

Williamsburg Township Board of Trustees Minutes

April 23, 2012

The Williamsburg Township Board of Trustees met on Monday April 23, 2012 to transact business. Chairman Jordan called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Deputy John Schaefer, Earl Whiteman, Ed Boll, Brian Tatman, Ken Wylie, Richard Malott and Yvonne Malott.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Bainum second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Bainum motioned to pay the attached bills. Mr. Henning second. All yeas.

Zoning Report

Mrs. Malott presented a zoning report. Mr. Jordan asked if the person wanting to put a camper on Afton Ellick Road wanted to live in it and she said no. They just want to park it and she told the property owner the zoning requirements. She explained that Tom Halston wants to put a trailer on Oak Tree Lane, but she said that there are a lot of requirements and she doesn't think they will meet them. Mr. Henning explained that New Act Inc. connected their business to sewers on James E. Sauls Sr. Drive.

Cemetery & Maintenance Report

Mr. Whiteman said that he got quotes from Aramark and Cintas for uniforms. He said that we have used Aramark for years and the bills kept going up and got up to about \$92/week. They quoted \$32/week for the service with a 1 year guarantee and Cintas quoted \$44/week. He said that he wants to stay with Aramark. Trustees agreed. Mr. Whiteman said that Jim Nichols is going to farm his own land this year on Cobb Road and they are having problems with a pipe that is filled with mud on the neighbor's property. He agreed to buy the pipe if we would put it in since it's in the township ditch. The trustees agreed.

Sheriff Report

Deputy Schaefer said that they've seen several break in's in the township and across the entire county. He said that they don't have many leads right now. He said that they've arrested some people recently for other burglaries but none tied to these.

Emergency Services Report

Mr. Wylie said that they received a rejection on the \$330,000 grant that they applied for. He said that Jamie Williams wants to attend a fire class at a cost of around \$491 and it will be reimbursed through a grant. Mr. Jordan motioned to allow Jamie Williams to attend this class at Butler Tech for a cost of around \$491. Mr. Bainum second. All yeas. Mr. Wylie said that he received a quote from Hacker's Paving at a cost of \$12,700 and a quote from Jim Nickell & Son Blacktopping for \$3,875 and a quote from Houck Asphalt Maintenance of \$6,909. Mr. Henning said that the Houck Asphalt quote is very detailed with what they are going to do and apply 2 separate coats of Brewer coat sealer and the Jim Nickell Blacktopping quote doesn't list out all of the specs other than saying they are going to put a heavy coat of sealer on and is concerned that the quality won't be as good. He said that he feels that Houck is not the cheapest, but they are the best bid based on the details of what they are going to do. Mr. Henning motioned to hire Houck Asphalt Maintenance to seal the parking lot at the emergency services building and striping the lot at a cost of around \$6,909 because it appears to be the best bid. Mr. Bainum second. All yeas. Mr. Wylie said that he and Jason Pollitt have taken some grant writing classes recently to try to help get more grants. Mr. Jordan said that he knows of a group from Sandusky Township in northern Ohio that helps with grants and he said that he will try to find out more information about them. Mr. Bainum said that he received an email from Sherri Kissinger of Sterling Township saying that she talked to the Brown County Communications Center and they told her that a hand written mutual aid agreement hasn't been signed with Williamsburg Township. Mr. Tatman said that the Mt. Orab Chief asked him to ask Williamsburg Township if we wanted to sign an agreement. Mr. Tatman said that Sherri Kissinger has contacted Mt. Orab several times and she wants the mutual aid agreement in place but also wants Williamsburg Township to automatically respond to her residence if a call is ever made to her residence. Mr. Wylie said that with or without a mutual aid agreement, Williamsburg Township will respond any time Mt. Orab requests it, but we will not automatically respond to their residence unless Mt. Orab asks. The trustees and Chief Wylie agree that we should sign a mutual aid agreement, but that we shouldn't be an automatic response to a residence if it's not in our territory.

Mr. Jordan said that he is thankful for the response of the Sheriff's department on the recent break in at his residence. He said that the service is excellent. He had 2 deputies respond and later that night when Deputy Schaefer went on duty, he received a phone call from Deputy Schaefer. He said that he can't say enough good words about the Sheriff. He said that we have discussed depleting funds in the general fund over the past several meetings and despite the fact that he selfishly would like to see the contract remain in place, the lack of funds leaves us no choices. Mr. Bainum said that he hates to see the contract go away, but we have to cancel it or risk financial danger. Mr. Henning said that he spoke with Chief Deputy Combs a couple of times and he understood the situation we were in and asked Mr. Henning to speak with Sheriff Rodenberg. He said that he spoke with Sheriff Rodenberg last week also and the Sheriff understood our situation and said that they would still offer superior service even without a contracted Deputy. He said that Chief Deputy Combs asked us to send a letter of termination and it would terminate after 30 days. Mr. Henning read a line from his email from Chief Deputy Combs, "Thanks Bud! See you soon. Call us any time or use our services just like you did before". Mr. Henning said that he feels that the Sheriff and Chief Deputy meant what they said. He feels that our services will continue in an excellent manner even if we don't have the contract. Mr. Henning said that he drafted a letter to the Sheriff and Mr. Jordan read it aloud. Mr. Jordan said that we've discussed this many times and he is troubled by it as a resident, however he said that as trustee it's his responsibility to protect that tax base and keep the township from financial distress. He said that he is proud of Deputy Schaefer and thanked him for his dedicated service. Mr. Bainum motioned to send Mr. Henning's letter to the Sheriff notifying them of the termination of our contract effective 30 days from receipt of the letter. Mr. Henning second. All yeas.

Mr. Henning said that we received a request from the Village of Williamsburg asking us to pay half of the port-o-lets at the June in Olde Williamsburgh Festival as we have done in the past. The cost is \$598. Mr. Henning said that we only paid \$328.90 last year for half and can't understand why it's so high this year. Mr. Bainum said that he will check with the Village to see why there is an increase. Mr. Henning said that it would only make sense if they increased the amount that they are bringing in.

Williamsburg Township Board of Trustees Minutes

April 23, 2012

Mr. Jordan said that the Williamsburg Rotary requested that the township speak at their meeting on April 24 and Mr. Bainum agreed to attend. He said that the Rotary is having a Dessert Theatre fundraiser presented by the Williamsburg High School Drama Department on Saturday April 28 at 7 p.m. Mr. Bainum said that he is attending the School Board meeting on Thursday to ask them if the school buildings could be used in the event of emergencies such as tornados, etc. Mr. Bainum said that the Clermont County Township Association banquet was last Thursday and it was the largest crowd that they've ever had and raised more money than ever to support local groups such as the Homeless Shelter, 4H, etc.

The trustees discussed pages 21-40 of the Standard Operating Guidelines for the Emergency Services Department page by page.

Mr. Jordan motioned to adjourn at approximately 9:15 p.m. Mr. Henning second. All yeas.

Fiscal Officer

Chairman