

Williamsburg Township Board of Trustees Minutes

December 17, 2018

The Williamsburg Township Board of Trustees met on Monday December 17, 2018 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Brian Tatman, Kevin Wiedemann, Jason Pollitt, Yvonne Malott, Richard Malott and Ed Boll.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Zoning Report

Mrs. Malott presented a zoning report. She gave the trustees a copy of the current zoning commission and board of appeals and they discussed replacement members and renewal of terms for current members. Mr. Henning motioned to put Phil Hess on the Zoning Board of Appeals to fill the unexpired term ending 12-31-2020. Mr. Bainum second. All yeas. Mr. Henning motioned to renew Neil Doss on the Zoning Board of Appeals with a term expiring 12-31-23. Mr. Bainum second. All yeas. Mr. Henning motioned to put Nancy Sullivan on the Zoning Board to fill the unexpired term ending 12-31-22. Mr. Bainum second. All yeas. Mr. Bainum motioned to renew David Durham on the Zoning Board with a term expiring 12-31-23. Mr. Henning second. All yeas. Mr. Bainum motioned to renew Chad Graybill as an alternate to the Zoning Board with a term expiring 12-31-2020. Mr. Jordan second. All yeas. Mrs. Malott said that there will be a zoning meeting on January 10 for a conditional use change of the property of 4211 McKeever Pike so that it can be used for weddings, etc. Mr. Bainum asked if she had any contact for the property near the WJAA ballparks that has a bunch of junk. She said that there is no update, but we need to discuss further at another meeting. She said that there is a work crew staging work at the church on State Route 133 and Bass Road and she found that it's Duke Energy running a gas line under the road. Mr. Henning thanked her for giving a copy of the Dog Nuisance Resolution passed in 1999. Mr. Henning said that he found another dog resolution passed in 2000. He said that we are going to ask the prosecutor's office for clarification.

Paul Braasch from the Adams-Clermont Waste Management District brought a contract for garbage services with Rumpke with the provisions presented in the bid packet a few weeks ago. He asked the trustees to sign it and he will hand deliver to Rumpke to sign. He said that it's already approved by the Prosecutor's Office. Mr. Jordan thanked them for all of their help. Mr. Braasch said that the solid waste plan needs to be updated every 5 years. He said that they are working on it, but it takes close to 2 years to update, so they'll be asking us to update it sometime soon and asking for our approval. Mr. Malott said that he's heard several positive comments from township residents about the upcoming Rumpke contract.

Cemetery & Maintenance Report

Mr. Tatman said that he and Mr. Burba had their annual DOT physicals this week as required. He said that they received the first shipment of salt and we have plenty so far, because we haven't used much yet this year. He said that he's been researching foundation prices compared to other townships. He said that we are low and recommended raising our prices to \$0.50/square inch with a minimum cost of \$144.00. Mr. Jordan motioned to change the costs of the foundations to \$0.50/square inch with a minimum cost of \$144.00. Mr. Henning second. All yeas. Mr. Tatman said that lot sales and fees were way down this year and he said that it's been the trend across the townships that he has talked to. He said that townships feel that cremations are up. Mr. Henning asked how long it would be before we would ever have to start burying in the back section that hasn't been touched yet. Mr. Tatman said that if the trends stay the same, we should have around 30 years before we would need to move to the back. Mr. Carson said that we received an invoice from Charter Communication for the damage to the cable line on Bass Road. He said that since it was a unique situation that we didn't feel was our fault, we turned it over to the insurance company to deal with and they are handling it.

Emergency Services Report

Mr. Wiedemann recommended Tabitha King and Cody Huffman as Firefighter/EMT's. Mr. Bainum motioned to approve Tabitha King and Cody Huffman as Firefighter/EMT's with standard probationary periods. Mr. Jordan second. All yeas. Mr. Wiedemann said that he is looking at Aaron Adams to be a firefighter and would like for him to start classes at the beginning of the year. Mr. Henning motioned to put Aaron Adams on as a firefighter pending the Chief's final approval and to start classes at the beginning of the year. Mr. Jordan second. All yeas. Mr. Wiedemann said that they added some lights to the Gator to help see things better in the woods. He said that they had to order a new house plectron system because the old one is broken. He said that they had to have brake work done on the new ambulance. He said that it's a 2016 and already has over 30,000 miles on it and its being rotated in and out. He said that one of the pumps failed so they had to work on it to bring it back into compliance.

Mr. Bainum motioned to pass a RESOLUTION AUTHORIZING ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONMENT OF THE UNDIVIDED LOCAL GOVERNMENT FUND FOR A PERIOD OF FIVE YEARS THAT PER OHIO REVISED CODE SECTION 5747.53 EXCLUDES THE APPROVAL OTHERWISE REQUIRED OF THE LEGISLATIVE AUTHORITY OF THE CITY, LOCATED WHOLLY OR PARTIALLY IN THE COUNTY, WITH THE GREATEST POPULATION. Mr. Jordan second. All yeas.

Mr. Bainum wanted to let everyone know that Bob Parr is a wonderful businessperson in our community has been moved to Hospice.

The chairperson turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Jordan nominated Mr. Bainum for Chairman. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Jordan motioned to nominate Mr. Henning for Vice Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairperson.

Mr. Jordan motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor with a 2.8% raise. Mr. Henning second. All yeas.

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Mr. Henning motioned to re-appoint Kevin Wiedemann as full time working Emergency Services Chief with a 2.8% raise. Mr. Jordan second. All yeas.

Mr. Bainum motioned to give all other full time employees a 2.8% raise. Mr. Henning second. All yeas.

Mr. Jordan motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a 2.8% raise. Mr. Bainum second. All yeas.

Mr. Henning motioned to give all part time Paramedic employees a 2.8% raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to give all part time EMT employees a 2.8% raise. Mr. Henning second. All yeas.

Mr. Bainum motioned to give all other part time employees a 2.8% raise. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay all EMS and fire volunteers \$30.00/run. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay all zoning board and ZBA members \$40.00/meeting. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC, to pay in 12 equal installments, and to allocate across departments as allowed per ORC if necessary. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$0.58/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay \$52.40/day without receipts for meals at any conference or out of town trip on township business. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay \$200.00 for Memorial Day expenses. Mr. Henning second. All yeas.

Mr. Jordan motioned to continue to provide health insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Bainum second. All yeas.

Mr. Jordan motioned to provide dental and vision insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Henning second. All yeas.

Mr. Henning motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Bainum second. All yeas.

Mr. Jordan motioned to appoint the 2019 Township Trustee chairperson and vice-chairman to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per firefighter volunteer for clothing. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay OPFPF employee rates at 12.25% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except Memorial Day will be held on 5-28-19, Veteran's Day will be held on 11-12-19 and only one meeting in December on 12-16-19. Mr. Henning second. All yeas.

Mr. Henning motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Jordan second. All yeas.

Mr. Bainum motioned to adjourn at approximately 8:30 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairman