

# Williamsburg Township Board of Trustees Minutes

## April 24, 2017

The Williamsburg Township Board of Trustees met on Monday April 24, 2017 to transact business. Chairman Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Adele Evans, Andy Kuchta, Richard Malott, Yvonne Malott, Kevin Wiedemann, Brian Tatman, Meghan Alley, Ed Boll Sr., Vicki Boll, Ed Boll Jr. and Mia Conner.

Mr. Jordan motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Jordan second. All yeas.

Mr. Kuchta provided a spreadsheet showing the effects of creating a TIF on the South Afton Commerce Park. He said that the first phase of infrastructure will cost over \$3 million dollars and they knew that we may need to do this on the property to recover the costs of the infrastructure. He said that they have talked with the school districts over the past couple of weeks and now presenting a 100% TIF to us. He said that they are assuming that they are going to have to give tax credits to every business that wants to build on the property. He said that they would like to do a commercial TIF. He said that the township would be able to use some of the TIF money in the township for any type of infrastructure. He said that the TIF is estimating \$32 million. He said that \$7 - \$8 million of that will be spent on the South Afton Commerce Park. He said that they are proposing using the remaining money to do the last phase of State Route 32 by eliminating the stop light at Bauer Road and creating a new traffic flow at Herold Road. He thinks that even though this isn't in the township, it will directly affect the flow of traffic to Williamsburg Township. He said that the TID will be helping to fund the other phases of the State Route 32 corridor. He said that they need the school districts to approve the TIF and once they approve, then the attorneys will draw up the paperwork. He said that the township doesn't have to approve it, but they would like to provide a project that is agreeable to everyone involved. He said that there is a ton of interest from businesses now and they are very hopeful that a business will commit soon.

### Zoning Report

Mrs. Malott presented a zoning report. She said that Mr. Smithers has moved and the properties are cleaned up. The trustees didn't have any questions for her.

### Cemetery & Maintenance Report

Mr. Tatman got some quotes on a fence to replace the damaged portion at the cemetery over the winter. He said that they should be able to use the old scraps from the fence that was damaged to repair the fence on Bass Road. Couch Fence quoted around \$1,975 and EME Fence quoted around \$2,468. EME quoted job #2 at \$542, but Couch didn't know to quote it yet. The trustees agreed that Couch Fence is much cheaper on job #1 so they will be a lot cheaper on job #2 also. They asked him to quote job #2 assuming that it will be less than EME's quote. Mr. Henning motioned to hire Couch Fence to repair the fence at the cemetery damaged by the vehicle over the winter. Mr. Jordan second. All yeas. Mr. Tatman got quotes from Singleton Roofing and Kanga Roof for a new roof at the township hall. He got quotes on shingled roof v/s metal roof also. Singleton Roofing's quote for a shingled roof is around \$9,521.84 and a metal roof is \$13,342.12 plus part of the roof is rubber and it needs replace also at a cost of around \$8,261.27. Kanga Roof's quote for a shingled roof is around \$10,989 and a metal roof is around \$15,705, plus part of the roof is rubber and it needs replaced also at a cost of around \$8,400. Overall, the quote comparison is cheaper for Singleton Roofing. The trustees would like a couple of weeks to decide if we should get a shingled roof or metal roof. Mr. Tatman got a quote of \$13.39/person per week for uniforms from Cintas since our contract with Aramark is expiring. The trustees said that they already agreed to purchase shirts and pants and let the employees launder them at home. Mr. Tatman said that is fine and he would get the shirts printed before the Aramark contract expires. He said that he has had a couple of people inquire about working at the cemetery for the summer, but hasn't determined who to hire yet.

### Emergency Services Report

Mr. Wiedemann said that House Bill 171 looks like it's going to be shot down so that is good. He gave information on a quote to get the outside lights replaced at the Emergency Services Building at a cost of around \$2,934, but we should be able to get rebates from Duke Energy of about \$65/light times the 12 lights being replaced. The trustees agreed that we should go ahead and get them done, because LED would save money in the long run and the old lights are not in good shape. Mr. Wiedemann said that Jayne Lawrence attended a conference at a cost of \$40 and asked to be reimbursed, however she didn't follow procedure in asking in advance. He said that she asked about it after she attended. Mr. Jordan said that she didn't follow protocol and if we allow it, then we're setting a wrong precedence. The trustees agreed that we should not reimburse her. Mr. Wiedemann said that the bay heaters finally quit working because they were really old and they can no longer get parts for them. The trustees asked him to get quotes on replacement. Mr. Wiedemann said that they are receiving an EMS grant of \$4,100 and we have to order stuff and then will be reimbursed. He said that they want to replace the mannequins, some back boards, a new AED and some first in bags. He said that it's getting harder and harder to get coverage for the last 60 hours/week lacking in paid coverage for EMS. He would like to explore the idea of paying for coverage for this time. The trustees said that they would like to think about this more and do a more thorough analysis, because they are guessing that this would cost roughly \$100,000 more per year and would be ongoing. The trustees agree that they knew it would happen at some point, but want to think about it for a while, because this could eventually lead to a new EMS tax levy and they want to try to avoid that if possible.

Mr. Henning said that Phil and Mary Boyd send a thank you letter for receiving the Salute to Leaders award from Williamsburg Township.

Mr. Bainum motioned to adjourn at approximately 8:05 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman