

# Williamsburg Township Board of Trustees Minutes

## May 13, 2013

The Williamsburg Township Board of Trustees met on Monday May 13, 2013 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Brian Tatman, Ed Boll, Ken Wylie, Kristy Fishback and Yvonne Malott.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Henning second. All yeas.

Kristi said that she was here about 5 years ago to talk about Aflac and we didn't have enough people interested. She said that it takes 3 employees to make a group. She said that she knows that 2 of our employees are interested. She said that Aflac is a supplemental insurance and she believes strongly in the benefits that it can provide. For example, they offer things like Short Term Disability, Cancer Care, Hospital Intensive Care and several others. She said that based on our situation of lots of part time employees, they can set it up to allow for the part time employees to receive this benefit, but they would bill them directly and no money would pass through the township. She thinks that this could work well, because our township doesn't have a section 125 plan, so there wouldn't be a pretax benefit anyways.

### Zoning Report

Mrs. Malott presented a zoning report. She explained what she was told regarding the recycling dumpsters on 8<sup>th</sup> Street near the cemetery. She said that the county is trying to work with a new vendor, but there is a lot of stuff lying outside the dumpsters and things are still in transition. She said that she received the NRA book that the prosecutor suggested and it's huge.

### Cemetery & Maintenance Report

Mr. Tatman said that the US Flag and Ohio Flags have been replaced at the township hall and Mr. Cadwallader replaced the flag at the cemetery. He said that they are working hard to keep up with mowing at the cemetery, but the rain has made it hard to keep up. He said that they plan to mow the hike/bike trail before Memorial Day. He said that they will blow the mowed grass off of the tombstones just before Memorial Day.

Mr. Henning thanked the department heads for providing the information for the newsletter. He said that he feels it is very useful information for the residents. Mr. Boll asked if every resident was mailed a newsletter and Mr. Henning explained that the only mailing addresses we have for township residents is what we get from the Board of Elections, which is for active and inactive registered voters. He said that is the best mailing address list that we can get.

### Emergency Services Report

Mr. Wylie said that he would like to send Chris Mullins to a seminar in Boardman, Ohio for Vehicle Fire Investigation from 06/10/13 to 06/12/13 and to use the staff car and pay all necessary expenses. Mr. Henning motioned to send Chris Mullins to this seminar and to pay expenses. Mr. Jordan second. All yeas. Mr. Wylie said that he would like to send Mary Marshall and Juli Hauck to the OAEMS Summer conference from 06/26/13 to 06/30/13 and to pay all necessary expenses. Mr. Bainum motioned to send Mary Marshall and Juli Hauck to this conference and to pay the expenses. Mr. Jordan second. All yeas. Mr. Wylie said that he got a quote for a new copier from Millennium Business Systems and is happy that there are several township residents that work for this company and their pricing looks good, however our old copier has been working well since the latest repairs were done and thinks we should just keep using it until it quits again.

Mr. Bainum said that we received a utility easement renewal from the Village of Williamsburg for a utility easement related to the lift station. The trustees signed it to send it back to them. Mr. Jordan said that he emailed a final draft of the SOG's for the trustees to review since the last meeting and the trustees said that they had reviewed them and would like to approve them. Mr. Bainum said that he will take care of having them printed for the employees. Mr. Jordan has a form for all employees to sign to acknowledge that they received them.

Mr. Bainum motioned to go into Executive Session at approximately 8:15 p.m. pursuant to ORC 121.22 for the purpose of discussing discipline of an employee. Mr. Jordan second. All yeas. Mr. Bainum said that we came out of executive session at approximately 8:35 p.m. The trustees said that we should allow Kristi Fishback to talk to the emergency services staff at their next meeting if she wants to explore interest in Aflac since there wouldn't be any administrative time for the township to deal with.

Mr. Henning motioned to adjourn at approximately 8:45 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman