

Williamsburg Township Board of Trustees Minutes

December 22, 2008

The Williamsburg Township Board of Trustees met on Monday December 22, 2008 to transact business. Chairman Henning called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Jim Taylor answered the roll call. Also present were Fiscal Officer, Gregory W. Carson,

Mr. Taylor motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Taylor motioned to pay the attached bills. Mr. Henning second. All yeas.

Cemetery & Maintenance Report

Mr. Whiteman said that all equipment is running OK. Mr. Henning said that someone called him about Todds Run Foster Road. He said that they complained that there is no curve sign near a major curve. Mr. Whiteman said that there have been lots of signs torn down and thrown in the creek over the years, but they will look at putting up this sign and the township line sign that has disappeared. Mr. Henning said that during the last winter event, we only used about eight tons whereas we used to use about 15 tons per winter event. Mr. Whiteman said that the salt barns are now locked and they are going to add security lights around the outside of the buildings. Mr. Henning said that we received certification on road mileage and our new total is 18.70 miles in Williamsburg Township, which was an addition of 0.38 miles in 2008.

Zoning Report

Mrs. Malott presented a zoning report. Mrs. Malott said that since nothing is going on in the zoning department, she would like to close from December 25 to January 5 and she will check voice messages. Mr. Taylor asked if there was any way to find out the number of abandoned homes in the township and no one knew. Mr. Henning asked her to fill out a boundary survey for the census bureau.

Emergency Services Report

Mr. Malott said that Sterling Township passed the contract for services for 2009 and will be mailing us the original. He said that the insurance company gave him a check for his Chief SUV that was wrecked, so he will turn it in for deposit and we will need to issue a check to the body shop when the vehicle is fixed. He said that they are looking into RIT bags (Rapid Intervention Team) and he said that they might cost up to \$3,000. He said that they can make some of these bags out of old masks, etc., but he said it may be just as expensive to buy the stuff for the bags.

Mr. Henning said that we received a notice from Ohio Dept of Liquor asking if we want a hearing for the property owned by 1st Stop Incorporated at 4232 Dela Palma Road and the trustees did not want a hearing, because it's an annual thing that the state always asks.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Henning nominated Mr. Taylor for Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Henning motioned to nominate Mr. Bainum for Vice Chairman. Mr. Taylor second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Taylor motioned to re-appoint Earl Whiteman as Cemetery Sexton & Road Maintenance Supervisor with no raise per Mr. Whiteman's request. Mr. Henning second. All yeas.

Mr. Henning motioned to re-appoint Richard Malott as Fire Chief at a salary of \$13,500. Mr. Taylor second. All yeas.

Mr. Taylor motioned to re-appoint Yvonne Malott as Zoning Administrator and Trustee Secretary with a \$0.40/hour raise. Mr. Bainum second. All yeas.

Mr. Henning motioned to give all full time employees a \$0.40/hour raise, with the exception of Mark Burba. Mr. Taylor second. All yeas.

Mr. Henning motioned to give Mark Burba a \$1.00/hour raise. Mr. Taylor second. All yeas.

Mr. Taylor motioned to give all part time employees a \$0.30/hour raise. Mr. Bainum second. All yeas.

Mr. Bainum motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Taylor second. All yeas.

Mr. Henning motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Taylor second. All yeas.

Mr. Taylor motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments. Mr. Henning second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Taylor second. All yeas.

Mr. Bainum motioned to pay \$0.55/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Taylor second. All yeas.

Mr. Bainum motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Taylor second. All yeas.

Mr. Henning motioned to pay \$200.00 for Memorial Day expenses. Mr. Taylor second. All yeas.

Mr. Taylor motioned to furnish Health Insurance for all qualified employees including trustees and fiscal officer. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Taylor second. All yeas.

Mr. Taylor motioned to appoint the chairman and vice-chairman to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Henning motioned to pay up to \$200.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Taylor second. All yeas.

Mr. Bainum motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Taylor second. All yeas.

Mr. Taylor motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay OPFPF employee rates at 10% and employer rates at 14% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Henning second. All yeas.

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Mr. Taylor motioned to set meeting dates as the second and fourth Monday of each month at 7:30 p.m., with the exception of Memorial Day, which will be moved to May 26. Mr. Bainum second. All yeas.

Mr. Taylor motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Taylor motioned to adjourn at approximately 8:50 p.m. Mr. Bainum second. All yeas.

Fiscal Officer

Chairman