

# Williamsburg Township Board of Trustees Minutes

## February 22, 2016

The Williamsburg Township Board of Trustees met on Monday February 22, 2016 to transact business. Chairman Bainum called the meeting to order at 7:00 PM and asked for a moment of silence to honor the memory of our former trustee James Danbury who passed away this past week. All joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Brian Tatman, Yvonne Malott, Ed Boll and Kevin Wiedemann.

Mr. Jordan motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Jordan second. All yeas.

### Zoning Report

Mrs. Malott presented a zoning report. Mr. Boll asked about a dog trainer on Sharps Cutoff Road. Mrs. Malott said that this property meets the zoning requirements.

### Emergency Services Report

Mr. Wiedemann said he would like to send Duane Willis to an advanced arson class in Sharonville May 10-16 and the total cost for the class plus meals will be around \$400. Mr. Henning motioned to send Duane Willis to the arson class at a cost of around \$400. Mr. Bainum second. All yeas. Mr. Wiedemann said that he met with Chief Turner from Jackson Township for a couple of hours today to discuss some of their concerns. He said that they were concerned that we might now be able to continue serving them if our industrial park gets too big and busy for us, but Mr. Wiedemann assured them that we should be able to cover everything. Mr. Bainum asked if our ladder truck was sufficient to cover the potential businesses going into the industrial park and Mr. Wiedemann said that he thinks that our 100 foot ladder truck should be enough to cover it, but would evaluate if an extremely large building goes into the area. Mr. Bainum said that the county engineer said that they are going to resurface the other side of Half Acre Road this summer and said that he was told by the Economic Development Department that they plan to move one of the huge water mains across the highway so that more water is available near the industrial park. Mr. Boll asked how old the water line is along Half Acre Road. Mr. Wiedemann said that he thinks that it's about 10 years old, because they upgraded it from a 6 inch to a 10 inch line at that time.

### Cemetery & Maintenance Report

Mr. Tatman said that we brought in 2 loads of salt, which is roughly 50 ton of the 150 that we agreed to purchase. He said that they had to find an obsolete pump for the 1 ton truck and it's at Auto & Truck of Williamsburg being fixed now. He said that the pump cost was \$1,000 plus the labor involved to reconfigure it to the new style. He said that we have had 15 funeral YTD, which is 4 ahead of last year. He said that he has had some problems with funeral homes outside of Williamsburg communicating with him regarding funeral times and he said that some cemeteries have a 36-48 hour rule for notification. Mr. Jordan said that he feels that funeral homes should be reasonable in notification and if we need to pass along extra costs for late notification, then we should. He thinks that we should start by sending a letter to notify them of a 36 hour notification window and if they don't notify in that time frame, then we'll charge an extra \$200. Mr. Bainum and Mr. Henning agreed that we should start with a letter and check with other cemeteries about what extra charges they have for late notification. Mr. Tatman said that he feels that we shouldn't have to call the funeral home to find out times, because they should be calling him. Mr. Bainum said that Skeets Humphries from Stonelick Township is proposing that all townships send staff to an OSHA class together to drive down the cost and share it so that everyone pays a lower fee and get the same class. He asked if Mr. Tatman was interested in attending and Mr. Tatman said that either he will attend or Mr. Burba will attend. Mr. Henning asked what the maintenance crew wears daily and Mr. Tatman said that they wear jeans and shirts of their own, but often shirts that have our township identification on them. Mr. Henning said that he feels that they should always have shirts that identify them as an employee. Mr. Henning said that we are working with our prosecutor on the alleged contract with Aramark Uniform and once that is over, we need to make sure that we either rent or buy shirts for the employees to use at all times. Mr. Tatman said that Joe Martin and Perry Bennett are interested in returning as summer employees this summer.

Mr. Bainum reminded everyone to register for the Salute to Leaders dinner and Ken Wylie will be our honoree this year.

Mr. Jordan motioned to adjourn at approximately 7:50 p.m. Mr. Bainum second. All yeas.

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Fiscal Officer

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Chairman