

# Williamsburg Township Board of Trustees Minutes

## September 13, 2010

The Williamsburg Township Board of Trustees met on Monday September 13, 2010 to transact business. Chairman Bainum called the special meeting to order at 6:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present was Fiscal Officer, Gregory W. Carson.

The trustees reviewed the handbook page by page to compare the proposed policy with the suggestions from the prosecuting attorney. The trustees reviewed the handbook on pages 11- 13 and agreed to meet at a future meeting to finish more of the handbook. The trustees had a lot of discussion on the nepotism and employment of relatives section of the handbook and agreed to invite our assistant prosecutor to a future meeting to clear up the differing opinions on this section of the handbook. Mr. Henning motioned to meet on October 4 at 6:00 p.m. to discuss the handbook if Mr. Frey is available. Mr. Jordan second. All yeas.

Ed Boll, Tim Dick, Yvonne Malott, Ken Wylie, Deputy Sheriff John Schaefer, Pat Rutherford, Earl Whiteman and Brian Tatman arrived for the regular meeting which followed at 7:00 p.m.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Tim Dick from the Children's Services Department thanked the trustees for endorsing the upcoming November tax levy and gave a brief description of the details of the levy.

### Cemetery & Maintenance Report

Mr. Whiteman said that their part time employee broke a couple of fingers on the job last week and had to have surgery and started therapy today. He said that all of the appropriate worker's compensation paperwork has been filled out and is in process. He said that we have a 2003 X-Mark mower with about 1,500 hours on it and that is usually when we trade them in. He said that the fire department would like to have it so that they can mow their own lot instead of relying on the roads crew to mow it. He said that normally we get around \$3,000 on trade. He said that it works great, but it has a lot of hours on it. He said that state contract pricing from Clermont County Equipment is \$7,599.20 and the same mower at Equipment, Maintenance & Repair is \$7,759.20. Mr. Wylie said that he would like to have the donation of the old X Mark for the emergency services building so that they can mow their own yard. Mr. Bainum motioned to buy the new X Mark mower from Clermont County Equipment at a cost of \$7,599.20 and to donate the 2003 X Mark to the emergency services department for their use, with the understand that it will remain a back up mower for the cemetery if needed. Mr. Jordan second. All yeas. Mr. Tatman said that 32 Ford is closing at the end of the month and asked where we want to have the equipment serviced. The trustees suggested that they should try to use Mt. Orab Ford, because it's only a few minutes away, which makes it convenient. Mr. Tatman said that they have been keeping up with their work while Mr. Whiteman has been on sick leave and while the part time employee is on worker's comp leave. Mr. Jordan suggested that we have the township hall parking lot sealed before the weather turns bad. Mr. Whiteman said that he will check on pricing. Mr. Henning asked him to get at least 3 bids and to also have them quote crack filling and line painting. Mr. Bainum asked if the fire house looked bad also.

### Sheriff Report

Deputy Schaefer said that there have been a few burglaries in the township and a couple of people have been caught and are being charged with these burglaries and numerous other burglaries throughout the county. Mr. Bainum said that there was also a huge marijuana plant bust in the township also. Mr. Bainum said that Fitzgerald's Pharmacy was robbed at gun point last week also.

### Zoning Report

Mrs. Malott presented a zoning report. Mr. Bainum said that he visited Joe Berger's property to take pictures with Mrs. Malott. He said that Mr. Berger called both him and her some very bad things. Mrs. Malott gave the trustees copies of the pictures that she took. She said that she will continue the appropriate court process to try to take care of the Berger property. Mrs. Malott said that she is still working with the county to take care of the abandoned wells on the property next to the gas station on James E. Sauls Sr. Drive. Mr. Bainum asked if she has contacted the board of health on the Wendell property and she said that she had and didn't get too many results. She suggested calling Larry Cadwallader since he's on the county board that deals with that stuff. Mr. Bainum said that he strongly feels that there is a health risk on this property. He said that he wants to look for solutions to these situations and not just look at the problem. Mrs. Malott said that she has tried to work with this family for years and haven't had any luck. She said that there was a building going up on the Allison property on North Ellis Road that didn't have permits and she contacted them and they are going to come in and apply for a permit. She said that Ken Berry called and asked if the speed limit could be reduced on Dela Palma Road. The trustees explained that this is a county road so the county engineer needs to request that ODOT does a study and they will decide what the speed limit is. He said that we have tried this on various roads throughout the township over the years and ODOT never changes anything, but it's worth a shot again. Mr. Tatman said that they mowed the property next to the township hall and gave him the #'s to assess their taxes.

Mr. Bainum said that the county commissioners are having a meeting with the Batavia and Williamsburg Township, village and schools on September 27 at 6:30 p.m. at Williamsburg High School, so they decided to forgo their regularly scheduled meeting due to the importance of the county commissioner's meeting.

### Emergency Services Report

Mr. Wylie said that Chris Wright has applied at UC Clermont for paramedic school at a cost of about \$750. He said that David Knapke was a lifetime member of the fire department and served for many years until 1997 when he moved away, but has moved closer to Williamsburg Township and wants to re-join the department. He served as Fire Chief for Owensville a while back, but has since retired and he brings a wealth of knowledge back to the department. The trustees agreed that he could be re-activated. Mr. Wylie said that Jerry Huerst gave a quote of \$750 to provide cabling for all of the computers at the emergency services building. Mr. Henning motioned to hire Jerry Huerst to run the cabling for \$750. Mr. Bainum second.

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All yeas. Mr. Wylie said that Daniel Bainum wants to attend a fire inspector class at a cost of \$650. Mr. Henning motioned to send Daniel Bainum to the fire inspector class for \$650. Mr. Jordan second. Mr. Henning & Mr. Jordan – Yeas. Mr. Bainum – abstained. Mr. Wylie said that the staff car needs new tires and Bethel Tire quoted \$300. He said that the rescue unit also needs new tires and it will cost about \$1,220. He said that this is the best pricing that they found. Mr. Bainum motioned to buy new tires for the rescue unit and staff car at a total cost of about \$1,520. Mr. Jordan second. All yeas. Mr. Wylie said that during the house fire in Jackson Township last month, they realized that the flashlights are very dim and need to be replaced. He said that he received pricing of around \$2,258 from Interstate Battery for 20 flashlights with chargers. He said that the new ones are LED and very powerful. Mr. Henning motioned to buy 20 flashlights and chargers from Interstate Battery at a cost not to exceed \$2,300. Mr. Bainum second. All yeas. Mr. Wylie said that the batteries for the radios are about 8 years old and don't hold a charge very well. He said that the cost would be \$98.50 per battery and they will probably need about 30, but they can be done in phases. Mr. Henning motioned to allow them to replace all of the oldest batteries at a cost of \$98.50/ each. Mr. Bainum second. All yeas. Mr. Wylie said that the NIMS planner program will cost about \$2,100. He said that it would help greatly with inspections and allow them to preplan fires by having the information about a business or residence in the computer. Mr. Jordan motioned to buy the NIMS planner software at a cost of about \$2,100. Mr. Henning second. All yeas. Mr. Wylie thanked our roads crew staff for helping out last week during the big thunderstorm, which did some major damage throughout the township.

Mr. Bainum motioned to go into executive session at approximately 8:30 p.m. to discuss personnel matters. Mr. Henning second. All yeas. Mr. Bainum motioned to return from executive session at approximately 9:15 p.m. Mr. Henning second. All yeas.

Mr. Jordan motioned to adjourn at approximately 9:16 p.m. Mr. Bainum second. All yeas.

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Fiscal Officer

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Chairman