

# Williamsburg Township Board of Trustees Minutes

## July 23, 2012

The Williamsburg Township Board of Trustees met on Monday July 23, 2012 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Ken Wylie, Jayne Lawrence, Jason Pollitt, Kevin Wiedemann, Yvonne Malott, Brian Tatman and Perry Bennett.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Jordan second. Mr. Bainum and Mr. Jordan yeas. Mr. Henning abstain. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Bainum second. All yeas.

Jayne Lawrence said that she has been suspended and she provided a copy of an email from Dr. Khan sent to Jason Pollitt where Dr. Khan insisted that she be suspended until an investigation is performed. She gave a copy of a protocol for determination of death/termination of ACLS and said that Dr. Khan insisted that she take a paramedic refresher course and she said that in the thousands of hours of classes that she's taken over the years, the issue that Dr. Khan is wanted her to be refreshed on is not covered in any class. Mr. Jordan said that he is not a medical professional, but the trustees are relying on the advice of Dr. Khan because we operate under his medical license and consider his opinion to be the professional opinion that we need to rely on. Dr. Khan recommended a refresher course for Jayne Lawrence and said that he wants to go out on EMS runs with her after this course before he will allow her to run again. Ms. Lawrence said that she has talked to all of the hospitals in the area and no one offers this type of course. Mr. Henning said that Dr. Khan has made his recommendation to us and there is no way the trustees can go against that. He suggested that Ms. Lawrence sit down with Dr. Khan and discuss it, because he is the one who will understand what they are talking about, whereas the trustees are relying on his opinion as a medical professional. Mr. Jordan said that Chief Wylie has identified some training that she should take in order to satisfy what she needs to do. He said that he wants to see her back on the job, but she needs to follow Dr. Khan's recommendations before that can happen.

### Zoning Report

Mrs. Malott presented a zoning report. Mr. Jordan asked if Mr. Smithers was showing any signs of compliance. She said that he is cleaning up the place and it's looking good, however he hasn't removed the 2 trailers, because he said that Mr. Smithers told her that he doesn't need to remove them if they are licensed. She said that she asked him who told him about the trailer license and he said that he had talked to a lot of people, but couldn't say for sure. She explained that our zoning regulations don't allow for that. She said that court mediation has been set up in August. She said that it's complicated, because Mr. Smithers is renting from someone who is renting from the owner and the owner has to come to mediation and the owner is trying to get Mr. Smithers out also. Mr. Jordan said that someone at the end of Cain Run Road is complaining about the horses and horse manure on the road. He said that he has driven up and down the road various times and have never seen any horse manure. Mrs. Malott said that the law allows for horses to have as much right to the roads as cars and there isn't anything we can do about it. Mrs. Malott provided a copy of the paperwork needed per ORC to take care of the high grass. Mr. Henning motioned to declare 4306 North Ellis Road and 3774 Cain Run Road to be nuisance properties due to high vegetation and to put notification in the newspaper that if they aren't taken care of, the township will take care of the high vegetation and will be billed on the tax duplicate at the Clermont County Auditor's office. Mr. Bainum second. All yeas.

### Cemetery & Maintenance Report

Mr. Tatman said that the chain link fence was repaired and the roof will be repaired this week and was turned into insurance. He said that all of the equipment is up and running.

### Emergency Services Report

Mr. Wylie said that one of the tires blew out on a truck while sitting in the building. He said that Magulac Tire is coming out this week to replace all of the tires for about \$2,400 and this is state bid pricing. He said that the truck is a 1990 and these are the original tires. He said that he would like to order a manifold for the oxygen station and the cost is \$1,420. He said that it's necessary to regulate how fast the oxygen is filled to prevent explosions. Mr. Henning motioned to purchase the oxygen manifold for \$1,420. Mr. Bainum second. All yeas. Jason Pollitt provided a cost comparison of sending 6 people to attend the 2012 Ohio State Firefighter's conference of staying at the hotel v/s driving back and forth and the cost difference is minimal. Mr. Henning motioned to send them to the fire conference and to stay in the hotel. Mr. Bainum second. All yeas. Mr. Wylie said that he has spoken with Jennifer Wiesemann and Mable Shepard about their suspensions. He said that Jennifer Wiesemann graciously accepted the suspension and Mable Shepard resigned from the department effective immediately. Mr. Jordan said that he thinks they should provide some training for everyone to make sure they know the procedure for the same situation that Jayne Lawrence is in regarding patient care and Mr. Wylie said that it is clearly spelled out in the protocol on how to handle it. Mr. Jordan motioned to send Jennifer Wiesemann to a seminar for developing emotional training at a cost of \$199. Mr. Bainum second. All yeas. Mr. Wylie said that the staff car is running with a new radiator, but has suggested that it only be driven around the township because it's not road worthy to go very far. Mr. Jordan suggested that the emergency services department make a recommendation on what they need to do the job. Mr. Bainum said that he thinks a truck might be better than a staff car. Mr. Wylie said that the older ambulance is almost 10 years old and has had a lot of electrical problems and it may be time to think about replacing it. Mr. Wiedemann said that we might want to look at a medium duty ambulance instead of the van style that we have been purchasing for years, because they should last at least twice as long, but they are a little more expensive.

Mr. Jordan said that we received an invitation to an open house on July 31 for outgoing superintendent Jeff Weir. He said that the county auditor had a forum on the local government fund allocations and asked for input from the townships and villages. He said that there were 3 proposals presented and everyone voted to go with an across the board cut v/s re-allocation and some people potentially getting a different percentage than others. He said that the funding issues are "real" and we need to continue to be prudent with our funds as they continue to deplete and the challenges involved. Mr. Bainum motioned to pass Resolution #4-12 supporting the adoption of an alternative method of apportionment of the undivided local government fund. Mr. Henning second. All yeas. Mr. Jordan said that the Department of Economic Development gave us an application for the Ohio Public Works Commission Program Year 27 (2013) funding. The trustees agree that there isn't

**Williamsburg Township Board of Trustees Minutes  
July 23, 2012**

enough time to get the application done before the August 9 deadline, so we should look at this for next year, because it could take up to a year to get all of the stuff ready for this application.

Mr. Jordan said that he would like to complete the SOG's for the emergency services department at the last meeting in August.

Mr. Bainum motioned to adjourn at approximately 8:15 p.m. Mr. Henning second. All yeas.

---

Fiscal Officer

---

Chairman