

The Williamsburg Township Board of Trustees

December 12, 2005

The Williamsburg Township Board of Trustees met on Monday December 12, 2005 to transact business. Chairman Danbury called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. James Danbury, Bari Henning and Jim Taylor answered the roll call. Also present were Clerk, Gregory W. Carson, Yvonne Malott & Earl Whiteman.

Mr. Taylor motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Receipts of the meeting:

Total Receipts: \$5,155.56

Mr. Henning motioned to pay the following bills. Mr. Taylor second. All yeas.

Total Bills: \$55,418.33

Cemetery & Maintenance Report

Mr. Whiteman asked if the trustees wanted a sidewalk in the back and a handicap ramp. Mr. Henning explained that we still need to put a sidewalk to the ramp in the back across the grass, but we think there should be a handicap ramp in the front of the building since the front doors are wider entrances. The trustees showed Mr. Whiteman how they think it should look and he agreed that it shouldn't be a problem. Mr. Whiteman said that they cut the big limb on the tree in front of the township hall and the tree is starting to die. He thinks we should cut it down and plant a different tree. Dan Sponsel said that his father purchased graves several years ago and there are some family members buried on the plot. He said that he would like to trade two of these graves for two graves in the new section. Mr. Whiteman said that he would need to bring the original deed to the graves so that he can trade them, but it shouldn't be a problem. He said that the CB unit in the International truck is broken. Trustees suggested purchasing a new CB, because they are so inexpensive it wouldn't be worth fixing.

Zoning Report

Mrs. Malott presented a zoning report. She said that she had a typo in the newsletter that said "our" property instead of "your" property and she has had an email complaint about the wording, so she sent an apology. She said that the owner of Lakeside Market contacted her about concerns with ODOT taking part of their property for the State Route 133 road work. She said that they discussed the number of parking spaces needed for a building of that size. She gave the trustees a copy of letters that she intends to send to the zoning members that are going to expire. She said that she contacted George Vaughn to find out if he wants to be a member of the ZBA. She said that she contacted Lucy Snell and she is going to continue as an alternate. She said that she will wait until after the first of the year to have a zoning hearing for the Amex property.

Mr. Taylor motioned to change the December 26 trustee meeting and zoning hearing to December 27. Mr. Henning second. All yeas.

Mr. Danbury said that he sent a letter to Sterling Township asking for a signed contract to us by December 26. Mr. Danbury said that he has had some complaints about McKeever Pike closing and Mr. Carson said that he has had several people talk to him about it also. Mr. Henning said that

he has told the people that talked to him to send a letter to ODOT. Mr. Carson said that he told them the same, plus told the people to send letters to their State Rep and State Senator. Mr. Danbury said that he would like to recommend Jim Lefferson as our Salute to Leaders candidate for Clermont 20/20's Salute to Leaders dinner. Trustees agree that he has been very active in the community for many years and has contributed greatly. Mr. Danbury motioned to nominate Jim Lefferson as the Salute to Leaders candidate for Williamsburg Township. Mr. Henning second. All yeas. Mr. Danbury said that he received some information from Ohio Insurance Services Agency about the supplemental insurance that was approved by the state. Mr. Danbury thinks we should invite our agent back to meet with us after the first of the year to describe the plan again, because it could potentially save quite a bit of money.

Mr. Danbury asked Mrs. Malott if the fire hydrants passed inspection. She said that some of them did not work.

Mr. Danbury stated that the cost of living raise for 2006 is 4.1% according to his research.

The chairman turned the meeting over to the Clerk to take nominations for Chairman for next year. Mr. Taylor nominated Mr. Henning for Chairman. Mr. Danbury second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Danbury motioned to nominate Mr. Taylor for Vice Chairman. Mr.

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Henning second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Danbury motioned to re-appoint Earl Whiteman as Cemetery Sexton & Road Maintenance Supervisor with no raise per Mr. Whiteman's request. Mr. Henning second. All yeas.

Mr. Danbury motioned to re-appoint Richard Malott as Fire Chief at a salary to be determined later. Mr. Taylor second. All yeas.

Mr. Taylor motioned to re-appoint Keith Paton as Medic Liaison for the EMS at a salary of \$2,600.00. Mr. Henning second. All yeas.

Mr. Henning motioned to re-appoint Yvonne Malott as Zoning Administrator and Trustee Secretary with a 4.1% raise. Mr. Taylor second. All yeas.

Mr. Taylor motioned to give Tom Milewski, Kevin Wiedemann, Mary McCarty, Doris Smith, Judy Morgan, Wayne Allison and Barbara Mueller a 4.1% raise. Mr. Henning second. All yeas.

Mr. Henning motioned to raise Brian Tatman's pay rate to \$13.66/hour to get him in line with the other roads and maintenance workers. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay part time EMT & Fire people \$10.65/hour. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay part time paramedics \$11.30/hour. Mr. Taylor second. All yeas.

Mr. Taylor motioned to set the starting minimum pay for any newly hired full time EMT hired next year at \$8.50/hour. Mr. Henning second. All yeas.

Mr. Taylor motioned to set the starting minimum pay for any newly hired full time paramedic or fire people hired next year at \$10.55/hour. Mr. Henning second. All yeas.

Mr. Henning motioned to leave the EMS and fire volunteer's pay per run at \$10.00/run. Mr. Danbury second. All yeas.

Mr. Taylor motioned to pay part time road and cemetery workers \$9.62/hour as needed. Mr. Henning second. All yeas.

Mr. Taylor motioned to pay all zoning board and ZBA members \$15.00/meeting. Mr. Henning second. All yeas.

Mr. Danbury motioned to pay the Trustees and Clerk the maximum compensation allowed per ORC and to pay in 12 equal installments. Mr. Henning second. All yeas.

Mr. Henning motioned to pay the Trustees and Clerk's expenses to both the winter and summer conferences if they decide to attend. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay mileage for personal automobile use on township business, which is the same as the IRS rate. Mr. Henning second. All yeas.

Mr. Danbury motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay \$200.00 for Memorial Day expenses. Mr. Taylor second. All yeas.

Mr. Henning motioned to furnish Health Insurance for all qualified employees including trustees and clerk. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay the Clerk and Trustee's state and local township association dues. Mr. Taylor second. All yeas.

Mr. Danbury motioned to pay up to \$ 200.00 per fireman and up to \$ 400.00 per EMS volunteer for clothing. Mr. Henning second. All yeas.

Mr. Taylor motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Danbury second. All yeas.

Mr. Taylor motioned to pay PERS employee rates at 9.0% and employer rates at 13.70% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Henning second. All yeas.

Mr. Danbury motioned to pay OPFPF employee rates at 10% and employer rates at 14% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Henning second. All yeas.

Mr. Henning motioned to set meeting dates as the second and fourth Monday of each month at 7:30 p.m., except for the 4th Monday in December will be changed to December 18. Mr. Taylor second. All yeas.

Mr. Taylor motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Danbury second. All yeas.

Mr. Henning motioned to adjourn at approximately 9:40 p.m. Mr. Taylor second. All yeas.

Clerk

President