

Williamsburg Township Board of Trustees Minutes

December 18, 2017

The Williamsburg Township Board of Trustees met on Monday December 18, 2017 to transact business. Chairman Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Richard Malott, Brian Tatman, Ron Goldston, Jason Pollitt, Kevin Wiedemann and Ed Boll.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Bainum second. All yeas.

Mr. Boll asked the details about the shooting in Williamsburg last week. Mr. Henning explained that it was in the village and all he has heard is rumors and it's the Village jurisdiction. Mr. Boll said that a couch was thrown out along Mathis Road and asked Mr. Tatman to throw it in a dumpster. Mr. Tatman said that he'd go look at it and decide how to handle it.

Zoning Report

Mrs. Malott presented a zoning report. She said that she is still working on the new zoning book with the county prosecutor. She said that there is an official process on how to file a new book and she is finding out those details. She said that Levi Sells has taken a higher position in his company and has to resign the zoning board since his term is up, but thanked us for the opportunity. Mr. Henning said that he compared our zoning fee schedule to a couple of other townships and is trying to make it simpler to understand so he gave a rough draft to the other trustees and Mrs. Malott to review.

Cemetery & Maintenance Report

Mr. Tatman said that they dumped around 8 to 10 ton of salt on the last snow event. He said that it was a minor snow event, but the roads got very slick, very fast. He said that he put the boom mower in the barn and he put the trailer at the emergency services building where it can be seen outside and it's double locked, because a trailer was stolen several years ago from the cemetery. He said that we have done 72 funerals and 12 cremations YTD with at least 1 more to go before the end of the year that he knows of already. He said that a neighboring township is doing a cremation section to their cemetery and wonders if we shouldn't do the same thing. Mr. Henning asked if we shouldn't look at the empty grave here and there sporadic around the cemetery and try to fill them first. Mr. Tatman said that he fills the gaps with them and there aren't too many left. They agreed that there isn't an urgency to create a cremation section yet, but it's something to consider later. Mr. Tatman said that the toilet in the men's room at the township hall is leaking and they plan to tear into the wall behind it this week.

Emergency Services Report

Mr. Wiedemann gave a copy of stats for fire and EMS. He said that he would like to reimburse Juli Hauck \$46.93 for totes that she bought for the life squads to carry drugs. Mr. Bainum motioned to reimburse Juli Hauck \$46.93. Mr. Jordan 2nd. All yeas. Mr. Wiedemann said that it's been 3 years since they have purchased uniforms and would also like to purchase winter pull overs for all active members. He said that the total cost would be around \$8,400. Mr. Bainum motioned to purchase the uniforms and winter shirts for a total cost of around \$8,400. Mr. Jordan second. All yeas.

Mr. Henning motioned to go into Executive Session pursuant to ORC 121.22 for the purposes of discussing compensation of a public employee at approximately 7:35 p.m. Mr. Jordan second. All yeas. Mr. Henning motioned to return from Executive Session at approximately 8:35 p.m. Mr. Jordan second. All yeas.

Mr. Carson said that Chase Bank and People's Bank sent new agreements for the Ohio Pooled Collateral System as required by House Bill 340, Ohio Revised Code 135.182. Mr. Jordan motioned to allow the Fiscal Officer to sign the agreements on behalf of the township. Mr. Bainum second. All yeas.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Bainum nominated Mr. Jordan for Chairman. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Jordan motioned to nominate Mr. Bainum for Vice Chairman. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Henning motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor at a salary of \$48,500. Mr. Bainum second. All yeas.

Mr. Jordan motioned to re-appoint Kevin Wiedemann as full time working Emergency Services Chief at a salary of \$55,500. Mr. Henning second. All yeas.

Mr. Bainum motioned to give all other full time employees a \$0.40/hour raise. Mr. Jordan second. All yeas.

Mr. Henning motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary \$16.85/hour. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay part time Paramedic employees \$14.25/hour. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay part time EMT employees \$12.90/hour. Mr. Jordan second. All yeas.

Mr. Henning motioned to give all other part time employees a \$0.25/hour raise. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay all EMS and fire volunteers \$20.00/run. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$40.00/meeting. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC if necessary. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay \$0.545/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay \$50.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay \$200.00 for Memorial Day expenses. Mr. Henning second. All yeas.

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Mr. Jordan motioned to continue to provide health insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Jordan second. All yeas.

Mr. Jordan motioned to appoint Bari Henning and Guy Bainum to the Fire Dependency Board with Mr. Henning serving as Chairman and Mr. Bainum serving as Vice Chairman. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay OPFPF employee rates at 12.25% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m. with the exception of Memorial Day will be on 05-29-18 and there will only be 1 meeting in December on 12-17-18. Mr. Henning second. All yeas.

Mr. Bainum motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Jordan second. All yeas.

Mr. Bainum motioned to adjourn at approximately 9:05 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairman