

Williamsburg Township Board of Trustees Minutes

December 26, 2011

The Williamsburg Township Board of Trustees met on Monday December 26, 2011 to transact business. Chairman Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson and Brian Tatman.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Bainum second. All yeas.

Cemetery & Maintenance Report

Mr. Tatman said that they put in a pipe for Neil Doss on Cobb Road and Mr. Doss asked that we pay for the pipe and he would reimburse us. Mr. Carson said that he invoiced him. Mr. Tatman said that they took down some trees down on Schoolhouse Road and they removed the stumps also. Mr. Henning said that we did this because Mr. Stahl had planned to do it, but we were afraid that if we let him do it that the stumps would pull up the road so we wanted to do it ourselves to make sure the road didn't come up.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Henning nominated Mr. Jordan for Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Henning motioned to nominate Mr. Bainum for Vice Chairman. Mr. Jordan second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Henning motioned to re-appoint Earl Whiteman as Cemetery Sexton & Road Maintenance Supervisor with no raise per Mr. Whiteman's request. Mr. Jordan second. All yeas.

Mr. Jordan motioned to re-appoint Ken Wylie as part time Emergency Services Chief at a salary of \$26,060. Mr. Henning second. All yeas.

Mr. Henning motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a \$0.40/hour raise. Mr. Jordan second. All yeas.

Mr. Bainum motioned to give all full time employees a \$0.40/hour raise. Mr. Henning second. All yeas.

Mr. Jordan motioned to give all part time employees a \$0.30/hour raise. Mr. Bainum second. All yeas.

Mr. Henning motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay \$0.555 /mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay \$200.00 for Memorial Day expenses. Mr. Henning second. All yeas.

Mr. Henning motioned to furnish Health Insurance for all qualified employees including trustees and fiscal officer. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Jordan second. All yeas.

Mr. Jordan motioned to appoint the chairman and vice-chairman to the Fire Dependency Board. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay OPFPF employee rates at 10% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except the 4th Monday in May will meet on Tuesday May 29 and there will only be 1 meeting in December on December 17. Mr. Henning second. All yeas.

Mr. Jordan motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Henning said that we need to turn in our nominee to the Salute to Leaders Dinner for the Clermont Chamber event. He said that he has been talking with the Sterling Township trustees about the 2012 contract and they said that they are still figuring out what they want to do. Mr. Henning reassured them that we wouldn't just drop fire service on 1-1-12 even if the contract hasn't been signed.

Mr. Jordan motioned to adjourn at approximately 7:45 p.m. Mr. Bainum second. All yeas.

Fiscal Officer

Chairman