

# Williamsburg Township Board of Trustees Minutes

## December 23, 2013

The Williamsburg Township Board of Trustees met on Monday to transact business. Chairman Bainum called the meeting to order at 7:00 PM, and all joined in the Pledge of Allegiance to the Flag. Guy Bainum, Bari Henning and Gary Jordan answered the roll call. Also present were Fiscal Officer, Gregory W. Carson, Daniel Bainum, Ken Wylie, Brian Tatman, Yvonne Malott, Richard Malott, Ed Boll and Ernie Ramos.

Mr. Henning motioned to approve the minutes of the last meeting. Mr. Jordan second. All yeas. Mr. Carson presented a financial report, including a comprehensive account of expenditures and receipts and the trustees accepted it.

Mr. Jordan motioned to pay the attached bills. Mr. Henning second. All yeas.

Daniel Bainum brought the new Zoll monitors and the old ones to show us the differences and to give a brief demonstration of how they work. He said that everyone needs to do a 3 hour online training before they can use them and they will also have to do training from Zoll.

### Zoning Report

Mrs. Malott presented a zoning report. She said that she had questions about the Bluegrass Pipeline going through Williamsburg Township, but we looked at the website and it doesn't come near Williamsburg Township. She said that she will finish copying the SOG's by tomorrow. She gave the trustees statistics on # of zoning things over the past couple of years. 2013 was slightly higher than last year, but not much. She said that the zoning office will be closed after tomorrow until the end of the year.

### Emergency Services Report

Mr. Wylie said that the lights are malfunctioning and need replaced on unit #273. He got costs from a few vendors and the best deal looks like the Whelen Justice lights that cost around \$1,600. Mr. Henning motioned to purchase the Whelen Justice lights at a cost of around \$1,600. Mr. Jordan second. All yeas. Mr. Wylie said that a small electric motor gave out on one of the trucks today and they ordered a new one. Mr. Wylie said that our Medical Director may be going to Bethesda North instead of Clermont Mercy, but he would agree to continue as our Medical Director. He said that the agreement would be pending. He said that volunteer departments are watching the way they could determine volunteers for the Affordable Care Act. If they would declare that volunteers need health insurance, then it could be devastating to volunteer departments. Mr. Carson said that he has been reading about it in the news and it looks like it would take effect in 2015, so we have time to react depending which way the ruling goes. Mr. Jordan read a letter from a township resident thanking the EMS for their tremendous service on the way they handled transporting their daughter recently.

### Cemetery & Maintenance Report

Mr. Tatman said that he called the insurance company to update them on the signage, fences, etc. that they asked about. He said that he got a quote on the mowing attachment for the new mini excavator and it would cost around \$8,500. The trustees said that we would consider it next year. He said that he is still working on changing out the signs that need brought up to the new standards.

The chairman turned the meeting over to the Fiscal Officer to take nominations for Chairman for next year. Mr. Bainum nominated Mr. Henning for Chairman. Mr. Jordan second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson asked for nominations for Vice Chairman. Mr. Henning motioned to nominate Mr. Jordan for Vice Chairman. Mr. Bainum second. Mr. Carson closed the nominations hearing no further motions. All yeas. Mr. Carson turned the meeting back over to the old chairman.

Mr. Henning motioned to re-appoint Brian Tatman as Cemetery Sexton & Road Maintenance Supervisor at a salary of \$42,630. Mr. Jordan second. All yeas.

Mr. Jordan motioned to re-appoint Ken Wylie as part time Emergency Services Chief at a salary of \$26,800. Mr. Bainum second. All yeas.

Mr. Bainum motioned to re-appoint Yvonne Malott as part time Zoning Administrator and Trustee Secretary with a \$15.74/hour raise. Mr. Henning second. All yeas.

Mr. Henning motioned to give all full time employees a \$0.25/hour raise. Mr. Bainum second. All yeas.

Mr. Jordan motioned to give all part time employees a \$0.15/hour raise. Mr. Henning second. All yeas.

Mr. Bainum motioned to leave the EMS and fire volunteer's pay per run at \$15.00/run. Mr. Henning second. All yeas.

Mr. Henning motioned to pay all zoning board and ZBA members \$20.00/meeting. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay the Trustees and Fiscal Officer the maximum compensation allowed per ORC and to pay in 12 equal installments and to allocate across departments as allowed per ORC. Mr. Bainum second. All yeas.

Mr. Bainum motioned to pay the Trustees and Fiscal Officer's expenses to both the winter and summer conferences if they decide to attend. Mr. Henning second. All yeas.

Mr. Henning motioned to pay \$0.56/mile for personal automobile use on township business, which is the same as the IRS rate and to adjust to the IRS rate if it changes during the year. Mr. Jordan second. All yeas.

Mr. Jordan motioned to pay \$45.00/day without receipts for meals at any conference or out of town trip on township business. Mr. Bainum second. All yeas.

Mr. Henning motioned to pay \$200.00 for Memorial Day expenses. Mr. Bainum second. All yeas.

Mr. Bainum motioned to continue to provide health insurance for all eligible employees and elected officials and to allow the township to reimburse out of pocket premiums as allowed per ORC for the employees or elected officials that do not take the township offered health insurance and to continue to fund the HRA. Mr. Henning second. All yeas.

Mr. Jordan motioned to pay the Fiscal Officer and Trustee's state and local township association dues. Mr. Bainum second. All yeas.

Mr. Henning motioned to appoint the chairman and vice-chairman to the Fire Dependency Board. Mr. Jordan second. All yeas.

Mr. Bainum motioned to pay up to \$400.00 per fireman and up to \$400.00 per EMS volunteer for clothing. Mr. Jordan second. All yeas.

Mr. Henning motioned to pay Shellie Seip \$100.00/month for cleaning the township hall. Mr. Jordan second. All yeas.

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Mr. Jordan motioned to pay PERS employee rates at 10% and employer rates at 14% per PERS rules or to change them as needed if PERS adjusts the rates. Mr. Henning second. All yeas.

Mr. Henning motioned to pay OPFPF employee rates at 10.75% and employer rates at 24% per OPFPF rules or to change them as needed if OPFPF adjusts the rates. Mr. Bainum second. All yeas.

Mr. Bainum motioned to set meeting dates as the second and fourth Monday of each month at 7:00 p.m., except Memorial Day's meeting will be held on May 27. Mr. Jordan second. All yeas.

Mr. Jordan motioned to set the temporary budget equal to approximately 25% of the current budget. Mr. Bainum second. All yeas.

Mr. Henning motioned to adjourn at approximately 8:15 p.m. Mr. Jordan second. All yeas.

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Fiscal Officer

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Chairman