

# Williamsburg Township Board of Trustees Minutes

## December 16, 2019

The Williamsburg Township Board of Trustees met on Monday to transact business. Chairperson Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Ernie Ramos, Vince Faris, Jason Pollitt, Kevin Wiedemann, Allen Heimbold, Ed Boll and Brian Tatman.

Mr. Jordan motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Jordan second. All yeas.

### Zoning Report

Mr. Tatman presented a zoning report. Mr. Bainum asked about the person that wants to build a pole barn home on Bootjack Corner Road and Mr. Tatman said that he talked to the County Building Department and as long as they meet the requirements for single family dwellings, it's allowable. He said that a company is wanting to put a new cell tower on Half Acre Road near the other towers, but nothing has been done yet. He said that he has the checks for the zoning members that had meetings in 2019 and he will mail them with Christmas cards. Mr. Jordan asked about the Eve and Earl's property and Mr. Tatman said that the owner hasn't responded yet. Mr. Jordan said that we need to get tough with them, because the property looks horrible and we need to deal with it. Mr. Henning asked Mr. Faris and Mr. Ramos about turning it over to the board of health or building department and having it condemned and torn down and assessing taxes. Mr. Ramos explained the process for doing this. He gave some examples of how this has been done in other townships.

### Cemetery & Maintenance Report

Mr. Tatman presented a cemetery & maintenance report. He said that he would like to purchase a new lawn mower for next year. The trustees agree that this is a good idea to keep the mowers on a 6-year life cycle and asked him to start looking for one.

### Emergency Services Report

Mr. Wiedemann gave a copy of the runs for November. He gave a copy of the members of the department who did not complete the mandatory EMS protocol training, so they won't be able to do any runs in 2020 until they complete the training. He said that he plans to take vacation for 12-18-19 to 01-06-19 and Assistant Chief Willis will be in charge until he gets back. The trustees approve of the vacation. Mr. Boll asked if everything went smoothly with the accident at the mine and Mr. Wiedemann said that everything went fine from the Emergency Services perspective.

Mr. Bainum said that he has received a lot of complaints about Freeman Enclosures blocking Half Acre Road when they are loading their oversize loads, but it was pointed out that the oversize loads are coordinated with the State Highway Patrol, so they are probably the best people to call. Mr. Boll suggested that the trustees talk to the owner of Freeman Enclosures about all of the complaints. Mr. Jordan asked Mr. Tatman to talk to Freeman Enclosures.

Mr. Boll asked about the nominees for the Williamsburg JEDD board as appointees of the CIC and Mr. Henning explained why the CIC chose those appointees, but this is a CIC board issue and not a Williamsburg Township issue.

Mr. Faris performed a swearing in ceremony for Guy Bainum and Greg Carson who were re-elected in November to take office in 2020.

Mr. Bainum said that the Board of Commissioners sent a copy of their resolution accepting annexation of property along State Route 133. Mr. Bainum asked the Supervisors to thank their staff for their hard work on behalf of the township. Mr. Jordan said that our Captain Jason Pollitt is the President of the Ohio State Firefighter's association for 2020 and would like to see us pay him and his expenses. Mr. Jordan motioned to pay Jason Pollitt for up to 2 days payroll without taking vacation days and to pay all travel expenses as defined in our policies. Mr. Henning second. All yeas.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Jordan nominated Mr. Henning for Chairperson. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairperson. Mr. Bainum motioned to nominate Mr. Jordan for Vice Chairperson. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairperson.

Mr. Henning motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor/Zoning Administrator and to give a \$1,200/year raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to re-appoint Kevin Wiedemann as Emergency Services Chief and to give a \$1,200/year raise. Mr. Henning second. All yeas.

Mr. Henning motioned to give all other full time employees a \$0.55/hour raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to give part time Paramedic employees a \$0.44 /hour raise. Mr. Bainum second. All yeas.

Mr. Bainum motioned to give part time EMT/Firefighter employees a \$0.40/hour raise. Mr. Jordan second. All yeas.

Mr. Henning motioned to give all other part time employees a \$0.38/hour raise. Mr. second. All yeas.

Mr. Bainum motioned to pay all EMS and fire volunteers \$30.00/run. Mr. Henning second. All yeas.

Mr. Henning motioned to pay all zoning board and ZBA members \$45.00/meeting. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC if necessary. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay the Emergency Services Chief, Cemetery Sexton/Zoning Administrator, Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay IRS rate/mile for personal automobile use on township business. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$52.40/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay \$200.00 for Memorial Day expenses. Mr. Henning second. All yeas.

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Mr. Jordan motioned to continue to provide health insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Henning second. All yeas.

Mr. Jordan motioned to continue to provide dental, vision and life insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Jordan second. All yeas.

Mr. Jordan motioned to appoint Bari Henning and Guy Bainum to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per firefighter volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Henning second. All yeas.

Mr. Henning motioned to pay OPFPF employee rates at 12.25% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Jordan second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except the 2<sup>nd</sup> meeting in May will be May 26<sup>th</sup> due to Memorial Day and there will only be 1 meeting in December on December 14<sup>th</sup>.

Mr. Bainum second. All yeas.

Mr. Henning motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Jordan second. All yeas.

Mr. Henning motioned to adjourn at approximately 8:10 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairperson