

# Williamsburg Township Board of Trustees Minutes

## December 14, 2020

The Williamsburg Township Board of Trustees met on Monday December 14, 2020 to transact business. Chairperson Henning called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Brian Tatman, Dillon Arnett, Bobby Feimster, Ed Boll and Kevin Wiedemann.

Mr. Bainum motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Bainum second. All yeas.

Mr. Arnett said that they recently had the opportunity to possibly do some commercial storage and wanted to know if they stood a chance to get zoning changed. Mr. Tatman explained the process to get a zone change.

Mr. Boll said that he attended a village council meeting to express his concern that the village is talking about discontinuing their bulk water service and he thinks that this is a disservice to the residents of Williamsburg Township. He said that he buys his water from the village.

Mr. Feimster said that the house next to his business is selling drugs and they are meeting in his parking lot after hours and he has talked to the Sheriff's office about it. He said that Mr. Abrams put his buildings up for sale and he is interested in buying them, but he wants to verify the zoning on the buildings. Mr. Tatman explained the process to get a zone change.

### Zoning Report

Mr. Tatman presented a zoning report. He said that Mr. Lay has decided not to request a zoning change for the parcel he was looking at next to Milacron since the property is mostly a wet land and he is now looking at property across the street. Mr. Jordan said that Core has announced that they are closing in 2021 and the township will be losing around 100 jobs. Mr. Bainum said that there is an unlicensed truck on the property by the railroad tracks that we've been having problems with. He said that he thinks someone is living in the camper by WJAA and the property is still a mess and needs to be cleaned up.

### Cemetery & Maintenance Report

Mr. Tatman presented a report. He said that they have 2 funerals this month already. He said that they used 7 tons of salt on the first snow event that we had. He said that they have been installing new signs around the township for the signs that we received on the sign grant. He said that he received a quote for the maintenance building to put a key fob access system and to use CARES Act money to pay for it like the other buildings at a cost of \$4,528.93. Mr. Henning motioned to hire Fastech Alarms to install a key fob access system on the maintenance building at a cost of \$4,528.93 and to use CARES Act money to pay for it. Mr. Bainum second. All yeas. Mr. Tatman said that he has to do some electric work at the maintenance building as the electricity is extremely old and he hopes to take care of some of the safety issues.

### Emergency Services Report

Mr. Wiedemann gave a copy of the stats. He said that he would like to renew the Zoll contract for the heart monitor equipment at a cost of \$8,424 for 3 years. Mr. Henning motioned to renew the Zoll contract for heart monitors at a cost of \$8,424 for 3 years. Mr. Jordan second. All yeas. Mr. Wiedemann said that Dr. Charlton is providing the annual training that all staff are required to attend for protocol training online due to COVID-19. Mr. Wiedemann said that Dr. Charlton told him about a software that can be used to set up tests for the members so that we can do continuing education and the cost is \$99/year. Mr. Jordan motioned to purchase this software at a cost of \$99/year. Mr. Bainum second. All yeas. Mr. Wiedemann said that we have had a total of 257 total COVID-19 cases and we currently have 111 active cases. He said that there are 2 part time staff that are quarantining because of testing, but they may have contracted it outside the township.

Mr. Henning said that the County Commissioners sent a letter allowing annexation of 0.4936 acres owned by Anthony Scott & Ashley Fisher into the village. Mr. Henning said that Purina is moving along with construction and estimate 600,000 tons of gravel that will be used for the project.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Henning nominated Mr. Jordan for Chairperson. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairperson. Mr. Henning motioned to nominate Mr. Bainum for Vice Chairperson. Mr. Jordan second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairperson.

Mr. Henning motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor/Zoning Administrator. Mr. Jordan second. All yeas.

Mr. Jordan motioned to re-appoint Kevin Wiedemann as Emergency Services Chief. Mr. Henning second. All yeas.

Mr. Henning motioned to give all employees a 3% raise. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay all EMS and fire volunteers \$35.00/run. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay all zoning board and ZBA members \$50.00/meeting. Mr. Henning second. All yeas.

Mr. Henning motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC if necessary. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Emergency Services Chief, Cemetery Sexton/Zoning Administrator, Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay the IRS rate/mile for personal automobile use on township business. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay \$55.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$200.00 for Memorial Day expenses. Mr. Jordan second. All yeas.

Mr. Jordan motioned to continue to provide health insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Bainum second. All yeas.

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Mr. Jordan motioned to continue to provide dental, vision and life insurance for all eligible employees and elected officials and to continue to fund the HRA. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Henning second. All yeas.

Mr. Jordan motioned to appoint Bari Henning & Guy Bainum to the Fire Dependency Board. Mr. Henning second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per firefighter volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay Shellie Seip \$125.00/month for cleaning the township hall. Mr. Bainum second. All yeas.

Mr. Jordan motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay OPFPF employee rates at 12.25% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Henning second. All yeas.

Mr. Jordan motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m. with the exception of only 1 meeting in December on December 13. Mr. Bainum second. All yeas.

Mr. Henning motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Bainum motioned to adjourn at approximately 8:10 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairperson