

Williamsburg Township Board of Trustees Minutes

December 28, 2015

The Williamsburg Township Board of Trustees met on Monday December 28, 2015 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Richard Malott, Ron Goldston, Ed Boll, Kevin Wiedemann, Jason Pollitt and Brian Tatman.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Zoning Report

Mr. Jordan said that Mrs. Malott had submitted her normal report and an annual report in her absence and all looked good to wrap up the year.

Cemetery & Maintenance Report

Mr. Tatman said that he submitted the application for the radios and he should know something soon. He said that he had to submit the annual road mileage report and we have the same mileage of 18,475 miles. He said that he got the seat fixed in the F250 and it works much better. Mr. Bainum asked if Mr. Tatman would clean up the ditch near Gary Smith's house on Ireton Road, because it's clogged.

Emergency Services Report

Mr. Wiedemann said that he would like to send Dan Seaman and Tom Hart to a firefighter 1 class in Bethel starting January 4 at a cost of \$750/each and we should get our money back from the State Fire Marshall. Mr. Jordan motioned to approve sending Dan Seaman and Tom Hart to a firefighter 1 class at a cost of \$750. Mr. Henning second. All yeas. Mr. Henning said that the fire dependency board needs to meet quarterly now that there has been a line of duty death. He suggested that they meet after the board of trustees last meeting of the month of March, June, September and December moving forward. Mr. Boll asked what happened at the meeting with the Fire Chief and Arch Materials. Mr. Wiedemann said that he met with them and they have all agreed that the EMS will still not go into the mine for emergencies and will leave that as the responsibility of Arch Materials to get someone out of the mine before the emergency services takes over.

Mr. Bainum said that he is still speaking with someone regarding accepting the Salute to Leaders award.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Jordan nominated Mr. Bainum for Chairman. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Jordan motioned to nominate Mr. Henning for Vice Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Jordan motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor at a salary of \$44,000. Mr. Bainum second. All yeas.

Mr. Henning motioned to re-appoint Kevin Wiedemann as full time working Emergency Services Chief at a salary of \$53,200. Mr. Bainum second. All yeas.

Mr. Bainum motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a \$0.25/hour raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to give all full time employees a \$0.25/hour raise. Mr. Henning second. All yeas.

Mr. Henning motioned to give all part time employees a \$0.15/hour raise. Mr. Jordan second. All yeas.

Mr. Bainum motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC if necessary. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay \$0.54/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay \$200.00 for Memorial Day expenses. Mr. Jordan second. All yeas.

Mr. Jordan motioned to continue to provide health insurance for all eligible employees and elected officials and to allow the township to reimburse out of pocket premiums as allowed per ORC for the employees or elected officials that do not take the township offered health insurance and to continue to fund the HRA. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Henning second. All yeas.

Mr. Henning motioned to appoint the chairman and vice-chairman to the Fire Dependency Board. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay OPFPF employee rates at 12.25% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Henning motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m. with the exception of December which will only be 1 meeting on December 19. Mr. Bainum second. All yeas.

Mr. Bainum motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Jordan second. All yeas.

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Mr. Henning motioned to adjourn at approximately 7:40 p.m. Mr. Bainum second. All yeas.

Fiscal Officer

Chairman