session pursuant to ORC 121.22 (G) 1 for the purpose of discussion of the investigation of a complaint involving a public employee at approximately 7:18 p.m. Mr. Henning second. All yeas. The Trustees came out of Executive Session at approximately 7:59 p.m. having discussed the investigation of a complaint involving a public employee with no action taken and no decisions made.

The Trustees set a Special Meeting for November 30, 2022 at 6:00 p.m. to consider employment and compensation of public employees (in executive session) and all other matters that may come before the Board.

Mr. Bainum motioned to adjourn at approximately 8:02 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairperson