

# Williamsburg Township Board of Trustees Minutes

## April 8, 2013

The Williamsburg Township Board of Trustees met on Monday April 8, 2013 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Yvonne Malott, Ken Wylie, Brian Tatman and Ed Boll.

Mr. Jordan motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Jordan second. All yeas.

### **Zoning Report**

Mrs. Malott presented a zoning report. She said that she contacted the prosecutor's office about having a shooting range in our township and he recommended getting an NRA Range Source Book as referenced in ORC 15-33.83.84.85. She said that our zoning resolutions don't address shooting ranges and we may have to issue a conditional use. She said that a shooting range could be in any zoning district except industrial, but would probably need a conditional use for the other districts. The trustees suggested ordering the NRA Range Source Book. She said that the cost is about \$60 plus shipping and handling on the internet. She said that Jamie Gibbs filled out an application to change the corner of Old State Route 32 and Half Acre Road from R-4 to B-1 so that they could open a drive thru restaurant. She explained how our regulations would work and that the county still needs to approve it.

### **Cemetery & Maintenance Report**

Mr. Tatman said that the Case Backhoe is fixed. He said it had been leaking and Auto & Truck repaired it. He said that four more cemetery stones have been overturned. Mr. Jordan asked if we should install some cameras in the cemetery. Mr. Tatman said he has some ideas for the places to put up some trail cameras. The trustees told him to get some nice cameras and put up various locations in the cemetery. Mr. Tatman said that they plan to start mowing this week, because the grass is really growing well. He said that he'd like to hire part time help for the summer. The trustees told him to interview the candidates that have expressed interest.

### **Emergency Services Report**

Mr. Wylie said that they looked up NADA on the old staff vehicle and it was \$2,300 in good condition, but he said that the a/c and heat aren't working and there are several other things wrong with it. The trustees guessed that maybe it would be worth a lot less than the NADA. Mr. Wylie said that 10 fire departments want to go together and purchase an FIT tester that will cost a total of \$13,000, but if you split it 10 ways to share, it would be \$1,300/department. He said that it costs more than that to have the annual test, so it will pay for itself in less than 1 year. Mr. Henning motioned to jointly purchase the FIT tester and to share the cost at \$1,300/department. Mr. Jordan second. All yeas. Mr. Wylie gave a copy of costs of materials for Fire Prevention for the kids from 5 vendors and 7 different types of materials. He said that they will probably spend about \$2,500. Mr. Henning motioned to spend up to \$2,500 on fire prevention material. Mr. Jordan second. All yeas.

Mr. Jordan said that Mr. Wylie provided some information on the social media policy to put in the SOG's. He said that he drafted a violence in the workplace policy to put in the SOG's. Mr. Jordan motioned to put the Violence in the Workplace policy in the SOG's as presented. Mr. Bainum second. All yeas. Mr. Bainum motioned to put the social media policy in the SOG's as presented. Mr. Henning second. All yeas. Mr. Jordan said that he made changes to the reimbursement policy for class reimbursement for school classes. The trustees discussed several scenarios. Mr. Jordan will draft the policy and email to everyone to review before the next meeting.

Mr. Henning motioned to adjourn at approximately 8:50 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman