

Williamsburg Township Board of Trustees Minutes

November 22, 2021

The Williamsburg Township Board of Trustees met on Monday November 22, 2021 to transact business. Chairperson Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Kevin Wiedemann, Brian Tatman, Charlie Maklem, Deputy Singleton, Isabel Drake and Ed Boll. (Greg Snyder via Microsoft Teams)

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Bainum second. All yeas.

Deputy Singleton gave a report for the month of October of which resulted in 52 calls in Williamsburg Township. He said that most of them were minor reports making Williamsburg Township a great place to live.

Mrs. Drake asked for the definition of a PUD and Mr. Jordan explained what a PUD is and how they work and the process for creating a PUD for the township. She asked what was happening with the noise problems with Mr. David's property. Mr. Jordan explained that the Prosecutor's office has prepared a noise resolution that we have been reviewing and revising. He said that he thinks we'll make final revisions and likely pass at the next meeting. Mr. Henning explained how the resolution will be enforced thru the Sheriff's office and legal actions.

Cemetery & Maintenance Report

Mr. Tatman presented a report. He said that we have had the busiest year for funerals that they have ever had in the past. He said that it's possible that we could hit 100 funerals this year and that is way up compared to normal years. He said that Eli Mann has been digging all new graves since he started working. He said that he's been teaching him how to lay out graves before they are dug and he is picking it up very well. He said that Mr. Mann has passed his temporary CDL and is planning to take his test to get his permanent license in January. He said that starting in February of 2022, the rules are changing, so he's trying to get it done before the rules change. Mr. Jordan said that he worked with Mr. Tatman to complete an ODOT grant and they were able to get it done and turned in to ODOT by the application due date and thanked Mr. Tatman for his hard work and hopefully we'll receive it to pave and repair the 4 roads in Commons of East Fork Subdivision and the cost is \$514,465. Mr. Jordan thanked the County Engineer for a letter of support for the project. Mr. Jordan said that we met the person in charge of the CDBG for 2022 and we may need to start working on it soon. Mr. Tatman said that the County Engineer asked us what roads that we plan to pave for 2022 and he said that he gave him the list that was approved at the last meeting. Mr. Henning asked Mr. Tatman to move the speed limit sign to Bootjack Road, because we've had 2 head on accidents this summer and fall on that road and hopefully it will cause people to slow down.

Zoning Report

Mr. Tatman gave a zoning report. He said that the Zoning Commission meets next Monday at 7 p.m. at the township hall with Arbor Homes regarding their proposed PUD. Mr. Tatman said that Lowell Smith's term on the ZBA expires at the end of the year and plans to go off the board at the end of his term. Mr. Bainum said that he would like to see Brian Henning placed on the board, because he's young and intelligent and moving back to the township sometime in early 2022. He said that he also thinks that Josh Clifton would be a nice choice. Mr. Tatman said that the county is hosting a workshop next week and he plans to attend with Mr. Henning. He said that he has talked to Compass Point Planning about helping us with the PUD. He said that she has worked with various townships around Clermont County and feels like she is extremely knowledgeable on the topic and comes with great references. Mr. Henning motioned to hire Compass Point Planning to help with the PUD at a cost of \$125/hour at a cost not to exceed \$2,875. Mr. Bainum second. All yeas.

Mr. Jordan said that he was introduced to Greg Snyder from Joe Speeg at Jackson Township. He said that he is an architect that has done some building projects with Mr. Speeg. Mr. Snyder gave a description of his personal experience and his firm's experience. Mr. Jordan said that we are talking about an addition to the current maintenance building so that we have more room to store equipment and to work on equipment with hydraulic lifts, etc. Mr. Tatman said that it would likely be around a 50x80 building with 16-foot ceilings, plus an office area, kitchenette and bathrooms in addition to the 50x80 area. Mr. Jordan said that we are in the planning stages and it would include a drive thru area to administer Covid-19 vaccinations and be able to use the CARES Act money to build the building. Mr. Jordan said that we will look at CDBG grant early in 2022 to help fund the project as well. Mr. Jordan said that we'd draft what we are looking for and send some pictures of the area where the building would sit.

Emergency Services Report

Mr. Wiedemann said that the association is inviting us to their Christmas gathering on December 19 at 5 p.m. at the American Legion. He said that we received the check from the insurance from the Core company fire and plans to order the bunker gear that needed to be replaced. Mr. Jordan said that Mr. Wiedemann's identity was stolen as a part of his role as Emergency Services Chief. Mr. Jordan said that we should cover LifeLock for \$539.88 to protect his identity. Mr. Jordan motioned to pay for 1 year of LifeLock coverage for Mr. Wiedemann at a cost of \$539.88. Mr. Bainum second. All yeas.

Mr. Maklem thanked Chief Wiedemann for attending the recent school board meeting to allow him to discuss safety issues with the 3 proposed sites for the new elementary school.

Mr. Henning motioned to adjourn at approximately 7:55 p.m. Mr. Bainum second. All yeas.

Fiscal Officer

Chairperson