

# Williamsburg Township Board of Trustees Minutes

## May 14, 2012

The Williamsburg Township Board of Trustees met on Monday May 14, 2012 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Earl Whiteman, Yvonne Malott and Ed Boll.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Bainum second. All yeas.

### Zoning Report

Mrs. Malott presented a zoning report. Mr. Jordan thanked her for arranging to have the plaque hung on the wall given to the township. She said that she was checking out the old Valero gas station on James E. Sauls Sr. Drive and ran into some people that said they were meeting with the owner to talk about buying the property, but she didn't know any other information. She said that there is a parked car on the property that has Maryland license plates, but the Sheriff won't remove it because it's private property. She said that Sue Alexander at 3992 Alexander Lane is complaining about her neighbor with at least 8 dogs and about as many cats. Mrs. Malott said that she has contacted the owner and the renter of the property and notified them that they have 30 days to get rid of some of them to come into compliance with our zoning regulations. She said that she is leaving Friday for vacation and will be gone for a week.

### Cemetery & Maintenance Report

Mr. Whiteman said that he is going to contact Buckeye Flags about replacing a worn out flag. He said that they are going to start mowing the roads the week after Memorial Day, because they are going to concentrate on the cemetery for Memorial Day. Mr. Henning asked them to mow the road for the Hike/Bike trail before the walk during June in Olde Williamsburgh. Mr. Whiteman said that they are trying to keep the grass blown off of the tombstones, but they aren't blowing off the ones with trinkets, etc. on them; because they can't take the time to remove the trinkets, blow off the tombstones, then putting the trinkets back. He said that he gets nasty calls all of the time from people because they want to put out flowers for every holiday, but our rules say that they can put them up for Memorial Day and 5 days after, otherwise we'll never be able to keep it mowed correctly. He said that Bethel pays \$1,400/mow to contract to keep the cemetery mowed and thinks that we are one of the last cemeteries in the county to mow it ourselves. Mr. Whiteman said that he thinks we have about 12 years left in our current cemetery before we run out of space and have to do work on the 14 acres in the back to put more graves. He said that he will count the graves left and let us know.

Mr. Henning said that we received notification from the Sheriff's office that May 24 is the last day for our dedicated 40 hour deputy. He said that we also received a special order from the Sheriff's office notifying us that Deputy John Schaeffer will continue to serve as a liaison officer even after the contract expires and will be expected to attend the township trustee meetings, provide monthly reports to the trustees of law enforcement incidents in Williamsburg Township and act as the official representative of the Sheriff. The trustees were very happy to see this. Mr. Bainum said that he spoke with the Village of Williamsburg about the high cost for the port-o-lets at the June in Olde Williamsburgh festival and they explained that they added more this year and CSI had forgotten to add the service charges on the bill last year, so it looks like a huge increase, but it really shouldn't have been much different than last year if CSI had billed correctly. Mr. Bainum motioned to pay half of the port-o-lets for the June in Olde Williamsburgh festival at a cost of \$598. Mr. Henning second. All yeas. Mr. Henning asked if the committee was losing or making money on the festival and wonders if we should ask in future years if we should pay if the committee is making money.

### Emergency Services Report

Mr. Bainum asked the Chief to see if FEMA has a plan or if we have some sort of plan to let the community what to do in the event of a disaster such as a tornado. He said that the School Board said that the schools can be opened up to the community. Mr. Wylie said that he would like to attend a conference in New Orleans in October and the cost will be \$385 and he said that he will pay all expenses related to travel personally if the township will pay the registration fees. Mr. Henning motioned to pay for the EMS conference in October at a cost of \$385 and Mr. Wylie will cover the other costs. Mr. Jordan second. All yeas. Mr. Wylie said that Mary Marshall and Juli Hauck would like to attend the Ohio Association of Emergency Medical Services conference in Columbus from June 25-July 1 at a cost of \$100 plus rooms and other travel expenses. Mr. Bainum motioned to send Juli Hauck and Mary Marshall to this conference and to pay all related expenses. Mr. Jordan second. All yeas. Mr. Wylie provided a contract for billing of emergency services with Medicount Billing Services. He said that this is a renewal of our current contract and we are very happy with the billing services that they provide. Mr. Malott said that almost all of the townships around here use them. Mr. Jordan motioned to renew the contract with Medicount Billing Services for a term of four years. Mr. Henning second. All yeas. Mr. Wylie said that they completed all hose testing and had 5 sections of 1 ½ that failed and 5 sections of 2 ½ that failed, but we have plenty of other hoses, so we don't need to replace anything right now. He said that he is talking with another township about purchasing some testing equipment and sharing the costs so that all of them could share use of the equipment for the annual testing. He said that he will bring information to a future meeting if they decide what should be done and how many townships want to participate.

Mr. Carson explained that our servers are painfully slow and have been for a while. He said that he has been talking to various people and our current company and his tech guy at his real job about our needs. He said that one company told him that it would honestly be cheaper to stick with our current company, because they have all of the licensing, knowledge, etc. and it would cost us more labor to have them start from scratch with a new server. He said that he appreciated their honesty because they could have tried to sell us something that we didn't need. He said that our current company said that we have 2 problems. Internet speed is a major problem and our older server is the other problem. He said that they quoted around \$9,454 for all of the new server equipment that we need to fix the old server problem. He said that he is working with Cincinnati Bell and Time Warner on speed issues. Mr. Jordan motioned to upgrade our servers with Von Lehman Technology at a cost of \$9,454. Mr. Bainum second. All yeas. Mr. Jordan said that he feels that technology is very important even for a small township and we need to keep up.

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The trustees discussed pages 41-64 of the Standard Operating Guidelines for the Emergency Services Department page by page and this completes the entire guideline book. Mr. Jordan asked Mr. Wylie to make the corrections to the book and to bring the corrected copy to the next meeting to go over the changes as discussed.

Mr. Jordan motioned to go into executive session at approximately 9:05 p.m. per ORC 121.22 for the purpose of personnel matters, more specifically to investigate complaints against an employee. Mr. Bainum second. Mr. Jordan-yea, Mr. Bainum-yea and Mr. Henning-yea. Mr. Jordan motioned to come out of executive session at approximately 9:30 p.m. Mr. Bainum second. All yeas.

Mr. Henning motioned to adjourn at approximately 9:30 p.m. Mr. Bainum second. All yeas.

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Fiscal Officer

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Chairman