

# Williamsburg Township Board of Trustees Minutes

## November 12, 2012

The Williamsburg Township Board of Trustees met on Monday November 12, 2012 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Sharon Wood, Ed Boll, Jason Pollitt, Yvonne Malott and Brian Tatman.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Sharon Wood said that there have been 2 accidents in front of her house in the past year and she thinks that there is a hole in the road before you get to her driveway and she thinks that might be the cause. Mr. Bainum said that she lives on Old State Route 32 and it is a county road, but we will ask the county to look at it. She asked if the speed limit could be reduced to 45 mph v/s 55 mph, because it's 45 from Batavia to Afton, but 55 from Afton to Williamsburg. Mr. Henning explained the process of getting ODOT to evaluate the road, but since it's a county road, we will mention it to the county. She said that the real reason for her visit was to thank the township trustees and employees for their hard work that often goes unmentioned and brought each of them a thank you card.

### Zoning Report

Mrs. Malott presented a zoning report. She said that things have been very quiet since the last meeting.

### Cemetery & Maintenance Report

Mr. Tatman said that they cut out some sections of road in the Commons of Eastfork to patch, because it has a bunch of holes and there was no base under the road. Mr. Henning said that he talked to the county engineer's office about partnering with them on blacktopping for 2013. He said that he gave them the names of a couple of roads and they would look at them and give us estimates for paving so that we can decide if we can afford it. Mr. Henning asked Mr. Tatman to check on purchasing some steel plates for when we do repairs on roads. Mr. Tatman said that we rent saws to cut the roads several times throughout the course of the year and pay at least \$100/each time. He got a quote from Kunz Equipment for a cost of around \$1,700 to purchase one. Mr. Henning motioned to purchase the saw and attachments from Kunz Equipment for around \$1,700. Mr. Bainum second. All yeas. Mr. Henning asked about a bus sign on State Route 133 and Mr. Tatman said that he called before he dug and is waiting to have the area marked so he can set the sign. Mr. Henning said that Mr. Tatman has listed his email in the newsletter and feels that he should use it more and thinks that it might be handy to get a smartphone so that he can keep up on email rather than trying to check it in the office since he is rarely in the office. The trustees agree and asked Mr. Carson to take care of getting Mr. Tatman a smartphone. Mr. Carson said that we received the annual invoice for the cemetery software with Legacy Mark and said that he needs to check to see if that includes support for putting the software on the server now that all of the information is in the software.

### Emergency Services Report

Mr. Pollitt gave the trustees a monthly report on the # of runs and types of runs as they give each month. Mr. Jordan asked Mr. Pollitt to get a cost estimate on how much it costs on average to provide mutual aid. Mr. Pollitt said that he called several companies to try to get estimates on the glass repairs and could only get quotes from Timrek and Associates at a cost of \$1,200 and an estimate from A.G.N. Glass at a cost of \$1,328. Mr. Henning said that comparing the quotes, Timrek is not only cheaper, but doing a lot more work. Mr. Henning motioned to hire Timrek and Associates to repair the glass at a cost of around \$1,200. Mr. Jordan second. All yeas. Mr. Pollitt said that they got a quote from Vogelpohl Fire for \$1,225 to do a fit test for SCBA equipment, which is a requirement. He said that a couple of other townships have offered to do a cooperative purchase of the required equipment and it would be a one-time cost of around \$1,200 v/s an annual cost. He said that he needs to do some more research on it to make sure of the cooperative purchase. Mr. Pollitt gave copies of different types of jackets and estimated that it would cost around \$3,000 to purchase them for all of the members. He said that the members purchased them about 8 or 9 years ago. Mr. Jordan motioned to pay half of the total cost of the jackets not to exceed \$1,700 with the understanding that the association would pay the other half. Mr. Henning second. All yeas.

Mr. Jordan said that we received the membership dues for the Clermont County Chamber of Commerce at the 2013 cost of \$721. Mr. Henning motioned to pay the Chamber dues. Mr. Bainum second. All yeas. Mr. Jordan motioned to pay the registration fees and 1 night hotel for the trustees and fiscal officer and per diem, mileage, etc. at the annual winter conference in 2013. Mr. Bainum second. All yeas.

Mr. Henning motioned to adjourn at approximately 8:15 p.m. Mr. Bainum second. All yeas.

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Fiscal Officer

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Chairman