

Williamsburg Township Board of Trustees Minutes

March 14, 2011

The Williamsburg Township Board of Trustees met on Monday March 14, 2011 to transact business. Chairman Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Ken Wylie, Brian Tatman, Yvonne Malott, Earl Whiteman, Ed Boll, Dan Sutphen and Harry Sutphen.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Jordan second. All yeas.

Mr. Henning said that we advertised for bid for a used fire ladder truck and they were due at noon today. He said that we received one bid from Harry Sutphen. He said that he bid \$158,098 for a 1984 ladder truck. He said that all of the appropriate forms, bid bonds, etc were in the bid packet. Harry Sutphen said that one difference between their company and other companies is that they manufacturer these trucks and they still offer parts for these trucks, even older trucks. He said that the boom for this truck can be taken off and mounted on a new truck sometime in the future if ever needed. He said that this truck looks almost brand new with all of the work that they have done on this truck. He said that almost every accessory on the motor has been rebuilt or replaced. He said that the lights have been updated to LED and it has a new generator. He said that it will take between 30 and 60 days to finish getting it ready. He said that all of the appropriate testing will be done before it is delivered. He said that the motor has a 2 year warranty.

Cemetery & Maintenance Report

Mr. Whiteman said that they plan to replace two pipes on Musgrove Road and two pipes on Todds Run Foster Road during the week of the 28th, which is Spring Break for the schools. He said that slurry is \$50/yard and he doesn't know how much they will need yet. He said that we still need to pick up the approximately 25 ton of salt that we agreed to buy from Carghill and they have room now to store it. He said that we used between 75 and 100 ton this winter. Mr. Jordan thanked them for the great job that they did this year and hopefully we've seen the last of snow for this winter. Mr. Henning asked if they had looked any more at training. Mr. Henning said that he talked to a few other townships and most of them don't require any training. He said that we plan to do some training as recommended by the risk management assessment. Mr. Henning said that we had received a document from ODOT asking us to certify road mileage. Mr. Henning motioned to approve the certified mileage by ODOT of 18.705 miles. Mr. Bainum second. All yeas.

Zoning Report

Mrs. Malott presented a zoning report. Mrs. Malott said that she had to renumber the 3 buildings owned by Marlon Abrams on State Route 133 so that they can be identified for emergency service purposes. She said that the church on State Route 133 plans to put a construction trailer on their property for no longer than 6 months for storage during construction.

Emergency Services Report

Mr. Wylie asked if the trustees had approved the mutual aid contract that he brought last meeting. Mr. Henning motioned to approve the mutual aid contract. Mr. Jordan second. All yeas. Mr. Wylie said that he wants to send Kevin Wiedemann, Jason Pollitt and himself for command structure training that will cost about \$500/each. Mr. Jordan motioned to approve allowing them to attend this training at a cost of \$500/each. Mr. Bainum second. All yeas. Mr. Wylie said that he received a contract renewal to service our three Lifepack monitors at a cost of \$11,520 for a three year contract. Mr. Henning motioned to renew this contract with Physio Controls at a cost of \$11,520 for 3 years for the 3 lifepack monitors. Mr. Jordan second. All yeas. Mr. Bainum thanked the fire department for helping with the boot drive this coming weekend for muscular dystrophy. Mr. Henning said that we received the 1 bid for the fire ladder truck from Harry Sutphen. Mr. Henning said that this is a major upgrade for the department at a lower cost than if we bought a new one. Mr. Henning motioned to approve the purchase of a 1984 Sutphen ladder truck for \$158,098 from Harry Sutphen. Mr. Jordan second. All yeas. Mr. Henning said that based on our cash position with the fire fund and his discussions with the Fiscal Officer, we feel that we can pay for the truck out of the fire funds and not finance it. Mr. Wylie said that there was an auto accident on Friday night with debris strung all over the road. He said that the mini pumper ran over a bump of debris in the roadway and blew out both rear tires on the passenger side. Mr. Boll asked if the men will be certified if they take the command training and Mr. Wylie said yes. Mr. Boll asked how long we think this fire truck will last. Mr. Wylie said that it should last at least 20 years. Mr. Boll asked if we bill insurance for the destroyed tires that happened the other night and Mr. Wylie said that we will bill the insurance company of the person involved in the accident.

Mr. Boll said that he read in the newspaper that Batavia Township is trying to get a marina at Eastfork Lake and asked if Williamsburg Township was supporting this. Mr. Henning said that discussions had take place years ago with the Commissioners about a lodge at Eastfork State Park and a study determined that we were too close to Cincinnati. He said that we would probably support it, but no one has contacted us yet about it, so he only knows what he saw in the newspaper also. Mr. Bainum said that the too close to Cincinnati excuse a few years ago seemed like a lame excuse. Mr. Henning said that a few of the small lakes around have marinas, such as Rocky Fork Lake and Caesar's Creek. He said that Eastfork Lake had been built years ago for flood control and he thought maybe the lowering and rising of the lake made it bad for a marina, however Caesar's Creek is putting in a marina, so he thinks we should be able to do it as well.

Mr. Henning said that the June in Olde Willamsburgh committee asked if we wanted to put something in the parade. The trustees said that they would think about it. Mr. Henning said that we received the information on the 2010 census and we have 5,746 residents now, whereas we had 5,005 in 2000. 2,490 people live in the village of the 5,476 people. Mr. Henning said that the township association meeting is this Thursday night and it is the annual Board of Health meeting. Mr. Henning said that we received a letter from ODNR asking us to attend a seminar on dam safety.

Mr. Henning motioned to approve the depository agreement with National Bank and Trust Company for 5 years as required by ORC. Mr. Jordan second. All yeas.

Mr. Henning asked if Mr. Bainum had printed the new policies and procedures manual yet and Mr. Bainum said that he would try to get them printed this week.

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Mr. Henning motioned to go into executive session to deal with employee complaint issues at approximately 8:15 p.m. Mr. Bainum second. All yeas. Mr. Bainum motioned to come out of executive session at approximately 9:45 p.m. Mr. Jordan second. All yeas.

Mr. Carson said that he has everything arranged to go live with direct deposit on this next payroll. He said that there is one small potential problem that could occur a few times a year. He said that currently payroll is given out on Wednesday. He said that the bank needs the information 2 days before the payroll date, which would be Monday. Since a lot of holidays fall on Monday, then those weeks, payroll needs to be submitted to the bank by Friday. Since he doesn't get the payroll sheets until Thursday evening, it could be very difficult to make sure payroll is completed on that Thursday night or else it would be too late. He doesn't feel like that gives us enough cushion in case something comes up out of his control. He said that it would probably be best to move payroll to Thursday instead of Wednesday. This would prevent the issue with all of the Monday holidays. He said that it should only be a problem for the employees on this next payroll, because they've have to wait 1 extra day to get paid and thereafter, it would be every 2 weeks as usual.

Mr. Bainum motioned to adjourn at approximately 10:00 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairman