

# The Williamsburg Township Board of Trustees

**December 11, 2006**

The Williamsburg Township Board of Trustees met on Monday December 11, 2006 to transact business. Chairman Henning called the meeting to order at 7:30 PM, and all joined in the Pledge of Allegiance to the Flag. James Danbury, Bari Henning and Jim Taylor answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Earl Whiteman, Deputy John Schaeffer, John Merz and Yvonne Malott.

Mr. Taylor motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

### **Receipts of the meeting:**

Total Receipts: \$0.00

Mr. Henning motioned to pay the following bills. Mr. Taylor second. All yeas.

Total Bills: \$48,704.35

### **Sheriff Report**

Deputy Schaeffer gave a copy of his on duty schedule. He said that he participated in the Williamsburg Christmas Walk Parade. He said that there have been some car break-ins, but there is not a lot more to report. He said that he had a recent call on State Route 50 involving kids breaking windshields and it was some of the kids from the Genesis Center.

### **Zoning Report**

Mrs. Malott presented a zoning report. Mr. Henning asked if there were No Parking signs in the Commons of East Fork Subdivision and Mr. Whiteman said yes. Mr. Henning said that there was a complaint that people were parking on the street. Deputy Schaeffer said that he will watch for it. She gave the trustees a copy of an email asking if the County Community Planning and Development Department could meet with us in January. Mr. Henning asked her to contact them to see how long the meeting is going to be so we could decide if it should be a special meeting or during a regular trustee meeting. Mrs. Malott said that she went to a meeting put on by the county and they talked about paraflow intersections and she said it was very interesting. She said that we could look at it on the internet at [www.quadranteng.com](http://www.quadranteng.com). She said that she got an email from the county saying that Victory Industrial is closing on 4160 Half Acre Road before the end of 2006 and will move in around March 1. Jennifer Federov from the County Office of Economic Development has told them that it's probably not worth doing an abatement based on the amount of improvements that they are making to the building.

### **Cemetery and Maintenance Report**

Mr. Whiteman said that the heating unit at the cemetery building is having problems. He said that this type of heating is hard to find. He said that we could tap into Duke Energy's natural gas line. He said that he could purchase a natural gas heater for around \$250 or so at Tractor Supply. He said that his men could do all of the work to run the gas line, but Duke Energy would have to tap into the line for them. Mr. Danbury asked if electric heat would be cheaper. Mr. Whiteman thinks that natural gas would be cheaper. Mr. Henning asked if we should get a propane tank if it would be cheaper. The trustees agree that it is a good idea to replace the old heating unit with a natural gas unit. Mr. Henning motioned to allow them to make the necessary repairs to replace the old heating unit with a natural gas unit. Mr. Danbury second. All yeas. Mr. Whiteman said that Danny Bolender makes \$9.62/hour and he thinks he should have a raise at the end of the year. Mr. Whiteman asked if the 1,500 hour rule for part time employees was a calendar year or some other time period. The trustees think it is based on a calendar year. Mr. Whiteman said that he will watch Mr. Bolender's time. Mr. Danbury said that he talked to Tractor Supply and we could set up an open account. Mr. Whiteman said that we only purchase things from them about once a year and he doesn't think we need one. Mr. Henning asked how the procedures work for transferring cemetery deeds, etc. Mr. Whiteman explained their Standard Operating Procedures for handling that. The trustees asked Mr. Whiteman if we have back up records for the cemetery records and Mr. Whiteman said that all records are stored at the cemetery building. The trustees are concerned that a back up should be stored off site. Mr. Danbury asked if Mr. Whiteman gave Carl Tarvin permission to get a glacier rock and Mr. Whiteman said that he gave him permission. Mr. Whiteman said that they took the International Truck to Auto & Truck of Burg for muffler work. Mr. Henning asked Mr. Whiteman to look at the Stop Ahead sign on Musgrove Road to see if it is within the legal distance, because it seems very far back. Mr. Danbury said that the flashing stop signs at McKeever Pike and State Route 32 really attract attention to the intersection. Mr. Whiteman said that he gave a copy of the road inventory to the fiscal officer to send to the county engineer.

Mr. Henning motioned to adjourn at approximately 8:50 p.m. Mr. Taylor second. All yeas.

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Fiscal Officer

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Chairman