

# Williamsburg Township Board of Trustees Minutes

## December 28, 2009

The Williamsburg Township Board of Trustees met on Monday December 28, 2009 to transact business. Chairman Taylor called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Jim Taylor answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Richard Malott, TJ Spencer, Brian Tatman, Ed Boll, Yvonne Malott, Gary Jordan, Deputy John Schaeffer and Earl Whiteman.

Mr. Bainum motioned to approve the minutes of the December 14 meeting. Mr. Henning second. All yeas. Mr. Henning motioned to approve the minutes of the December 17 meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Taylor motioned to pay the attached bills. Mr. Henning second. All yeas.

### **Cemetery & Maintenance Report**

Mr. Whiteman said that there is a tree in the cemetery that needs to be cut down. He said that Lacy Tree Service quoted him \$450 to take it to the ground. He said that they have always been the cheapest in the past and this is a very reasonable quote. Mr. Henning motioned to hire Lacy Tree Service to cut down the tree. Mr. Bainum second. All yeas. Mr. Whiteman said that the seal is shot on the front door at the township hall and it's leaking water. Mr. Henning suggested calling Kermit Beckworth, because he has worked on the doors in the past. Mr. Whiteman said that their three cell phones are going bad; in fact one of them won't hold a charge anymore. He said that he thinks it's been about two years since they got new ones. Mr. Carson said that he would take their cell phones to the store this week and get new ones. He said that he needs to take Chief Malott's phone and convert it from Sprint to AT&T to be on the plan with our other phones also.

### **Zoning Report**

Mrs. Malott presented a zoning report. She said that business is slow this time of year and she isn't working that much.

### **Sheriff Report**

Deputy Schaeffer said that he mentioned at a prior meeting that there have been a rash of burglaries in the township and they have made several arrests with those burglaries and these people were involved in several of our burglaries and also Brown County.

### **Emergency Services Report**

Mr. Henning motioned to renew the Sterling Township fire contract at the same rate as last year of \$20,000 paid in two equal installments. Mr. Taylor second. All yeas. Mr. Malott said that he has always used his personal Discover Card at Sam's to purchase supplies and then is reimbursed. He thinks that it would be a good idea to get a company Discover Card for TJ Spencer to use for the Emergency Services. The trustees agreed. Mr. Carson said that he would check into it.

Mr. Henning said that last year we gave a 3% raise. He said that the economy isn't that good and the county hasn't given raises. He said that according to social security, the cost of living is 0%. He said that he thinks we should meet somewhere in between 0 and 3%. He said that he always looks at all of the full time people and averages their salaries to come up with an amount to base everyone's raises on. He said that 1.5% would be \$0.20/hour for everyone. Mr. Taylor said that he would agree. He said that he deals with foreclosures at work and he is seeing that taxes aren't being paid, hence our revenue will be down. He said that the county didn't give raises and is also making most departments take several days of furlough. He said that the county is also raising the amount that each person is paid for insurance. Mr. Henning said that the state did not give the trustees and fiscal officer raises for the past 2 years. Mr. Boll said that he doesn't think we should give big raises, because it will raise some eyebrows with everything that is going on in the economy.

Mr. Henning suggested that we table nomination of Chairman and Vice Chairman until the first meeting in 2010 to give Mr. Jordan the chance to vote since he is the new trustee.

Mr. Henning motioned to re-appoint Earl Whiteman as Cemetery Sexton & Road Maintenance Supervisor with no raise per Mr. Whiteman's request. Mr. Bainum second. All yeas.

Mr. Taylor motioned to appoint Treavor Spencer as part time Fire Chief at a salary of \$25,000. Mr. Bainum second. All yeas.

Mr. Henning motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a \$0.20/hour raise. Mr. Bainum second. All yeas.

Mr. Bainum motioned to give all full time employees a \$0.20/hour raise. Mr. Henning second. All yeas.

Mr. Bainum motioned to give all part time employees a \$0.15/hour raise. Mr. Henning second. All yeas.

Mr. Henning motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Taylor second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments. Mr. Henning second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Bainum second. All yeas.

Mr. Taylor motioned to pay \$0.50/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Taylor second. All yeas.

Mr. Henning motioned to pay \$200.00 for Memorial Day expenses. Mr. Taylor second. All yeas.

Mr. Taylor motioned to furnish Health Insurance for all qualified employees including trustees and fiscal officer. Mr. Bainum second. All yeas.

Mr. Taylor motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Henning second. All yeas.

Mr. Taylor motioned to appoint Guy Bainum and Bari Henning to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Taylor motioned to pay up to \$200.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Henning second. All yeas.

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Mr. Bainum motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Taylor second. All yeas.

Mr. Henning motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay OPFPF employee rates at 10% and employer rates at 14% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m. Mr. Henning second. All yeas.

Mr. Taylor motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Taylor motioned to adjourn at approximately 8:15 p.m. Mr. Henning second. All yeas.

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Fiscal Officer

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Chairman