

Williamsburg Township Board of Trustees Minutes

December 13, 2021

The Williamsburg Township Board of Trustees met on Monday December 13, 2021 to transact business. Chairperson Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Brian Tatman, Kevin Wiedemann, Jeff Scholl, Austin Schile, Ed Boll, Jason Pollitt, Bobby Feimster and Dylan Arnett.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Mr. Schile introduced himself and Mr. Scholl who both work for Arbor Homes which is a Berkshire Hathaway Company. He said that they met with the zoning commission last week to go over the plans for the Old SR 32 Development and listened to their input on what they would like to see in this project and have made those modifications before their information session tonight. He gave some PUD highlights such as minimum lot characteristics of 50x140 with 5-foot side yard and 25-foot front yard setbacks, minimum 1,200 square foot home, etc. He provided some pictures of recently built homes. He said that there would be trails for walking and running. He said that they offer 12 different floor plans with 6 different elevations per plan. He said that they plan to file the plans in 1st quarter 2022. He said that the average lot size is slightly higher than 0.17 acre. The trustees discussed their concerns about the small lot sizes. They also discussed the concerns about the railroad tracks being so close to the backside of the proposed PUD. Mr. Schile asked if the trustees would have any interest in doing a residential TIF so that the lot sizes could be increased.

Zoning Report

Mr. Tatman presented a zoning report. He said that things have slowed down significantly in zoning for the winter. He said that he is working with Wendy Moeller to do training with our zoning board sometime in January.

Cemetery & Maintenance Report

Mr. Tatman presented a report. He said that we are ready for winter with the equipment when/if the snow arrives. He said that the firehouse has an old hot water pressure washer that is old and hasn't worked in a long time. He has gotten quotes and the one that they need with accessories would be around \$9,200 from Hotsy Equipment Company and they could use it at the EMS building and the maintenance building. Mr. Jordan motioned to purchase the Karcher hot water pressure washer with attachments with a cost of around \$9,200. Mr. Bainum second. All yeas. Mr. Carson said the prosecutor's office prepared a resolution for paving North Ellis Road, Coon Avenue, Maple Drive and Bass Road. He said that the Engineer's office prepared an agreement for resurfacing of township roads at a cost of around \$142,139.75. Mr. Henning motioned to pass resolution #5-21 to enter into a road surfacing agreement with the Board of County Commissioners at a cost of around \$142,139.75. Mr. Bainum second. All yeas. Mr. Bainum thanked Mr. Tatman for his help on the cemetery costs that he is working with the Prosecutor's office on to try to spend the money in the cemetery bequests. He said that she is being very helpful in working on spending down that money based on historical expenses.

Mr. Jordan said that we have been working with the Prosecutor's office on a noise resolution to handle some of the problems that we have been having in our township in recent years. He said that the Prosecutor's office prepared a resolution to regulate noise within the unincorporated territory of Williamsburg Township pursuant to ORC 505.172. Mr. Jordan motioned to adopt Resolution #6-21 to regulate noise within the unincorporated territory of Williamsburg Township pursuant to ORC 505.172. Mr. Henning second. All yeas.

Mr. Jordan motioned to go into executive session to go into Executive Session pursuant to ORC 121.22 for purposes of employee discipline at approximately 8:30 p.m. Mr. Henning second. All yeas. Executive Session ended at 9:45 p.m.

Mr. Jordan said that we wrote a letter to thank Lowell Smith for his service to the Zoning Board. Mr. Carson said that he attended the TIRC meeting today along with Mr. Earley from the Williamsburg School Board and all TIF's and Enterprise Zone agreements were reviewed and accepted for continuance.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Jordan nominated Mr. Bainum for Chairperson. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairperson. Mr. Jordan motioned to nominate Mr. Henning for Vice Chairperson. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairperson.

Mr. Bainum motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor/Zoning Administrator. Mr. Jordan second. All yeas.

Mr. Henning motioned to re-appoint Kevin Wiedemann as Emergency Services Chief. Mr. Jordan second. All yeas.

Mr. Henning motioned to give all employees a 4% raise. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay all EMS and fire volunteers \$40.00/run. Mr. Henning second. All yeas.

Mr. Henning motioned to pay all zoning board and ZBA members \$55.00/meeting. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC if necessary. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Emergency Services Chief, Cemetery Sexton/Zoning Administrator, Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay the IRS rate/mile for personal automobile use on township business. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay \$55.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay \$200.00 for Memorial Day expenses. Mr. Bainum second. All yeas.

Mr. Bainum motioned to continue to provide health, dental, vision & life insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Henning second. All yeas.

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Mr. Henning motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Jordan second. All yeas.

Mr. Jordan motioned to appoint the chairperson and vice-chairperson to the Fire Dependency Board. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per firefighter volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m. with the exception of only one meeting in December and that will be December 12. Mr. Henning second. All yeas.

Mr. Henning motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Jordan second. All yeas.

Mr. Bainum administered the Oath of Office to Mr. Henning and Mr. Jordan for their new term of office starting in 2022.

Discussion ensued on a possible tax levy for 2022 for fire/EMS. Mr. Carson presented the #'s that he received from the Auditor's office. He said that we need to have a special meeting to determine how many mills need to be on the ballot and then we submit it to the County Auditor for certification and then we can vote at the first meeting in January to put it on the ballot. Mr. Henning motioned to have a special meeting to discuss levy millage at 7 p.m. on December 28. Mr. Bainum second. All yeas.

Mr. Bainum motioned to adjourn at approximately 10:00 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairperson