

Williamsburg Township Board of Trustees Minutes

December 19, 2016

The Williamsburg Township Board of Trustees met on Monday December 19, 2016 to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson,

Mr. Jordan motioned to approve the minutes of the last meeting. Mr. Henning second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Henning motioned to pay the attached bills. Mr. Jordan second. All yeas.

Zoning Report

Mrs. Malott presented a zoning report. She reviewed the list of members of the zoning board and ZBA and will ask those that expire if they want to renew their membership. She said that she's planning to take off the week between Christmas and New Year's. She said that the county has helped with our zoning resolution book and she knows that it hasn't been reviewed by the county prosecutor yet. She said that the zoning commission and the trustees will eventually have to approve it also. Mr. Bainum asked if the judge had done anything with the junk at the property close to the WJAA ball fields, but Mrs. Malott said that nothing had been done yet.

Cemetery & Maintenance Report

Mr. Tatman said that they had complaints about the builder near Clover Cemetery that got a bunch of mud all over the road during construction and the construction company said that they would take care of the issue. He said that the salt bins are full and they are ready to roll if/when we have a snow event. He said that Dualite is still getting prices on pipe for the repairs needed on the Cemetery property line.

Emergency Services Report

Mr. Wiedemann gave a copy of the runs for fire/EMS. Mr. Wiedemann said that he tried to get 3 quotes for repairs on the 2009 ambulance and the estimated cost that looks the best is Auto & Truck of Williamsburg at a cost of around \$5,762. He said that he got quotes for 4 recliners at Value City at a total cost of around \$1,600. Mr. Bainum motioned to purchase 4 recliners from Value City for a cost of around \$1,599.96. Mr. Jordan second. All yeas. Mr. Wiedemann said that he had estimated a cost of \$2,000 for the trailer for the boats, but he is having a hard time finding one for that cost. The cheapest he can find is around \$2,200. Mr. Jordan motioned to amend the purchase price of the boat trailer to around \$2,200. Mr. Henning second. All yeas. Mr. Wiedemann said that he is planning to send letters to two of his officers to remove them for not participating. He said that he has notified them and has not had a response so he is ready to move forward officially.

Mr. Bainum said that we received a thank you and Christmas card from Harmony Hill. Mr. Henning gave a copy of COLA for the past several years and percentage raises for the past 3 years.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Bainum nominated Mr. Henning for Chairman. Mr. Jordan second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Henning motioned to nominate Mr. Jordan for Vice Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Bainum motioned to re-appoint Kevin Wiedemann as full time working Emergency Services Chief at a salary of \$54,264. Mr. Henning second. All yeas.

Mr. Bainum motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a \$0.20/hour raise. Mr. Henning second. All yeas.

Mr. Henning motioned to give all full time employees a \$0.40 /hour raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to give all part time employees a \$0.20/hour raise. Mr. Bainum second. All yeas.

Mr. Henning motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay \$0.535 /mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay \$200.00 for Memorial Day expenses. Mr. Bainum second. All yeas.

Mr. Bainum motioned to continue to provide health insurance for all eligible employees and elected officials and to allow the township to reimburse out of pocket premiums as allowed per ORC for the employees or elected officials that do not take the township offered health insurance and to continue to fund the HRA. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Bainum second. All yeas.

Mr. Jordan motioned to appoint the chairman and vice-chairman of the 2017 Trustees to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay OPFPF employee rates at 11.5% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Jordan second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except December will only have 1 meeting on December 18 Mr. Henning second. All yeas.

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Mr. Henning motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Henning motioned to adjourn at approximately 7:55 p.m. Mr. Jordan second. All yeas.

Fiscal Officer

Chairman