

# Williamsburg Township Board of Trustees Minutes

## December 22, 2014

The Williamsburg Township Board of Trustees met on Monday December 22, 2014 to transact business. Chairman Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Richard Malott, Kevin Wiedemann, Ken Wylie and Brian Tatman.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

### Zoning Report

Mrs. Malott presented a zoning report. She said that someone stopped in and told her there were trees ready to fall in Bethel Concord Cemetery and she notified Mr. Tatman and they checked it out and the trees are on state property.

### Cemetery & Maintenance Report

Mr. Tatman gave the trustees copies of the inventory of the road pipes and their condition. He said that we can evaluate what might need to be done in 2015 if we do blacktopping. He also gave copies of the current inventory of vehicles and equipment and their condition. He said that we probably need to replace a mower in 2015. He said that he called today and the new dump truck is finally in the shop and they will hopefully be done with it by the 3<sup>rd</sup> week of January. The trustees stressed their extreme frustration with this situation since the truck should have been done long before winter and if we get hit with a snow, we'll have to work the other trucks twice as hard and it will take twice as long. Mr. Bainum asked him to check out the curve sign on Ireton. He said that there are some box springs along Half Acre and State Route 32 and asked him to pick them up.

### Emergency Services Report

Mr. Wiedemann said that we received an anonymous donation of \$30,000 for fire extrication equipment. He said that the radios that we are getting from Motorola need extra chargers and the cost is about \$2,160. Mr. Jordan motioned to purchase the chargers from Motorola at a cost of \$2,160. Mr. Bainum second. All yeas. Mr. Wiedemann said that they want to send Daniel Knapke to a Firefighter 2 class at a cost of \$1,200. Mr. Henning motioned to pay for Daniel Knapke to attend a firefighter 2 class at a cost of no more than \$1,200. Mr. Bainum second. All yeas.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Henning nominated Mr. Jordan for Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Jordan motioned to nominate Mr. Bainum for Vice Chairman. Mr. Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Bainum motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor at a salary of \$43,380.00. Mr. Jordan second. All yeas.

Mr. Jordan motioned to appoint Kevin Wiedemann as full time working Emergency Services Chief at a salary of \$52,500.00. Mr. Bainum second. All yeas.

Mr. Henning motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary at a rate of \$16.00/hour. Mr. Jordan second. All yeas.

Mr. Henning motioned to give all full time employees a \$0.25/hour raise. Mr. Bainum second. All yeas.

Mr. Henning motioned to give all other part time employees no raise. Mr. Jordan second. All yeas.

Mr. Henning motioned to increase the hours of the 2 part time Emergency Services weekday crew from 8 hours/day to 12 hours/day and to require anyone that is cross trained working for the EMS to work FIRE when necessary, but no to exclude anyone from doing an EMS shift that may not be cross trained yet. Mr. Jordan second. All yeas.

Mr. Jordan motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay \$ 0.575/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay \$200.00 for Memorial Day expenses. Mr. Bainum second. All yeas.

Mr. Bainum motioned to continue to provide health insurance for all eligible employees and elected officials and to allow the township to reimburse out of pocket premiums as allowed per ORC for the employees or elected officials that do not take the township offered health insurance and to continue to fund the HRA. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Henning second. All yeas.

Mr. Jordan motioned to appoint Bari Henning and Guy Bainum to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Henning second. All yeas.

Mr. Henning motioned to pay OPFPF employee rates at 11.5% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except to change the meeting on Memorial Day to May 26. Mr. Bainum second. All yeas.

**Williamsburg Township Board of Trustees Minutes  
December 22, 2014**

Mr. Jordan motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Henning motioned to adjourn at approximately 7:45 p.m. Mr. Jordan second. All yeas.

---

Fiscal Officer

---

Chairman